

GPTQ TRAFFIC SUBCOMMITTEE

MEETING MINUTES

Title:	Traffic Subcommittee Meeting	CC: Al Bowman Jennifer Head
Location:	Virtual - Teams Call	
Date/Time:	May 26, 2021	

Members	AFFILIATED	E-MAIL	Attendance
Andrew Heath (Co-Chair)	GDOT	aheath@dot.ga.gov	Yes
Andrew Antweiler (Co- Chair)	KCI Technologies	andrew.antweiler@kci.com	Yes
Jason Dickerson	CHA Consulting	jdickerson@chacompanies.com	No
Marco Friend	Jacobs	marco.friend@jacobs.com	Yes
Mike Holt	Stantec	mike.holt@stantec.com	Yes
Sunita Nadella	Parsons Transportation Group	sunita.nadella@parsons.com	Yes
Abdulai Abdul- Majeed	Thompson Engineering	majeed@thompsonengineering .com	Yes
Zach Puckett	Pond & Company	puckettz@pondco.com	No
Bill Rusham	Michael Baker International	Bill.Ruhsam@mbakerintl.com	Yes

1. Introduction
2. Status of Past Meeting Action Items

Item:	Responsible:	Completed:
1. Reply to Jeff Baker re Training Subcommittee	Antweiler	4/1/2021
2. Traffic Engineering Documentation Guidance - address comments received and finalize	Antweiler	In-progress
3. Traffic Signal Operations Guidelines – Member review and provide comments to GDOT	Dickerson	5/12/2021

3. Traffic Engineering Documentation Guidance Task

- Since last meeting, Andrew, Bill, Mike, and Sunita reviewed edits to files. The file is nearly complete.
- Next step is to finalize the file and transfer the example reports to GDOT (transfer 'ownership' of excel file to GDOT); then Andrew Heath will prepare an internal and external memo; GDOT to post files to website
- Action item – committee provide final files to Andrew Heath – by 6/15/21
- Andrew Heath said he was requested to present at ITE Summer Seminar

4. GDOT's Traffic Signal Operations Guidelines document

- Andrew Heath provided the draft document for review by the committee members in April
- Jason Dickerson led and compiled comments from individuals; response was submitted to Andrew Heath on 5/12/2021
- Committee's effort is complete at this time

5. GPTQ Training Subcommittee

- Andrew Antweiler e-mail Jeff Baker on 4/1/2021 with a copy of the March meeting minutes, which included some training suggestions.
- Jeff Baker provided a response on 5/14. The group discussed on the call.
 - i. Andrew Heath stated some of the training would have to be generated by the department – i.e. the TE Document Guidance, Numerics/Safety, other Operations/Safety related topics
 - ii. The group discussed the training committee's suggestion regarding training for Alternative Intersections.
 1. Some stated there have been presentations at recent conferences. GDOT and ACEC sponsors training on interchanges and intersections within the past year. Group thought there are sufficient opportunities.
 2. There was a suggestion that maybe links to past video/recorded presentations from conferences could be provided as a resource.
 3. Bill suggested one option is put out a call for presentations.
 4. Members would think more this request.

6. Old Business

- In future, brainstorm any presentation for future ACEC Forums, other conferences
 - i. Andrew Heath mentioned future areas: Safety, Connected Vehicles, broadband, in-progress MUTCD update (public comments close in May)
- Discussion about traffic collection now that COVID traffic impacts are disappearing; Andrew Heath to check on when currently guidance may need to be updated

7. New Business

- Andrew Antweiler brought up he was aware that the Design Policy sub-committee was revisiting the required components of the Concept Report. Looking to streamline and reduce timeline; also related to ICE review.

- Traffic Forecasting discussion – Group discussed better flexibility re requirements for projects (i.e. bridge replacement, rural intersections) where summer months or schools out of session have less impact. Andrew Heath to check into.
- Bill Ruhsam brought up question about what GDOT’s Design Policy review expectations regarding safety studies/design variance documentation are. Providing clarity for engineers would be helpful. Andrew Heath suggested setting up a call with Chris Rudd with Design Policy, and Bill Ruhsam and Andrew Antweiler join.

8. Action Items

Item:	Responsible:	Complete by:
1. TE Document Guidance – provide documents to Andrew Heath	Antweiler	6/15/21
2. Check on COVID guidance re traffic collection/forecasting	Heath	6/30/21
3. Think more about training need/opportunity for Alternative Intersections	All members	Next meeting
4. Check into traffic forecasting flexibility	Heath	6/30/21
5. Set up a meeting/call with Chris Rudd re Safety Documentation expectations	Heath	6/30/21