

SECURITY DEPOSIT ACCOUNTING STATEMENT

Resident(s): _____

Premises: _____

(Address, Apt #, City, State Zip Code)

Date Resident(s) Vacated: _____ Date Key(s) Returned: _____

Forwarding Address (if given): _____

Within twenty-one (21) days of the Resident vacating, Landlord must provide the following itemized statement of the Resident's security deposit:

1. Total of all deposits paid plus rent credit, if any \$ _____

2. Deductions:

A. Unpaid Rent: _____ \$ _____

Unpaid Miscellaneous Charges: _____ \$ _____

B. Damages/Repairs (beyond normal wear and tear): _____

_____ \$ _____

C. Cleaning : _____

_____ \$ _____

D. Miscellaneous: _____

_____ \$ _____

E. Court Judgment, if any: _____ \$ _____

3. Total deductions (Add A through E, above) \$ _____

4. **TOTAL** (Difference between #1 and #3) \$ _____

(Landlord has attached a copy of document(s) showing charges incurred if the deductions exceed \$125.00.)

☐ Your check is enclosed in the amount of \$ _____.

☐ Please make your check in the amount of \$ _____ payable to _____
_____ within twenty-one (21) days of receipt of this statement.

"AS REQUIRED BY LAW, YOU ARE HEREBY NOTIFIED THAT A NEGATIVE CREDIT REPORT REFLECTING ON YOUR CREDIT RECORD MAY BE SUBMITTED TO A CREDIT REPORTING AGENCY IF YOU FAIL TO FULFILL THE TERMS OF YOUR CREDIT OBLIGATIONS."

Date: _____

Landlord

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For Members Only

Apartment Association,
California Southern Cities

Approved Form #F80 – 9/16

