**Virtual MS Teams Meeting Minutes – July 8, 2021**

**Attendees:**

|  |  |  |
| --- | --- | --- |
| **Name/Organization** | **Participating** | **Not Participating** |
| Kyle Mote, GDOT (Co-chair) | **x** |  |
| Jeff Baker, Wood – (Co-chair) | **x** |  |
| Jennifer Head, ACEC | **x** |  |
| Ian Rish, GDOT Geotechnical | **x** |  |
| Sam Woods, GDOT Road Design |  | **x** |
| Dan Pass, GDOT Design Policy & Support |  | **x** |
| Gail D’Avino, GDOT Environmental |  | **x** |
| Douglas Franks, GDOT Bridge | **x** |  |
| Neil Tyson, GDOT Construction |  | **x** |
| Nathan Currier, Kimley-Horn | **x** |  |
| Johnny Lee, ICE | **x** |  |
| Rajeev Shah, Parsons | **x** |  |
| Keith Strickland, Stantec | **x** |  |
| Edwin Varghese, Pond | **x** |  |

**TOPICS OF DISCUSSION:**

1. Welcome/Introductions
   * Roll call (10 members)
   * May 2021 Meeting minutes distributed, and Jeff reviewed action items completed since last meeting.
2. Action Items / Efforts since last Meeting
   * Training File: No updates
   * Training Classes Held: Utilities Designer Training – approx. 50 attendees – more than typical since virtual so might not need another class this year but will monitor. Environmental Training held June 23rd on Section 20 plans – well attended. No specific training per se, but the ACEC Summer Conference was held June 10th in Amelia Island – Jennifer attended and said it went well.
3. NHI Training*.* 
   * Website update: Johnny noted that some NHI classes are open for registration and there are some that are free; but there is still the “Systems Maintenance” message that classes are still being uploaded, etc. Kyle will reach out to determine which of the five NHI classes previously identified are available for scheduling. There are 5 classes the subcommittee is pursuing (i.e. planned prior to the pandemic): Highway Safety Manual; LRFD for Hwy Bridge Superstructure; Practical Conflict Management Skills for Environmental Issues; Urban Drainage; and Construction of MSE Walls.
4. GDOT Training
   * Updates / Planned events: GDOT conducted Section 20 training on 6/23; GDOT PDP training is next week. GDOT OES 2-session design and environment training: Joint Coordination Procedures on 7/20 and Stormwater Report and Perennial Streams on 7/28. Materials Office training specific to materials staff.
5. Other Training Classes
   * Kyle suggested that the Consultants may want to offer training for younger GDOT staff or entry level audience and more specific needs than a dog & pony show. Consultant members to check with their respective firms.
6. Roundtable/Training Ideas (ours and other subcommittees)
   * Rajeev Shah – Asked about Traffic Operations in the future.
   * Doug Franks – Will reach out to Don to determine any training needs;
   * Johnny Lee – Asked about Open Roads training, too soon for GDOT staff to offer
   * Nathan Currier – What type of training does the Bridge Office need;
   * Kyle Mote – He will not be able to attend next CRC meeting
   * Keith Strickland – A + B Contracting Evaluation and Connected Autonomous Vehicle training (TRB is offering several training opportunities)
   * Ian Rish – No update on new geotechnical training; FHWA conducting NDT Training each month – will provide contact.

1. Recap Action Items / Date for Next Meeting (September)
   * Jeff will plan for next meeting on September 9th.
   * Jeff will reach out to the other subcommittees at the next CRC Committee meeting about any training needs (follow up to the initial contact earlier this year)
   * Kyle and Jeff to follow up with Gail on the NHI Environmental class to make sure it is still viable since it was proposed by a former OES employee *(Jeff emailed Gail after the subject meeting)*