

# NOTICE TO FORMER TENANT OF RIGHT TO RECLAIM ABANDONED PERSONAL PROPERTY

RESIDENT(S): \_\_\_\_\_  
(All Adult Former Occupants)

PREMISES: \_\_\_\_\_  
(Address, Apt #, City, State, Zip Code)

TO RESIDENT(S):

PLEASE TAKE NOTICE that when you vacated the above-described premises, the following personal property remained: (Description of personal property) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You may reclaim you abandoned personal property at: \_\_\_\_\_  
(Address where property may be claimed)

If you claim this property by \_\_\_\_\_ (Insert date not less than 2 days after the former tenant vacated the premises), you may minimize the costs of storage.

If you fail to claim this property by \_\_\_\_\_ (insert date not less than 2 days after the former tenant vacated the premises), unless you pay the landlord's reasonable cost of storage and take possession of the property to which you are entitled not later than \_\_\_\_\_ (insert date not less than 15 days after notice is personally delivered or, if mailed, not less than 18 days after notice is deposited in the mail) this property may be disposed of pursuant to Civil Code Section 1988 in one of the following manners:

\_\_\_\_ 1. Property valued at more than \$700 – If you fail to reclaim the property, it will be sold at a public sale after notice of the sale has been given by publication. You have the right to bid on the property at this sale. After the property is sold and the cost of storage, advertising, and sale is deducted, the remaining money will be paid over to the county. You may claim the remaining money at any time within one year after the county receives the money.

OR

\_\_\_\_ 2. Property valued at less than \$700 - Because this property is believed to be worth less than \$700, it may be kept, sold, or destroyed without further notice if you fail to reclaim it within the time indicated above.

Date: \_\_\_\_\_

\_\_\_\_\_  
(SIGNATURE OF LANDLORD)

\_\_\_\_\_  
(LANDLORD TELEPHONE NUMBER)

\_\_\_\_\_  
(TYPE OR PRINT NAME OF LANDLORD)

\_\_\_\_\_  
(LANDLORD ADDRESS)

# DECLARATION OF SERVICE OF NOTICE TO RESIDENT(S)

I, the undersigned, declare that at the time of service of the papers herein referred to, I was at least (18) eighteen years of age, and that I served the following checked notice:

☐ Notice of Belief of Abandonment of Real Property  
☐ Notice of Right to Reclaim Abandoned Personal Property

on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ in one of the manners checked and set forth below:

## (1) PERSONAL SERVICE

\_\_\_\_\_ By DELIVERING a copy of the Notice **PERSONALLY** to:

\_\_\_\_\_

## (2) SERVICE BY MAIL

(To be used only in the event that Personal service cannot be completed and adds an additional three (3) days to the effective date of the notice)

\_\_\_\_\_ By **MAILING** by first class mail on the same day as posted, a copy to each said resident(s) by depositing said copy in the United States Mail in a sealed envelope with postage fully prepaid, addressed to the resident(s) at the last known address:

(Street Address) \_\_\_\_\_

Apt. no. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge and if called as a witness to testify thereto, I could do so competently.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature