

Sweet Home Chamber of Commerce
Board Meeting Minutes
April 16, 2020
5.30-7:00 pm

Attendees:

President- George Medellin
Vice President- Christy Duncan
Treasurer- Mark Opperman
Paula Newman
Marlene Peterson
Karla Hogan
Diane Gerson- Absent
Christina Poteet- Absent
Dave Bauer
Office Manager- Diana Kelly

Call to Order

George called the meeting to order at 5:30 pm

Statement by President

George made an announcement that as of the end of April 2020, he will be temporarily stepping down as Chamber President. George explained that his duties with the Small Business Development Center and now the COVID-19 pandemic has made his plate overflow.

Discussion of this change ensued with questions regarding the length of time George would be away were asked. George expressed wanting to remain as a board member and would reevaluate whether to regain his presidential role in two months.

Based on George's decision, it was decided that Christy Duncan would step in as Interim President. Christy is the current Vice President.

Review of Previous Minutes

VOTE: Christy made a motion to accept the minutes as presented. Marlene seconded the motion. The motion carried with no objections or abstentions.

Financial Report

Mark updated Board on account balances from Umpqua Bank:

Checking \$11,834.95

Savings \$ 6,505.38

Approval of Budget

VOTE: Paula made a motion to adapt the 2019/2020 Budget with revision to the Projected Income for 2020. It was suggested we roll back to the 2019 figures. Due to COVID-19, Dave suggested we take out the proposed BBQ Competition and Leadership events income. This would take \$10,400 out of budget.

After some further discussion, the Board decided to hold the vote until the budget had been revised. Marlene expected to have the revised budget ready by Thursday, April 23rd. The Board agreed to schedule a short virtual Board meeting on Thursday, April 23rd at 4:30 pm to review the revised budget and vote.

VOTE: Marlene made the motion to table the budget until April 23. George seconded. The motion carried with no objections or abstentions.

Approval of Bylaws

The proposed Sweet Home Chamber of Commerce Bylaws came up for vote.

VOTE: George made a motion to adopt the bylaws as presented. Marlene seconded. The motion carried with no objections or abstentions.

Events

-Networking Events

George explained that all networking would be done VIA ZOOM at this time with COVID-19. Next event will be April 23rd at 5:30 pm - "Business After Hours". Additional events will be scheduled by Diana, who has a list of businesses interested in "Coffee With Colleagues" and additional "Business After Hours" sponsors. Diana will provide an update at the May Board Meeting.

-Banquet

Due to the pandemic, a new date is being investigated by our new Event Chair, Karla Hogan. Karla will also work with the committees for the "Sportsman's Holiday" event.

-Shirley Austin Event

George spoke with Shirley and the "Oinky Doinky BBQ and Showcase" has been postponed until September 19, 2020.

Building Update/Chamber Goals

George announced the Chamber has new tenants – Home Smart Real Estate and they are currently sharing some spaces within the building. The Larsons, the landlords, have asked the Chamber to remove all of the items in the large garage. Diana and Karla said they would work on that together.

George suggested we form a committee to further explore the move to the new City Hall. The committee will consist of Mark Opperman, Dave Bauer, and Diana Kelly.

Miscellaneous

George mentioned he had sent an email to the Larsons regarding the rent. He had asked if we would receive a rent reduction since there were two tenants sharing the building space. No response has been given at this time.

Question was brought up regarding possible new board members attending the May 21, 2020 Board meeting. It was determined they would attend the first 10 minutes of the virtual meeting for a meet and greet and then be excused. Karla will make those arrangements.

Adjournment

George adjourned the meeting at 7:15 pm

Respectfully submitted,
Mark Opperman
Board Secretary

Diana Kelly
Recorder