**Virtual MS Teams Meeting Minutes – May 13, 2021**

**Attendees:**

|  |  |  |
| --- | --- | --- |
| **Name/Organization** | **Participating** | **Not Participating** |
| Kyle Mote, GDOT (Co-chair) | **x** |  |
| Jeff Baker, Wood – (Co-chair) | **x** |  |
| Jennifer Head, ACEC |  | **x** |
| Ian Rish, GDOT Geotechnical | **x** |  |
| Sam Woods, GDOT Road Design | **x** |  |
| Dan Pass, GDOT Design Policy & Support |  | **x** |
| Gail D’Avino, GDOT Environmental | **x** |  |
| Douglas Franks, GDOT Bridge | **x** |  |
| Neil Tyson, GDOT Construction | **x** |  |
| Nathan Currier, Kimley-Horn | **x** |  |
| Johnny Lee, ICE | **x** |  |
| Rajeev Shah, Parsons | **x** |  |
| Keith Strickland, Stantec | **x** |  |
| Edwin Varghese, Pond |  | **x** |

**TOPICS OF DISCUSSION:**

1. Welcome/Introductions
   * Roll call (11 of 14 members present)
   * March Meeting minutes distributed, approved and Jeff reviewed action items completed since last meeting.
2. Action Items / Efforts since last Meeting
   * MS Teams Roster / File: no issues; not much use; Ian and Nathan to manage updates.
   * Training File: Excel Spreadsheets containing a list of training classes/ideas to Teams Files and Committee will use to track potential classes. Members encouraged to update as needed.
   * Training Classes and Ideas: Can ACEC set up a website that includes previous training class materials (Videos and Presentations)? Jennifer thinks there are some but not all. GDOT ELMS has some of this. ACEC does not currently provide this. Utility Designer Training is being planned for May 2021
   * Excel Spreadsheet(s): members to review and update accordingly
   * Jeff mentioned the next CRC meeting is next week and any ideas or comments needed to pass along, please advise.
3. NHI Training*.* 
   * Website update: Johnny stated that there has been no change and majority of classes still unavailable.
4. GDOT Training
   * Updates / Planned events. GDOT OES 3-session design and environment training, which will be recorded:
5. Wednesday June 23
   * Section 20 plans
   * Construction Envelope Permitting
6. Tuesday July 20
   * JCP (GDOT/USFWS/FHWA interagency agreement)
   * Ecology Post Construction Stormwater Report
7. Wednesday July 28
   * 39 series plans
   * USACE Regional Conditions
   * Bankful

All 3 classes will be announced in the next couple of weeks with registration and access details.

1. Other Training Classes
   * Update from other Committees: ROW subcommittee is planning training; Traffic subcommittee is interesting partnering with us; Jeff needs to respond to Traffic Subcommittee memo; 3-D Modeling-Sam Woods; Engineering Services is developing several classes; PEL Subcommittee – No training planned; OPD subcommittee – Eric H. would like some ORD training; additional PDP training and considering offering the cost estimating training again.
   * Other Members: Ian Rish-Bridge and Engineering Services Knowledge Transfer activities related Bluebeam training;
2. Roundtable/Training Ideas (ours and other subcommittees)
   * Rajeev Shah – Alternative Intersection training; Andrew Antweiller’s Traffic Subcommittee sent an email for training related to ORD training/knowledge share (Jeff and Dan), GDOT Transportation Enhancement Guidance; Numetric software; GDOT sharing expectations and processes for Operations and Safety Program, successes of partnering with OPD; direction of Traffic Operations in the future.
   * Doug Franks – Bridge Office has set up a Teams Group to exchange information; New Bridge Design Manual Update; Extending Industry Information sessions;
   * Nathan Currier – 20 Series Training; 2-D Hydraulic Modeling; 18 Series Grading around bridges over streams;
   * Kyle Mote – PDP Virtual Training (now free and unlimited attendance)
   * Keith Strickland – A + B Contracting Evaluation training
   * Ian Rish – No update on new geotechnical training

1. Recap Action Items / Date for Next Meeting (July)
   * Jeff to reach out to Traffic Subcommittee
   * Ian and Nathan to manage Teams Files with Agendas, Minutes, etc.
   * Jeff to mention Open Roads Training/Knowledge sharing at CRC meeting
   * Jeff will plan for next meeting on July 8th.