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| ***Applicant Instructions:***   * *Text in italics - please edit with details applicable to your declaration* * ***please remove this table and text below in italics before saving and sending to Chamber*** * *Complete declaration on Company Letterhead, date and have signed by a senior executive of your company* * *Save as a pdf in colour and email to:* ***info@mcoc.org.nz*** * ***Please provide together with completed Certificate of Free Sale Template*** * *NB: failure to provide referee contact details or confirmation of manufacturer may result in delay or prevent processing of the application* |

**Declaration in support of Certificate of Free Sale Application**

I, *(full name*) of *(company name of applicant)* declare:

1. I am a company representative for *[Company name of applicant & physical address]*
2. The products listed below are:
   1. manufactured/produced at our premises *(address as above or give address of manufacturing site),* or
   2. manufactured/produced by *(Company name of manufacturer)* at their premises *(address of manufacturing site).*

*(Please attach a Manufacturer’s declaration signed by an authorised representative of the manufacturer. If this is not practical please discuss alternatives with the Chamber.)*

1. The products listed below have been freely sold in New Zealand for: *(select applicable)*
   1. over 5 years, b. 2 – 5 years
2. 1- 2 years d. Less than 1 year: \_\_\_\_\_\_\_months
3. The following two referees may be contacted to verify the sale in New Zealand of the listed products:

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| --- | --- | --- | --- | --- | --- |
| **Company:** | **Contact Name** | **Role** | **DDI** | **Email** | **Retailer or Wholesaler** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. The products are to be sold in the export market *(name country)*
   1. under the same brand name as listed below, or
   2. under a different brand name – both the New Zealand and export market brand names are listed below

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| --- | --- | --- | --- |
| **New Zealand Brand** | **Product Description**  **[NB: max. 20 items per application]** | **Ingredient List (required only if brand name to change on export)** | **Export brand name (if different to New Zealand brand)** |
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1. We are aware that this Declaration is issued for the purpose of obtaining a Certificate of Free Sale for our products and that the information given above is true and correct.

Declared by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Signature] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Date}*

*(name)*

*(role in company)*