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| broker/manager support  |  |
| Invoice Notifications |

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| **All invoices and reminders come from the email:** **membership@gdwcar.com****.**When invoices are emailed, reminder notices follow approximately once every week after to all members with open invoices. We do not want to see any of our members impacted with late or reinstatement fees so out of precaution we also send out Broker emails notifying you of agents who have outstanding balances in your offices, these are usually sent out before inactivation of any agent for non-payment. To keep you informed here are the approximant dates for all invoicing and reminder emails to be sent out this year.  |

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| Invoice Type |  | Invoice Sent (Approximately) | Invoice due date  |  | Broker Reminder email (Approximately) |
| 1st Quarter MLS  |  | Nov 29th  | Dec 31st  |  | Jan 4th  |
| 2nd Quarter MLS  |  | Feb 29th  | Mar 31st  |  | Apr 2nd  |
| 3rd Quarter MLS  |  | May 30th  | Jun 30th  |  | July 3rd  |
| 4th Quarter MLS  |  | Aug 29th  | Sept 30th  |  | Oct 3rd  |
| 2025 REALTOR Dues  |  | Oct 15th 2024 | Dec 1st 2024  |  | Dec 4th & Dec 26th  |

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| To prevent emails from going to spam or junk please have your agents add membership@gdwcar.com to their contact list. All members are responsible for paying their invoices on time whether it went to their spam or junk email and are subject to late and inactivation fees. |