

## NOTICE TO ENTER DWELLING UNIT

Resident(s): \_\_\_\_\_  
(and all others in possession)

Premises: \_\_\_\_\_  
(Address, Apt #, City, State, Zip Code)

TO RESIDENT(S):

PLEASE TAKE NOTICE, Landlord does hereby give notice that the Landlord, Landlord's Agent or Landlord's Employees will enter said premises on or about the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, during normal business hours for the reason set forth in the checked (✓) numbered item(s) below:

- \_\_\_\_ 1. To make necessary or agreed repairs, decorations, alterations or improvements.
- \_\_\_\_ 2. To supply necessary or agreed services.
- \_\_\_\_ 3. To exhibit the dwelling unit to prospective or actual purchasers, mortgagees or tenants.
- \_\_\_\_ 4. To exhibit the dwelling to prospective or actual workmen or contractors.
- \_\_\_\_ 5. Pursuant to a Court Order.
- \_\_\_\_ 6. To inspect, test, repair or maintain smoke detectors.
- \_\_\_\_ 7. To inspect waterbed or liquid-filled furniture.
- \_\_\_\_ 8. When the tenant has abandoned or surrendered the premises.
- \_\_\_\_ 9. To conduct a Pre-Move Out Inspection.

Approximate time of arrival: \_\_\_\_\_ (am/pm)

Date: \_\_\_\_\_  
Landlord

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UNAUTHORIZED USE PROHIBITED  
For Members Only  
Apartment Association,  
California Southern Cities  
Approved Form #F52 – 9/16



# DECLARATION OF SERVICE OF NOTICE TO ENTER DWELLING UNIT

I, the undersigned, declare that at the time of service of the papers herein referred to, I was at least (18) eighteen years of age, and that I served the Notice to Enter Dwelling Unit on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ in one of the manners checked and set forth below:

## (1) PERSONALLY – 24 hours prior

\_\_\_\_\_ By DELIVERING a copy of the Notice **PERSONALLY** to:

\_\_\_\_\_

## (2) LEFT WITH ANOTHER PERSON AT PREMISES – 24 hours prior

\_\_\_\_\_ By **LEAVING** a copy of the Notice with \_\_\_\_\_ a person of suitable age and discretion at the premises.

## (3) POSTING – 24 hours prior

\_\_\_\_\_ By **POSTING** a copy of the Notice on, near, or under the entry door of the premises in a manner in which a reasonable person would discover the Notice.

## (4) MAIL – 6 days prior

\_\_\_\_\_ By sending a copy **MAIL** addressed to the Resident; however, mailing the Notice must be at least six (6) days prior to the intended entry.:

(Street Address) \_\_\_\_\_  
Apt. no. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## (5) VERBAL – permitted only when selling unit

\_\_\_\_\_ By giving Notice orally, in person or by telephone, if the Landlord or his or her agent previously notified the Resident in writing within 120 days of the oral Notice that the property is for sale and that the Landlord or agent may contact the Resident orally only for the purpose of exhibiting the dwelling unit to prospective or actual purchasers. At least 24 hours notice prior to entry is required. At the time of entry, the Landlord or agent shall leave written evidence of the entry inside the unit.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge and if called as a witness to testify thereto, I could do so competently.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature