



**Carteret County Association of Realtors®**  
**Crystal Coast MLS**  
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## Member Change Form

Please check the following:

- Address Change   
  Phone # / E-mail Change   
  Changing Company   
  Severance

**Member Name:** \_\_\_\_\_

*Please fill out this top portion if there has been a change in your home info or e-mail address.*

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Webpage: \_\_\_\_\_

### Firm Severing From:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Effective Date of Severance: \_\_\_\_\_

### Firm Transferring To:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_ Effective Transfer Date: \_\_\_\_\_

BIC Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If you have any third party vendors, such as zipforms, idx feeds, digital ink, etc. you must contact them of any changes to your account**

**There is \$100.00 fee for transfers (modified on 3/12/20)**