GPTQ Preconstruction Awards Subcommittee - Meeting Minutes

**PURPOSE:** Subcommittee Meeting

**DATE/TIME:** August 31, 2021 / 2:00 PM

**LOCATION:** Conference Call

**ATTENDEES:** Tim Matthews, GDOT Co-Chair; Emilee Woods, ACEC Co-Chair; Justin Wood; Carlos Azcorra-Valdez; Chris Lowery; Sasha Ugi; James Willmer

**CRC UPDATE:**

* Shortlisted finalists were selected on 8/31 and provided to ACEC.
* A call will be made to the finalists for additional information at that time. Additional information will be due on 10/1.

**DISCUSSION:**

1. **Shortlist Discussion**
   1. The committee reviewed all entries and selected the top two to three shortlisted finalists in each category.
   2. Shortlist selection will be provided to Jennifer Head so that finalists can be notified.
   3. The additional information form is being prepared and will be distributed to shortlisted finalists.
   4. Since the initial submittal period was extended by one week, the remaining awards schedule has been shifted accordingly. This was confirmed with Jennifer. Detail is provided below.
2. **Awards Schedule Recap**
   1. 10/1 – Additional Info Due
   2. NLT 10/8 –Distribute Additional Info
   3. 10/18 – meet at 11 AM - Select Finalists
   4. 11/16 - Summit
3. **Action Items**
   1. Emilee to provide the shortlisted finalists to Jennifer.
   2. ACEC to prepare additional information form and notify shortlisted finalists.
   3. Subcommittee members to review all additional information across all 10 categories once it is distributed.