



# Confidential Application 2020-2021

*A community development program of the Frankfort Area Chamber of Commerce*

*Leadership Frankfort is the ideal program for preparing the leaders of tomorrow.*

Leadership Frankfort is unlike other programs because it provides participants with the opportunity to meet and discuss issues with key community leaders. Each month will focus on a specific theme and include educational lectures, site tours, leadership training, team, and relationship building. Participants gain a deeper understanding of themselves while also more fully understand our community at the level of deeply connected, experienced, and influential leaders. Participants are then challenged to apply their talents by getting involved in the Frankfort and Franklin County community.

## INSTRUCTIONS

- \* Please complete each section fully. Type or print answers in black ink.
- \* Applications must be signed by both sponsor and candidate and be received no later than 5:00 p.m. on September 11, 2020
- \* Include with the application a photo (headshot) can be sent digitally to [chamber@frankfortky.info](mailto:chamber@frankfortky.info)
- \* All applicants will be notified in writing no later than September 25, 2020, regarding their acceptance. Class size is limited.

## SELECTION CRITERIA

- Applications are open to all persons residing or working in Franklin County. Applicants must have the full support of the organization or corporation they represent. Individuals may also apply.
- Class members are chosen by the Leadership Frankfort Advisory Board on their own merits based upon the information submitted on the application. The Advisory Board seeks representation from a cross-section of the community including business, labor, education, the arts, religion, government, community-based organizations, ethnic and minority groups.
- Leadership Frankfort is an entryway into leadership in the community. The Advisory Board expects that graduates of the program become an active member in helping change and serve their community.
- In reviewing the application, the Advisory Board looks for candidates who demonstrate the following criteria:
  - \* Commitment and motivation to serve the Franklin County area.
  - \* Position of leadership in employment and/or volunteer organization resulting in the potential to have a significant influence on important issues facing the community.
  - \* Ability to make the time commitment required by the program.
- To meet graduation requirements, participants must attend at least 8 full sessions of the program. **The Opening Retreat is MANDATORY!** A serious time commitment is involved, therefore if you feel you cannot make this commitment, please defer your application until next year.

## Getting to Know the Class

Opening Reception – Thursday, October 8, 2020, from 5:00 p.m. to 6:00 p.m.

## Sessions

Each session is a full day, typically beginning at 8:30 a.m. and ending by 5:00 p.m.

Thursday, October 15<sup>th</sup>

Thursday, November 19<sup>th</sup>

Thursday, December 17<sup>th</sup>

Thursday, January 14<sup>th</sup>

Thursday, February 18<sup>th</sup>

Thursday, March 18<sup>th</sup>

Thursday, April 15<sup>th</sup>

Thursday, May 20<sup>th</sup>

Friday, June 11<sup>th</sup>

Thursday, July 8<sup>th</sup> or 15<sup>th</sup>

Graduation – TBA

## NOTES:

This is a tentative calendar of challenge days, depending on speakers and tour availability, so some dates may change. Notification will be sent before the date change.



2020-2021

### Personal Data

Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Email Address \_\_\_\_\_ Cell Number \_\_\_\_\_  
How long have you lived or worked in Franklin County? \_\_\_\_ months \_\_\_\_ years

### Employment

Present Employer \_\_\_\_\_ Date Began \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Title \_\_\_\_\_  
Main Responsibility \_\_\_\_\_

### Previous Employer

Business Name \_\_\_\_\_ Date Began \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Title \_\_\_\_\_  
Main Responsibility \_\_\_\_\_

### Community Involvement

Please list, in order of importance to you, civic, professional, business, religious, social, or other activities

Organization \_\_\_\_\_ Position/Year \_\_\_\_\_  
Organization \_\_\_\_\_ Position/Year \_\_\_\_\_  
Organization \_\_\_\_\_ Position/Year \_\_\_\_\_

Describe one of your community or professional ambitions. What do you hope to achieve? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Education

Please begin with high school, college (s), business or trade schools or other specialized programs.

Name and City	Degree/Certification	Major/Concentration
_____	_____	_____
_____	_____	_____
_____	_____	_____

### General Information

Please tell us what you hope to gain from your Leadership Frankfort experience? Use separate sheet if needed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List two challenges facing Frankfort and Franklin County now and in the next five years.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are the most notable opportunities our area has to offer?

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

*Recommendations*

**Sponsor:** This candidate has my full support to participate in Leadership Frankfort. I am aware of the time commitment involved with his/her effective participation and/or the financial obligation. (This must be signed by the applicant’s immediate supervisor, if other than the applicant)

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Organization \_\_\_\_\_ Signature \_\_\_\_\_

**Personal Recommendations:** Each candidate must submit **one letter** of support with the application. The letter should describe how the person knows you, how long they have known you, and explain why they think you should be considered for Leadership Frankfort. Your letter of support must be submitted with application OR mailed directly to Leadership Frankfort by the application deadline (September 4, 2020 postmark deadline).

*Commitment*

To graduate from Leadership Frankfort, a participant is expected to attend at least 8 full sessions of the 9 sessions. Absenteeism will result in your being dropped from the program.

- Orientation Retreat attendance is mandatory
- One full day per month for nine months. Sessions run approximately 8:30 a.m. – 5:00 p.m.
- The Leadership Frankfort Advisory Board expects that all participants will engage in a one-year active leadership involvement somewhere in the community (Board of Directors, volunteer position, etc.) Can be done concurrently with the class.

Will you be able to make this commitment? \_\_\_ Yes      \_\_\_ No      \_\_\_\_\_ Initial

## Reporting Absences

All Challenge Days begin at 8:30 a.m. and end at 5:00 p.m., unless otherwise noted. If you are unable to arrive at the session on time or must be absent for a part of or an entire day, you are expected to contact Suzy Hosley or Carmen Inman preferably before the class day. Absences may be reported by email or phone message to the Chamber staff. Members will receive notification any time their absenteeism has placed their continued participation at risk.

## Tardiness or Absences

- \* 30 minutes tardiness (morning or afternoon session) = 1/2 day
- \* Any one-hour segment of morning or afternoon session = 1/2 day

## Tuition & Application Fee

Tuition for *Leadership Frankfort* is \$675, which includes food, instructional materials, and transportation when necessary. Full tuition is due by September 30<sup>th</sup>. You will be billed upon acceptance into the program. Tuition will not be refunded to the payee if the participant drops out or is dropped from the program due to absenteeism. Leadership Frankfort is a program of the Frankfort Area Chamber of Commerce, a 501(c)6 non-profit organization. A \$25.00 non-refundable application fee must be received with your completed application for it to be considered. Please attach a check payable to the Frankfort Area Chamber of Commerce Leadership Frankfort.

## Scholarships

A limited number of partial scholarships are available based on need. If accepted, do you wish to apply for the scholarship? \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Amount Requested (Please attach an explanation of need) Because this fund is limited, the Leadership Advisory Board recommends that you discuss tuition reimbursement possibilities with your employer and community organizations with which you are involved before applying for the scholarship.

## Waiver & Acceptance

*I understand the goals and commitment of the Leadership Frankfort program. If selected, I will devote the required time and dedication to the program.*

*By signing this application, I hereby authorize Leadership Frankfort to use, reproduce, and/or publish photographs and/or videos that may pertain to me – including my image, likeness and/or voice without compensation. I understand that this material may be used in various publications, press releases, recruitment materials, public service announcements, or for other related endeavors. This material may also appear on the Leadership Frankfort website. This authorization is continuous and may only be withdrawn by my specific rescission of this authorizations. Consequently, Leadership Frankfort may public materials, use my name, photograph, and/or refer to me in any manner that Leadership Frankfort deems appropriate to promote/publicize service opportunities.*

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Applicant's Signature

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Date

Please mail to: Leadership Frankfort  
c/o Frankfort Area Chamber  
229 West Main Street, Ste. 102  
Frankfort KY 40601



Please make checks payable to the Frankfort Area Chamber of Commerce

### Applicant Check List

***These items must be included with this application***

<input type="checkbox"/>	Digital Photo emailed to chamber@frankfortky.info
<input type="checkbox"/>	Letter of Recommendation
<input type="checkbox"/>	Scholarship Request Letter (if applicable)
<input type="checkbox"/>	Completed Application (resumes will not be accepted)
<input type="checkbox"/>	\$25.00 Application Fee

