CEI Subcommittee Meeting Agenda/Minutes

February 23, 2021

10:00 AM

Members 2021-2022

*Jeremy Scott (Co-Chair)- GDOT CEI Program Manager

*Joe Cowan (Co-Chair)- CDM Smith

*Timothy Evans- CERM

*Larry Gregory- KCI Technologies

*Tamae Partain- Atkins

*Joe Sheffield- Atlas Technical Consultants

*Mike Thomas- Wood

*Lee Upkins- Jacobs

Denotes Meeting Attendance

Introduction of Members

The meeting was conducted via Microsoft Teams.
Each member gave a brief introduction of themselves including their firm, their role, professional background, and anything that they felt they could bring to the committee that would be a benefit to the team.

Recap of Recent Accomplishments

- Review and revisions to GDOT Construction Engineering and Inspection Training (CEIT) Program study guides and exams
- Process for adding staff to CEI task orders during the life of an on-call task order
- Process for allowing title changes and billable rate changes during the life of an on-call task order

New topics of interest

- Roundtable discussion of any CEI related topics that we may want to pursue as a committee.

  Potential topics for future discussions:

  Billable rates for vehicles on CEI contracts. The committee agreed that we would keep an eye out on this topic and if anyone becomes aware of any issues that affect the industry, we will explore it further.

  2021 GDOT Specifications- The question was raised if there is a synopsis of the major changes from the 2013 to the 2021 edition. As the new specifications are not effective until April, we will continue to revisit this issue between now and then.

Meeting Format and Schedule

- Discuss frequency of meetings
  We decided to meet every 2 months, however if an issue of importance arises, the team members are encouraged to share it with the team and we can arrange a meeting on short notice to discuss.

- Discuss meeting format
  Everyone seemed agreeable to the Microsoft Teams format. If COVID-19 issues decrease to a safe level to allow in-person meetings in the future, we may consider in-person meetings or hybrid meetings where in-person meetings would be scheduled for those who can attend in person, while still having a virtual element to our meetings.