



THE OUTSTANDING BUILDING OF THE YEAR (TOBY)
2020 BUILDING INSPECTION FORM (EARTH ONLY)



CATEGORY: Earth
BUILDING NAME: _____
ADDRESS: _____
CITY: _____

TOUR DATE: _____
NAME OF JUDGE: _____
TOUR START TIME: _____
TOUR END TIME: _____

REQUIREMENT FOR ENTRY
Energy Star Benchmarking must be performed AND shared with BOMA International.

INSTRUCTIONS FOR JUDGES
This Judging Sheet Workbook is interactive and has formulas built in for scoring. Fields you need to complete are highlighted in yellow; no other fields should be altered or changed. Formulas will not need to be manipulated if these directions are followed.

SCORE EACH ITEM ON A SCALE FROM 0 - 4 - no decimals or fractions.

USE THE FOLLOWING GUIDELINES:
0 = Poor/Unacceptable; 1 = Below Average; 2 = Fair/Average; 3 = Good/Above Average; 4 = Excellent
For Energy Star provide the following points: 1 = 74 and below; 2 = 75 to 84; 3 = 85 to 94; 4 = 95+

TYPE "1" NEXT TO EACH ITEM JUDGED; "0" NEXT TO EACH ITEM NOT JUDGED; IF AN ITEM WAS JUDGED BUT NOT DISCUSSED, TYPE "0" IN SCORE AND "1" IN JUDGED

PRESENTATION

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Building Environment/Indoor Air Quality			Category Comments
Indoor Air Quality Performance			
Environmental Smoke Control			
Indoor Pollution Control			
Cleanliness			
Ventilation Systems			
Thermal Comfort			
Lighting			
Total Points	0 /	0	4 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Recycling			Category Comments
Storage and Collection of Recyclables			
Sustainable Landscape Maintenance			
Other (not mentioned above)			
Total Points	0 /	0	3 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Energy Conservation			Category Comments
Energy Performance			
Building Staff Education Materials			
Energy Efficient Features			
Building EMS Monitoring			
Total Points	0 /	0	4 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Water Conservation			Category Comments
Water Performance			
Water Efficient Toilets/Closets			
Water Efficient Faucets			
Innovative Water Management			
Total Points	0 /	0	4 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Interior Finish			Category Comments
Building Common Areas Space			
Tenant Space			
Local Vendors and Product Lines			
Construction Waste Recycling			
Total Points	0 /	0	8 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

	interactive fields		comments <i>Please include comments for each category. Ensure all comments are constructive.</i>
	score each item 0 - 4	type "1" if item judged "0" if not	
Occupant Communication/Education			Category Comments
Promotion of reusable products			
Availability of Green Resources for Tenants			
Visibility of Green Initiative			
Other (not mentioned above)			
Total Points	0 /	0	4 = (Maximum score is 4)
Category Score	0.00		Decimals allowed for Category Score only

SCORING SUMMARY (formulas for calculations are built in)

PRESENTATION	Category	Maximum Allowable Points
	Score	Decimals Acceptable
Building Environment/Indoor Air Quality	0.00	4
Recycling	0.00	4
Energy Conservation	0.00	4
Water Conservation	0.00	4
Interior Finish	0.00	4
Occupant Communication/Education	0.00	4
TOTAL CATEGORY AVERAGES (excluding Renovated):	0.00	24.00
FINAL SCORE (0% - 100%)		
<i>must achieve 70% or greater to be eligible for award</i>		
	0.00%	

Additional Comments/Special Recognition:

JUDGE'S AFFIDAVIT

As on eof the judges for the local BOMA TOBY Awards Program:

- 1) I have no conflicts of interest that prohibit me from judging this building entry and the category in which it is entered.
- 2) I have reviewed the category definition for this building entry and
- 3) I am satisfied this building has entered the appropriate category based upon the available BOMA International current TOBY entry requirements in which this building has entered the BOMA local competition.
- 4) I have recorded scores that reflect my opinion for the purposes of judging this building entry.
- 5) I have personally entered and reviewed scoring for each item.



The Official Sponsor of the TOBY® Awards

Name: _____

Title: _____

Company (worked for at time of judging): _____

Signature: _____

Date: _____