

MEETING MINUTES



Date: April 16, 2021
Project: ACEC Engineering Services Subcommittee
Purpose: April Monthly Meeting Agenda
Location: Microsoft Teams Meeting: [Click here to join the meeting](#)
Video Conference ID: 125 139 384 7
Time: 10:00 AM – 11:30 AM

ATTENDEES:

<input type="checkbox"/>	Erik Rohde	GDOT Co-Chair	erohde@dot.ga.gov
<input type="checkbox"/>	Fletcher Miller	GDOT	fmiller@dot.ga.gov
<input type="checkbox"/>	Katherine Park	GDOT	dpark@dot.ga.gov
<input checked="" type="checkbox"/>	Daniel Pass	GDOT	dpass@dot.ga.gov
<input checked="" type="checkbox"/>	Josh Taylor	GDOT	jotaylor@dot.ga.gov
<input checked="" type="checkbox"/>	Walt Taylor	GDOT	wtaylor@dot.ga.gov
<input checked="" type="checkbox"/>	Dan McDuff	Atkins Co-Chair	dan.mcduff@atkinsglobal.com
<input checked="" type="checkbox"/>	Warren Dimsdale	HLE	wdimsdale@heath-lineback.com
<input checked="" type="checkbox"/>	David Fox	QK4	dfox@qk4.com
<input checked="" type="checkbox"/>	Scott Jordan	SEI	sjordan@seengineering.com
<input checked="" type="checkbox"/>	Robert Moses	WSP	Robert.moses@wsp.com
<input checked="" type="checkbox"/>	Shawn Reese	GS&P	shawn.reese@greshamsmith.com
<input checked="" type="checkbox"/>	Umit Seyhan	CHA	useyhan@chacompanies.com
<input type="checkbox"/>	Rick Strickland	NV5	rick.strickland@nv5.com

MISSION

To promote communication, innovation, and cooperation between GDOT and consultant design firms on plan presentation, review constructability and construction issues.

Grey Text = Original Meeting Agenda
Black Text = Minutes and discussion points
Red Text = Action Items

ATTENDANCE

- Attendance and Interaction key to team success
- Conflicts do come up – contact Dan McDuff via email or cell/text if unable to attend (678-315-3101)

TOPICS

1. COVID Return to Work Plans – discuss GDOT and consultant plans
 - a. Daniel Pass: GDOT currently has no plans on when or how they will be returning to the office. The Governors orders end at the end of this month. GDOT will probably start coming back in at that point. It will probably be a mix of Virtual and in-office.

- b. Consultants are a mix of virtual, in-office. Most consultants seem to be planning a hybrid mix coming this summer.

2. Discussion

- a. A+B Contract Evaluation (Agenda add – David, Scott, Daniel)
 - Shawn Reese note Gresham Smith has an A+B project in Pickens County. Lots of Construction services task has come from this.
 - Walt: It is not the intent to for the majority of projects to have A+B. Walt referenced the interoffice memo for A+B Contracts. A+B should be considered for: Widening, Reconstruction, interchange construction and reconstruction, interstate bridge replacements, new location roadway, and projects over 40 million in construction cost. The evaluation tool should be filled out and submitted at
 - New FPR Checklist has a checkbox requirement for A+B contracting.
 - Any questions regarding policy or spreadsheet should be sent to Walt Taylor, Erik Rohde or Daniel Pass, he will get to John Handcock.
 - Walt: A section is being added to the FPR reports for A+B Scoring. The section will address the project type, the Evaluation Tool scoring, and give construction liaison a chance to have input.
 - Daniel noted the importance of understanding the traffic impacts and road user cost. Daniel noted there is a AASHTO Red Book that discusses Road User cost, and New Jersey has a manual on Road User Cost.
 - Reference to contractor? Bid cost?
 - **Walt asked that all questions on A+b Be submitted by next Friday.**
- b. AASHTOWare issues (Agenda add – Robert)
 - Robert noted 411 is not available for consultants. Josh stated GDOT is working on getting permissions open to consultants, it is expected to take several months.
 - GDOT is updating budget class report to include all additional information (Unit cost, etc), it should mimic the 411 report. It is expected to be updated soon.
 - Robert noted having to add the vendor access number is not addressed in the GDOT training video. It would be good to add.
 - Josh: GDOT is talking to infotech about creating a static unit cost that holds for a month until next GDOT update to current unit prices. Currently, unit prices may change every time you run the report.

3. Consultant Relations Committee Meeting Discussion

- a. GDOT Developing PDP Guidance for Signature Sheet – assuming PELS approval will address multiple EORs, possible Sept 2021
 - GDOT is working on a signature sheet that will be added to the plans. It will address multiple EORs on the plans, documenting what section of the plan the EOR is responsible for. The signature sheet may be added September of this year.

- b. GDOT Working w/ EPD on Level II signing/sealing requirements
- c. Andy Casey is working with team to develop list of common EPD comments
 - o Andy Casey is working with Dewey Richardson to get list of repeated mistakes the EPD is seeing. Current list Andy has is from 2019. Dewey owes Andy a current list of comments.
 - o Josh is working on compiling the list of comments received from EPD on GDOT projects to 1 comprehensive list. Josh may want to have a group session to review the comments and determine what can be done to minimize comments in the future.
 - o GDOT and EPD may need to coordinate and make sure the both entities are requiring the same information on the plans and interpreting it the same way.
- 4. Training and Training Development
 - a. QC of Cost Estimates
 - o No progress at this time.
 - b. Earthwork Calculations
 - o Need to think about what the deliverable will be with ORD.
 - c. Common Engineering Mistakes/Errors in Estimates and Calculations (Katherine Park/Josh Taylor)
 - o Josh stated Katherine has material ready, training should become available in the next few weeks. This will cover more of quantity take offs, quantity issues, unit issues, and other common mistakes that are being seen in the cost estimates.
 - d. Offer from Training Subcommittee (Kyle Mote/Jeff Baker) should we need any assistance.
 - o Want to help get the word out for any training we create. Need to keep them updated.
 - e. Others?
 - o Continued discussion – guidance on preparing lumps sum estimates?
 - 1. No progress.
 - o Cost Estimate - Quick Reference Guide?
 - 1. No Progress.
- 5. Field Plan Reviews – current effectiveness, return to in-person thoughts?
 - a. GDOT is trying to improve FPR comments, they are working on GDOT training classes for the reviewers.
 - b. Walt noted FPRs have been effective using teams, participation has been good. No determination on returning to in-person reviews.
 - c. Walt stated in-person FPRs still can be held for Complex projects. Consultants can request an in-person FPR.

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- d. GDOT is working to make plans marked-up in Bluebeam for FPR reviews available to consultants. Consultants should start receiving a copy of the Bluebeam markups from the PM if they were reviewed in Bluebeam. GDOT is working to add photos to FPR in the review a well.
- 6. Other Initiatives
 - a. Tracking Commonly Received EPD Comments – Might coordinate with Andy Casey – his team working on same initiative
 - b. Higher Level of Post Construction Services – McDuff discussed at February CRC meeting
 - 7. Other Needs or Initiatives for Discussion
 - a. Josh: Make sure all cost estimates are being updated to the 2021 standard spec.
 - b. Josh comment on Hot Pricing in AASHTOWare. Hot Pricing is user input cost. It’s okay at concept level estimates, needs to be itemized pay items after Concept/PFPR.
 - 8. Website Information for Subcommittee – McDuff to request ACEC remove all but Minutes
 - 9. OpenRoads Roll-Out Progress
 - a. No Comments
 - 10. Discussion
 - a. Any efforts consultant members could assist with?
 - o Let committee know where we can help.
 - b. Other items?
 - o No Comments.

Next Meeting tentatively scheduled for June 11, 2021 10 am.