 **APPLICATION**

**Latino Leadership Oklahoma City builds a diverse network of leaders throughout greater Oklahoma City with a broader understanding of the community’s needs and issues.**

# Instructions

COMPLETE EACH SECTION **IN THE AVAILABLE SPACE**. NO ATTACHMENTS ARE PERMITTED. DO NOT SEND A SEPARATE RÉSUMÉ.

**DO NOT ABBREVIATE** NAMES OF ORGANIZATIONS, SCHOOLS, OR AWARDS.

**TWO LETTERS OF RECOMMENDATION** MUST BE SENT TO THE LLOKC OFFICE BY THE DEADLINE. IT IS RECOMMENDED THAT AT LEAST ONE OF YOUR letters must BE FROM SOMEONE OUTSIDE YOUR WORKPLACE.

A NON-RETURNABLE **RECENT PHOTOGRAPH** (HEAD SHOT) MUST BE INCLUDED. ELECTRONIC FILES ARE PREFERRED (SEND TO info@OKCHISPANICCHAMBER.ORG).

A NON-REFUNDABLE **APPLICATION FEE**, PAYABLE TO GREATER OKC HISPANIC CHAMBER, MUST BE INCLUDED WITH YOUR APPLICATION.

APPLICATIONS MUST BE RECEIVED BY FRIDAY, JANUARY 26th AND MUST BE ACCOMPANIED BY A **$50.00** APPLICATION FEE.

APPLICATIONS THAT ARE NOT IN COMPLIANCE WITH THE INSTRUCTIONS WILL BE RETURNED RATHER THAN PROCESSED.

# SELECTION CRITERIA

* **INDIVIDUAL APPLICANTS**

APPLICANTS MUST LIVE, WORK, OR DEMONSTRATE SUBSTANTIAL INVOLVEMENT IN OKLAHOMA CITY AND DEMONSTRATE A SUBSTANTIAL AND SUSTAINED INTEREST IN COMMUNITY SERVICE.

* **CLASS**

EACH CLASS IS FORMULATED TO CONSIST OF A VARIETY OF CAREER, ECONOMIC, GEOGRAPHIC, RACIAL, ETHNIC, AND RELIGIOUS BACKGROUNDS. A BALANCE OF AGE AND GENDER IS ALSO SOUGHT.

## APPLICATION DEADLINE: Application Deadline is 5:00 p.m., January 26th, 2024.

APPLICATIONS MUST BE POSTMARKED BY JANUARY 25TH IF MAILED OR HAND-DELIVERED/EMAILED BY 5:00 P.M., JANUARY 26th TO GREATER OKC HISPANIC CHAMBER 3321 S. WESTERN AVENUE, OKLAHOMA CITY, OK 73109 APPLICATIONS MAY NOT BE FAXED.

**EMAIL SUBMISSION IS ACCEPTABLE AS A PDF OR WORD FILE**.

**PERSONAL**

**DATA**

**NAME:**

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| --- | --- | --- | --- |
| **Title First Name Middle Name** | **Last Name** | **Suffix** | **Name you are called** |
| (Mr., Ms., Dr.)    **HOME ADDRESS** |  | (Jr., M. D., Ed. D., etc.) | (Tom, Chip, Susie, etc.) |
| **Street Apt.**    **HOME E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_\_**    **LENGTH OF RESIDENCE IN OKLAHOMA CITY AREA** | **City** | **St Zip**  **ate** | **Home Cell Phone)**  **Phone** |
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**(The following information is not required but requested to help ensure diversity in the class.)**

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PRESENT EMPLOYER

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| BUSINESS ADDRESS: |  |  |  |
| **Street** | **Suite** | **City** | **State Zip** |
| BUSINESS PHONE, FAX AND E-MAIL |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_ |

**Phone with Extension if any Fax E-Mail Address**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **EMPLOYMENT, CONTINUED** |  |  |
|  | DESCRIBE YOUR JOB RESPONSIBILITIES AND SPECIAL SKILLS: |  |  |
| LIST RECENT, PREVIOUS EMPLOYMENT, INCLUDING ACTIVE MILITARY DUTY.  EMPLOYMENT | FROM TO |
|  | **EDUCATION** |  |  |
|  | SUMMARIZE YOUR EDUCATIONAL BACKGROUND, INCLUDING OCCUPATIONAL, VOCATIONAL AND TECHNICAL TRAINING, SCHOOLS ATTENDED, | |  |

DEGREES/CERTIFICATES AWARDED AND FIELD OF STUDY, AND ANY OTHER TRAINING OR SKILLS YOU HAVE.

## COMMUNITY SERVICE

WHAT HAVE YOU DONE, ANYWHERE, ANYTIME THAT DEMONSTRATES YOUR COMMITMENT TO YOUR COMMUNITY? INCLUDE WORK FOR SCHOOLS, NEIGHBORHOODS, POLITICAL CAMPAIGNS, RELIGIOUS GROUPS, CULTURAL, ATHLETIC, PROFESSIONAL AND BUSINESS, CIVIC AND COMMUNITY ACTIVITIES. PLEASE INCLUDE APPROXIMATE DATES OF SERVICE and DESCRIBE WHAT YOUR ACTIVITIES ARE/WERE IN THE ORGANIZATION.

**DEMONSTRATED LEADERSHIP** WHAT HAVE YOU DONE THAT DEMONSTRATES YOUR ABILITY AS A LEADER? WHAT DO YOU CONSIDER YOU’RE MOST IMPORTANT ACCOMPLISHMENT?

**WHY LATINO LEADERSHIP OKLAHOMA CITY?**

WHY ARE YOU INTERESTED IN LATINO LEADERSHIP OKLAHOMA CITY? WHAT DO YOU HOPE TO GAIN?

**WHY YOU?**

WHY SHOULD LATINO LEADERSHIP OKLAHOMA CITY BE INTERESTED IN YOU? WHAT WILL YOU AS AN INDIVIDUAL BRING TO THE CLASS AND THE COMMUNITY?

## RECOMMENDATIONS

LETTERS OF RECOMMENDATION FROM TWO PERSONS FAMILIAR WITH YOUR LEADERSHIP ABILITIES MUST BE DELIVERED OR POSTMARKED BY THE APPLICATION DEADLINE.

NAME OF RECOMMENDER

NAME OF RECOMMENDER

**Latino Leadership Oklahoma City**

# COMMITMENT FORM

**TIME COMMITMENT**

The Leadership Oklahoma City program is an integrated series of experiences, designed to be completed as a whole by a consistent group of class members.

* Absence of more than half a session (not including the Welcoming Reception or Graduation) during more than two sessions will result in the class member being withdrawn from the program.
* The Welcoming Reception, February d is **mandatory** for all members;
* These dates may change in extreme circumstances; however, you are expected to be available at these times.

**Welcoming Reception (Mandatory** 6:00 PM – 7:30 PM, February 9th 2024 **Attendance)**

**Regular Class Sessions** 8 A.M. – 4:00 P.M. Second Tuesday of each month, February – August 2022

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| --- | --- | --- | --- |
| **FINANCIAL COMMITMENT** | |  | |
| **Application Fee**  On or before January 26th, 2024, $50.00 cash/credit card/check is attached.  If you prefer to pay the application fee with a credit card  (American Express, Visa, MasterCard, Discover), please include:    Card Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Expiration Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name on Card \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Tuition**  Tuition is $850.00.   Tuition will be paid in full by February 9th, 2024. | | *Checks should be made out to The Greater Oklahoma City*  *Hispanic Chamber of Commerce*      Amount of tuition projected to be paid by applicant’s employer\_\_\_\_\_\_\_ | |
|  |  |  |  |
| **AGREEMENT TO COMMITMENT** | |  | |

* I agree to pay to Latino Leadership Oklahoma City the tuition amount indicated above by the date(s) required.
* I understand that tuition is considered an admission fee and no refund of tuition is available after February 1St.
* I understand and agree to the attendance requirements.

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Applicant Signature Applicant Printed Name Date

I understand the time commitment required for my employee to participate in Latino Leadership Oklahoma City and agree to allow my employee to devote the time necessary to be an active member of the Class, if selected.

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Employer Signature Employer Printed Name Date