

# Residential Input Form for Matrix

Required fields in **blue**

## General

### Property Sub Type & Description

<input type="checkbox"/> <b>Condo</b>	<input type="checkbox"/> <b>Mobile</b>	<input type="checkbox"/> <b>Multi-Family</b>	<input type="checkbox"/> <b>Single Family</b>	<input type="checkbox"/> <b>Townhouse</b>
<input type="checkbox"/> Boat Slip	<input type="checkbox"/> Double	<input type="checkbox"/> Duplex	<input type="checkbox"/> Estate Lot	<input type="checkbox"/> End Unit
<input type="checkbox"/> Condo High-Rise	<input type="checkbox"/> Single	<input type="checkbox"/> Multi-Building	<input type="checkbox"/> Full Size Lot	<input type="checkbox"/> Historic Property Lot
<input type="checkbox"/> Garage	<input type="checkbox"/> Triple	<input type="checkbox"/> Quadplex	<input type="checkbox"/> Historic Property	<input type="checkbox"/> Other
<input type="checkbox"/> Residential	<input type="checkbox"/> Other	<input type="checkbox"/> Tri-plex	<input type="checkbox"/> Patio/Cluster	<input type="checkbox"/> Other

### Community

<input type="checkbox"/> Airstrip	<input type="checkbox"/> Boat/Camper/Van Parking	<input type="checkbox"/> Park	<input type="checkbox"/> Sidewalks	<input type="checkbox"/> Walk to Shopping
<input type="checkbox"/> Beach Access	<input type="checkbox"/> Gated	<input type="checkbox"/> Paths/Bike-Walk	<input type="checkbox"/> Street Lights	<input type="checkbox"/> None
<input type="checkbox"/> Boat Ramp	<input type="checkbox"/> Lake	<input type="checkbox"/> Security	<input type="checkbox"/> Walk to School	

**Street #:** \_\_\_\_\_ **Street Dir:** \_\_\_\_\_ **Street Name:** \_\_\_\_\_ **Street Suffix:** \_\_\_\_\_ **Street Dir Suffix:** \_\_\_\_\_ **Unit #:** \_\_\_\_\_

**City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_

**List Price:** \_\_\_\_\_ **List Date:** \_\_\_/\_\_\_/\_\_\_ **Expiration Date:** \_\_\_/\_\_\_/\_\_\_ **CCR (Covenants, Conditions & Restrictions):** Yes / No

### Seller

<input type="checkbox"/> Bank	<input type="checkbox"/> Court Order	<input type="checkbox"/> Estate	<input type="checkbox"/> Institution	<input type="checkbox"/> Relocation
<input type="checkbox"/> Builder	<input type="checkbox"/> Developer	<input type="checkbox"/> Homeowner/Owner	<input type="checkbox"/> Investor	<input type="checkbox"/> Other
<input type="checkbox"/> Corporate				

**Elementary School:** \_\_\_\_\_ **Middle School:** \_\_\_\_\_ **High School:** \_\_\_\_\_

## Listing Agent/Office

**List Agent:** \_\_\_\_\_ **Co-List Agent 1:** \_\_\_\_\_ **Co-List Agent 2:** \_\_\_\_\_

**Listing Type:** Exclusive Right to Sell / Exclusive Agency / Limited Service Listing

**Buyer Client Agency:** Yes / No **Buyer Customer:** Yes / No **Sub-Agency:** Yes / No **Variable Commission:** Yes / No

**Buyer Client Commission:** \_\_\_\_\_ (\$/%) **Buyer Customer Commission:** \_\_\_\_\_ (\$/%) **Sub-Agency Commission:** \_\_\_\_\_ (\$/%) **Variable Rate Description:** \_\_\_\_\_

## Conditions

**Home Warranty:** Yes / No / Negotiable **Home Warranty Amount:** \_\_\_\_\_

### Possession

<input type="checkbox"/> 3-7 Days After Close	<input type="checkbox"/> At Closing	<input type="checkbox"/> Leased Dish	<input type="checkbox"/> Prior to Close	<input type="checkbox"/> Other
<input type="checkbox"/> After Close	<input type="checkbox"/> Immediate	<input type="checkbox"/> Negotiable	<input type="checkbox"/> See Agent Remarks	

### Seller Terms

<input type="checkbox"/> 1031	<input type="checkbox"/> Exchange	<input type="checkbox"/> Lease Option	<input type="checkbox"/> Preapproval Required	<input type="checkbox"/> USDA
<input type="checkbox"/> As Is	<input type="checkbox"/> FHA	<input type="checkbox"/> Lease Purchase	<input type="checkbox"/> Private	<input type="checkbox"/> VA
<input type="checkbox"/> Assume	<input type="checkbox"/> FHLMC Approval	<input type="checkbox"/> Leaseback	<input type="checkbox"/> Qualifying	<input type="checkbox"/> Will Lease
<input type="checkbox"/> Cash	<input type="checkbox"/> FNMA Approval	<input type="checkbox"/> Non-Qualifying	<input type="checkbox"/> Release of Eligibility	<input type="checkbox"/> Wrap Around
<input type="checkbox"/> Construction	<input type="checkbox"/> Possible Short Sale	<input type="checkbox"/> Owner 1 <sup>st</sup>	<input type="checkbox"/> Release of Liability	<input type="checkbox"/> Other-See Remarks
<input type="checkbox"/> Conventional	<input type="checkbox"/> GNMA Loan	<input type="checkbox"/> Owner 2 <sup>nd</sup>	<input type="checkbox"/> Seller Pays Closing	

### Special Listing Conditions

<input type="checkbox"/> Auction	<input type="checkbox"/> Notice of Default	<input type="checkbox"/> REO	<input type="checkbox"/> Short Sale	<input type="checkbox"/> Special Financing
<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Probate	<input type="checkbox"/> Seller Licensed Agent	<input type="checkbox"/> Special Contract	<input type="checkbox"/> Standard
<input type="checkbox"/> Material Relationship				

### Inclusions

<input type="checkbox"/> Alarm-Smoke/Fire	<input type="checkbox"/> Gas Logs	<input type="checkbox"/> Satellite Dish	<input type="checkbox"/> Water Softener	<input type="checkbox"/> Other-See Remarks
<input type="checkbox"/> Central Vacuum	<input type="checkbox"/> Intercom/Radio	<input type="checkbox"/> Security System	<input type="checkbox"/> Water Treatment	<input type="checkbox"/> None
<input type="checkbox"/> Dryer	<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Washer	<input type="checkbox"/> Wired Speakers	

**Exclusions:** \_\_\_\_\_ **Tenant Occupied:** Yes / No

**Tenant Pays**

<input type="checkbox"/> All Maintenance	<input type="checkbox"/> Garbage	<input type="checkbox"/> Pest Control	<input type="checkbox"/> Satellite Dish	<input type="checkbox"/> Water
<input type="checkbox"/> All Utilities	<input type="checkbox"/> Gas	<input type="checkbox"/> Pool	<input type="checkbox"/> Security System	<input type="checkbox"/> Yard
<input type="checkbox"/> Association Fee	<input type="checkbox"/> Internet Connection	<input type="checkbox"/> RV/Boat Parking	<input type="checkbox"/> Sewer	<input type="checkbox"/> Other
<input type="checkbox"/> Cable	<input type="checkbox"/> Landscape Management	<input type="checkbox"/> Sales Tax	<input type="checkbox"/> Telephone	<input type="checkbox"/> None
<input type="checkbox"/> Electric				

Land Lease: Yes / No    Land Lease Amt: \_\_\_\_\_    Land Lease Pmt Freq: \_\_\_\_\_    Land Lease Exp Date: \_\_\_/\_\_\_/\_\_\_    Lease Term Ends: \_\_\_/\_\_\_/\_\_\_

**Existing Lease Information**

<input type="checkbox"/> 0 – 6 Month	<input type="checkbox"/> 4 – 6 Years	<input type="checkbox"/> Daily/Weekly	<input type="checkbox"/> Option to Buy	<input type="checkbox"/> Other
<input type="checkbox"/> 1 – 3 Years	<input type="checkbox"/> 7 – 12 Years	<input type="checkbox"/> Month-to-Month	<input type="checkbox"/> Option to Renew	<input type="checkbox"/> No Lease

**Rental Type**

<input type="checkbox"/> Carriage House Apt	<input type="checkbox"/> Entire House	<input type="checkbox"/> Garage Apt	<input type="checkbox"/> Lower Level Apt	<input type="checkbox"/> Mobile Home
<input type="checkbox"/> Efficiency Apt				

**Exterior****Garage: Yes / No**

# of Garage Spaces: \_\_\_\_\_

**Carport: Yes / No**

# of Carport Spaces: \_\_\_\_\_

**Parking: Yes / No**

# of Parking Spaces: \_\_\_\_\_

**Assigned Parking: Yes / No**

# of Assigned Spaces: \_\_\_\_\_

**Parking Description**

<input type="checkbox"/> Assigned Spaces	<input type="checkbox"/> Drive Under/Basement	<input type="checkbox"/> Off Street	<input type="checkbox"/> RV/Boat Parking	<input type="checkbox"/> Unpaved
<input type="checkbox"/> Attached	<input type="checkbox"/> Driveway Only	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> Side/Rear Entrance	<input type="checkbox"/> Unpaved Driveway
<input type="checkbox"/> Auto Garage Door	<input type="checkbox"/> Golf Cart Garage	<input type="checkbox"/> Paved	<input type="checkbox"/> Storage Room	<input type="checkbox"/> Other
<input type="checkbox"/> Covered	<input type="checkbox"/> Guest	<input type="checkbox"/> Paved Driveway	<input type="checkbox"/> Street Parking	<input type="checkbox"/> None
<input type="checkbox"/> Detached	<input type="checkbox"/> Kitchen Level Entry			

**Dock: Yes / No**

# of Dock Slips: \_\_\_\_\_

**Dock Slip Description**

<input type="checkbox"/> Boat Lift-Covered	<input type="checkbox"/> Boat Slip-Covered	<input type="checkbox"/> Dock Approval Required	<input type="checkbox"/> No Dock Rights	<input type="checkbox"/> Slip Available
<input type="checkbox"/> Boat Lift-Uncovered	<input type="checkbox"/> Boat Slip-Uncovered	<input type="checkbox"/> Dock-Covered	<input type="checkbox"/> Private	<input type="checkbox"/> Slip Fee Required
<input type="checkbox"/> Boat Ramp	<input type="checkbox"/> Community Dock	<input type="checkbox"/> Dock-Uncovered	<input type="checkbox"/> Screened Enclosure	<input type="checkbox"/> Slip No Fee

**Pool: Yes / No****Hot Tub: Yes / No****Pool/Hot Tub Description**

<input type="checkbox"/> Above Ground Pool	<input type="checkbox"/> Heated	<input type="checkbox"/> In-Ground Pool	<input type="checkbox"/> Salt Water System	<input type="checkbox"/> Spa
<input type="checkbox"/> Glass Encl/Inside House	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Pool House	<input type="checkbox"/> Screen Enclosure	

**Exterior House**

<input type="checkbox"/> Balcony	<input type="checkbox"/> Deck-Open	<input type="checkbox"/> Outside Shower	<input type="checkbox"/> Porch	<input type="checkbox"/> Sauna/Steam
<input type="checkbox"/> Barbeque Grill	<input type="checkbox"/> Fire Pit	<input type="checkbox"/> Patio-Covered	<input type="checkbox"/> Porch-Front	<input type="checkbox"/> Terrace
<input type="checkbox"/> Columns	<input type="checkbox"/> Gas Grill	<input type="checkbox"/> Patio-Enclosed	<input type="checkbox"/> Porch-Screened	<input type="checkbox"/> TV Antenna
<input type="checkbox"/> Courtyard	<input type="checkbox"/> Hurricane Shutters	<input type="checkbox"/> Patio-Open	<input type="checkbox"/> Porch-Wrap	<input type="checkbox"/> Other
<input type="checkbox"/> Deck	<input type="checkbox"/> Needs Work	<input type="checkbox"/> Patio-Uncovered	<input type="checkbox"/> Renovated	
<input type="checkbox"/> Deck-Covered	<input type="checkbox"/> Newly Painted	<input type="checkbox"/> Pizza Oven	<input type="checkbox"/> Satellite Dish	

**Exterior Lot**

<input type="checkbox"/> Alley	<input type="checkbox"/> Fenced Yard	<input type="checkbox"/> Irrigation System	<input type="checkbox"/> Sprinkler System	<input type="checkbox"/> Tennis Courts
<input type="checkbox"/> Fenced Lot Partial	<input type="checkbox"/> Garden Area	<input type="checkbox"/> Landscape Lighting	<input type="checkbox"/> Sprinkler System W/Well	<input type="checkbox"/> Well
<input type="checkbox"/> Fenced Lot Total	<input type="checkbox"/> Invisible Fence	<input type="checkbox"/> Security Lighting	<input type="checkbox"/> Swing/Gym Set	<input type="checkbox"/> Other

**Fencing**

<input type="checkbox"/> Barbed Wire	<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Ornamental Metal	<input type="checkbox"/> Split Rail	<input type="checkbox"/> Wood
<input type="checkbox"/> Brick	<input type="checkbox"/> Cross	<input type="checkbox"/> Picket	<input type="checkbox"/> Stone	<input type="checkbox"/> Wrought Iron
<input type="checkbox"/> Chain Link	<input type="checkbox"/> Electric	<input type="checkbox"/> Post and Rail	<input type="checkbox"/> Vinyl (PVC)	
<input type="checkbox"/> Concrete	<input type="checkbox"/> Invisible	<input type="checkbox"/> Privacy	<input type="checkbox"/> Wire Mesh	

**Other Structures**

<input type="checkbox"/> Barn	<input type="checkbox"/> Gazebo	<input type="checkbox"/> Out Building	<input type="checkbox"/> Pond House	<input type="checkbox"/> Storage Building
<input type="checkbox"/> Cabana	<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Pavilion	<input type="checkbox"/> Shed	<input type="checkbox"/> Workshop
<input type="checkbox"/> Detached Garage	<input type="checkbox"/> Guest House/Cottage	<input type="checkbox"/> Play House	<input type="checkbox"/> Stable	<input type="checkbox"/> Other

## Structure

Bedrooms: \_\_\_\_\_

# Building Stories: \_\_\_\_\_

Total # of Buildings: \_\_\_\_\_

Unit Floor: \_\_\_\_\_

Full Baths: \_\_\_\_\_

# Bedrooms Downstairs: \_\_\_\_\_

SqFt Total: \_\_\_\_\_

Approx Year Built: \_\_\_\_\_

Half Baths: \_\_\_\_\_

# Bedrooms Upstairs: \_\_\_\_\_

SqFt Source: \_\_\_\_\_

Pre-1978: Yes / No

Total Rooms: \_\_\_\_\_

Building Name: \_\_\_\_\_

# Unit Stories: \_\_\_\_\_

New Construction: Yes / No

### New Construction Description

\_\_\_ Alley      \_\_\_ Fenced Yard      \_\_\_ Irrigation System      \_\_\_ Sprinkler System      \_\_\_ Tennis Courts

Building Permit Number: \_\_\_\_\_      Build to Suit: Yes / No      Builder Model: \_\_\_\_\_      Builder Name: \_\_\_\_\_

### Style

___ A-Frame	___ Contemporary	___ Loft	___ Ranch	___ Tudor
___ Beach Cottage	___ Country/Rustic	___ Log Cabin	___ Salt Box	___ Victorian
___ Bungalow	___ Craftsman	___ Low Country	___ Spanish	___ Villa
___ Cabin	___ European	___ Mansard	___ Split Level	___ Warehouse
___ Cape Cod	___ Flat	___ Patio Home	___ Townhome	___ Other
___ Colonial	___ French Provincial	___ Plantation	___ Traditional	

### Construction/Siding

___ Aluminum	___ Cinder Block	___ GP/LP Siding	___ Shake	___ Stucco-Hard Coat
___ Asbestos	___ Composite	___ HardiePlank	___ Shell	___ Stucco-unk
___ Block	___ Concrete	___ Log	___ Steel	___ Tabby
___ Board & Batten	___ Concrete Siding	___ Masonite	___ Stone	___ Vinyl
___ Brick	___ Cypress	___ Metal	___ Stone/Frame	___ Wood
___ Brick Siding	___ Dryvit	___ Pressboard Siding	___ Stucco	___ Other
___ Cedar	___ Frame	___ Rough-Sawn Siding	___ Stucco-Eifs	

### Structure Condition

\_\_\_ Boarded-Up      \_\_\_ Cosmetic Repairs      \_\_\_ Renovated      \_\_\_ Structural Repairs      \_\_\_ Unrestored  
\_\_\_ Condemned      \_\_\_ No Power      \_\_\_ Restored      \_\_\_ Tax Incentives      \_\_\_ Updated

### Foundation

___ Basement	___ Built-Up	___ Joists	___ Slab	___ Wood
___ Block	___ Concrete	___ Piers/Pilings	___ Steel	___ Other
___ Brick	___ Crawl Space	___ Raised Slab	___ Subfloor	___ None

Property Attached: Yes / No

### Common Walls

\_\_\_ 1 Common Wall      \_\_\_ 3 Common Walls      \_\_\_ No One Above      \_\_\_ No One Below      \_\_\_ No Common Walls  
\_\_\_ 2 Common Walls

### Roof

___ Asbestos	___ Concrete	___ Membrane	___ Shake	___ Tile
___ Asphalt	___ Copper	___ Metal/Steel	___ Slate	___ Tin
___ Built-Up	___ Flat	___ Pitched	___ Solar Shingle	___ Wood Shingle
___ Composition	___ Foam	___ Rolled Rubber	___ Tar/Gravel	___ Other

### Energy Features

___ Attic Fan	___ Geothermal	___ LEED	___ Ridge Vents	___ Spray Foam
___ Double Pane Windows	___ Good Cents	___ NAHB Green	___ Roof Turbines	___ Storm Doors
___ Double Pane/Thermo	___ Instant Heat	___ Power Vent	___ Roof Vent Fans	___ Storm Windows
___ Electric Air Filter	___ Insulated Doors	___ Programmable Thermostat	___ Smart Thermostat	___ Other
___ Energy Star	___ Insulated Floors	___ Recovery System	___ Solar Screens	___ None
___ Extra Insulation	___ Insulation			

ADA Features: Yes / No

\_\_\_ ADA Features  
\_\_\_ 30' Doors      \_\_\_ Levered      \_\_\_ No Steps      \_\_\_ Showers      \_\_\_ Other  
\_\_\_ Big Bath      \_\_\_ Low Counters      \_\_\_ Ramp Access      \_\_\_ Wide Halls      \_\_\_ None  
\_\_\_ High Garage      \_\_\_ Low Switches

Rooms (Visit <http://forms.mygiar.com> for the entire Rooms form.)

Room Type: \_\_\_\_\_

Room Length: \_\_\_\_\_

Room Flooring: \_\_\_\_\_

Room Level: \_\_\_\_\_

Room Width: \_\_\_\_\_

Room Features: \_\_\_\_\_

## Interior

### Appliances

<input type="checkbox"/> Ceiling Fans	<input type="checkbox"/> Freezer	<input type="checkbox"/> Microwave	<input type="checkbox"/> Range	<input type="checkbox"/> Washer
<input type="checkbox"/> Central Vacuum	<input type="checkbox"/> Hood Fan	<input type="checkbox"/> Oven - Cont Clean	<input type="checkbox"/> Range Hood	<input type="checkbox"/> Water Softener
<input type="checkbox"/> Commercial Grade	<input type="checkbox"/> Ice Maker Cnctn	<input type="checkbox"/> Oven - Double	<input type="checkbox"/> Range/Oven	<input type="checkbox"/> Wine Chiller
<input type="checkbox"/> Convection Oven	<input type="checkbox"/> Ice Maker Machine	<input type="checkbox"/> Oven - Self-Clean	<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Other-See Remarks
<input type="checkbox"/> Cooktop-Separate	<input type="checkbox"/> Indoor Grill	<input type="checkbox"/> Oven - Single	<input type="checkbox"/> Smoke Detector	<input type="checkbox"/> None
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Instant Hot Water	<input type="checkbox"/> Oven - Wall	<input type="checkbox"/> Trash Compactor	<input type="checkbox"/> Elevator Ready
<input type="checkbox"/> Disposal	<input type="checkbox"/> Intercom	<input type="checkbox"/> Oven - Warmer	<input type="checkbox"/> W/D Stack	<input type="checkbox"/> Security System
<input type="checkbox"/> Dryer	<input type="checkbox"/> Jennaire			

### Attic

<input type="checkbox"/> Floored	<input type="checkbox"/> Pull Down	<input type="checkbox"/> Stairs	<input type="checkbox"/> Other	<input type="checkbox"/> None
<input type="checkbox"/> Partial Floored	<input type="checkbox"/> Scuttle	<input type="checkbox"/> Walk-In		

**Basement:** Yes / No

**Basement Description:** Finished / Unfinished / Other-See Remarks

**# of Fireplaces:** \_\_\_\_\_

### Fireplace Features

<input type="checkbox"/> Electric	<input type="checkbox"/> Gas	<input type="checkbox"/> Masonry	<input type="checkbox"/> Stone	<input type="checkbox"/> Wood Burning
<input type="checkbox"/> Factory Built	<input type="checkbox"/> Gas Logs	<input type="checkbox"/> Non-Working	<input type="checkbox"/> Ventless	<input type="checkbox"/> Wood Stove
<input type="checkbox"/> Free-Standing	<input type="checkbox"/> Gas Starter	<input type="checkbox"/> See-Thru		

### Fireplace Location

<input type="checkbox"/> Den/Family Room	<input type="checkbox"/> Great Room	<input type="checkbox"/> Living Room	<input type="checkbox"/> Master Bedroom	<input type="checkbox"/> Study
<input type="checkbox"/> Dining Room	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Master Bath	<input type="checkbox"/> Porch	<input type="checkbox"/> Other

### Floors

<input type="checkbox"/> Brick	<input type="checkbox"/> Hardwood	<input type="checkbox"/> Slate	<input type="checkbox"/> Vinyl	<input type="checkbox"/> Wood
<input type="checkbox"/> Carpet	<input type="checkbox"/> Marble	<input type="checkbox"/> Terrazzo	<input type="checkbox"/> Wall to Wall Carpet	<input type="checkbox"/> Other
<input type="checkbox"/> Concrete	<input type="checkbox"/> Parquet	<input type="checkbox"/> Tile		

### Interior Features

<input type="checkbox"/> Additional Bedroom Suite	<input type="checkbox"/> Converted Garage	<input type="checkbox"/> Furnished: All	<input type="checkbox"/> No Window Treatments	<input type="checkbox"/> Study
<input type="checkbox"/> Atrium	<input type="checkbox"/> Cove Lighting	<input type="checkbox"/> Furnished: None	<input type="checkbox"/> Pantry	<input type="checkbox"/> Split Bedrooms
<input type="checkbox"/> Bay Window	<input type="checkbox"/> Den/Family Room	<input type="checkbox"/> Furnished: Some	<input type="checkbox"/> Plantation Shutters	<input type="checkbox"/> Track Lighting
<input type="checkbox"/> Bonus Room	<input type="checkbox"/> Dining Room	<input type="checkbox"/> GarageDoorOpener	<input type="checkbox"/> Rear Stairs	<input type="checkbox"/> W/D Connection
<input type="checkbox"/> Built-in Bookcases	<input type="checkbox"/> Elevator	<input type="checkbox"/> Garden Window	<input type="checkbox"/> Recessed Lighting	<input type="checkbox"/> Wallpaper
<input type="checkbox"/> CAT-5 Network Cable	<input type="checkbox"/> Elevator Ready	<input type="checkbox"/> Great Room	<input type="checkbox"/> Renovated	<input type="checkbox"/> Wet Bar
<input type="checkbox"/> Cedar Closet	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Guest House	<input type="checkbox"/> Shelving	<input type="checkbox"/> Window Treatments
<input type="checkbox"/> Ceiling Fans	<input type="checkbox"/> Formal Dining	<input type="checkbox"/> Laminate Flooring	<input type="checkbox"/> Security System	<input type="checkbox"/> Other-See Remarks
<input type="checkbox"/> Ceilings above 9ft.	<input type="checkbox"/> Foyer	<input type="checkbox"/> Lock Out	<input type="checkbox"/> Skylight	
<input type="checkbox"/> Columns	<input type="checkbox"/> Furnished	<input type="checkbox"/> Newly Painted	<input type="checkbox"/> Smart Features (See Remarks)	

### Interior Construction

<input type="checkbox"/> Ceiling: Beamed	<input type="checkbox"/> Ceiling: Vaulted	<input type="checkbox"/> Walls: Brick	<input type="checkbox"/> Walls: Paneled	<input type="checkbox"/> Walls: Wainscoting
<input type="checkbox"/> Ceiling: Cathedral	<input type="checkbox"/> Staircase: Curved	<input type="checkbox"/> Walls: Cedar	<input type="checkbox"/> Walls: Paneling	<input type="checkbox"/> Walls: Wood
<input type="checkbox"/> Ceiling: Crown Molding	<input type="checkbox"/> Staircase: Open	<input type="checkbox"/> Walls: Concrete	<input type="checkbox"/> Walls: Plaster	<input type="checkbox"/> Woodwork: Painted
<input type="checkbox"/> Ceiling: Raised	<input type="checkbox"/> Staircase: Spiral	<input type="checkbox"/> Walls: Cypress	<input type="checkbox"/> Walls: Sheetrock	<input type="checkbox"/> Woodwork: Stained
<input type="checkbox"/> Ceiling: Trayed/Coffered	<input type="checkbox"/> Walls: Block	<input type="checkbox"/> Walls: Mirrored	<input type="checkbox"/> Walls: Stucco	<input type="checkbox"/> Other-See Remarks

### Kitchen/Breakfast

<input type="checkbox"/> Breakfast Area	<input type="checkbox"/> Breakfast Room	<input type="checkbox"/> Country Kitchen	<input type="checkbox"/> Gourmet Kitchen	<input type="checkbox"/> Keeping Room
<input type="checkbox"/> Breakfast Bar	<input type="checkbox"/> Butler Pantry	<input type="checkbox"/> Galley Kitchen	<input type="checkbox"/> Island	

### Laundry

<input type="checkbox"/> Basement	<input type="checkbox"/> Garage	<input type="checkbox"/> Laundry Chute	<input type="checkbox"/> Upstairs	<input type="checkbox"/> Other
<input type="checkbox"/> Bathroom	<input type="checkbox"/> Hall	<input type="checkbox"/> Laundry Room	<input type="checkbox"/> Washer Connection	<input type="checkbox"/> None
<input type="checkbox"/> Dryer Connection	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Sink		

### Master Bedroom Features

<input type="checkbox"/> Carpeted	<input type="checkbox"/> First Floor	<input type="checkbox"/> Master Main	<input type="checkbox"/> Master Up	<input type="checkbox"/> Split Plan
<input type="checkbox"/> Cathedral Ceilings	<input type="checkbox"/> Hardwood	<input type="checkbox"/> Master Suite	<input type="checkbox"/> Sitting Area	<input type="checkbox"/> Walk-in Closet
<input type="checkbox"/> Fireplace				

### Master Bath Features

<input type="checkbox"/> ADA Compliant	<input type="checkbox"/> Double Vanity	<input type="checkbox"/> Separate Shower	<input type="checkbox"/> Tile	<input type="checkbox"/> Walk-In Tub
<input type="checkbox"/> Bidet	<input type="checkbox"/> Dressing Area	<input type="checkbox"/> Shower Only	<input type="checkbox"/> Tub	<input type="checkbox"/> Wet Room
<input type="checkbox"/> Carpeted	<input type="checkbox"/> Garden Tub	<input type="checkbox"/> Single Vanity	<input type="checkbox"/> Tub/Shower	<input type="checkbox"/> Whirlpool Bath
<input type="checkbox"/> Cultured Marble	<input type="checkbox"/> Sauna/Steam	<input type="checkbox"/> Skylight	<input type="checkbox"/> Walk-in Closet	

**Farm Info**

- |                                       |  |                                  |   |                                      |
|---------------------------------------|--|----------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Barn/Utility | <input type="checkbox"/> Horse             | <input type="checkbox"/> Orchard | <input type="checkbox"/> Row Crops      | <input type="checkbox"/> Timber/Tree |
| <input type="checkbox"/> Beef         | <input type="checkbox"/> Irrigation System | <input type="checkbox"/> Pasture | <input type="checkbox"/> Silo/Grain Bin | <input type="checkbox"/> Truck       |
| <input type="checkbox"/> Dairy        | <input type="checkbox"/> Livestock         | <input type="checkbox"/> Poultry | <input type="checkbox"/> Stable         | <input type="checkbox"/> Other       |
| <input type="checkbox"/> Equipment    | <input type="checkbox"/> Not Applicable    | <input type="checkbox"/> Ranch   | <input type="checkbox"/> Swine          |                                      |

**Utilities**

- |                                   |  |  |   |  |
|-----------------------------------|--|--|---|--|
| <input type="checkbox"/> Cable    | <input type="checkbox"/> Tap Fee Due           | <input type="checkbox"/> Waste: Comm Sewer   | <input type="checkbox"/> Waste: Septic Tank | <input type="checkbox"/> Water: None         |
| <input type="checkbox"/> Electric | <input type="checkbox"/> Tap Fee Paid          | <input type="checkbox"/> Waste: Lift Station | <input type="checkbox"/> Waste: Sewer Avail | <input type="checkbox"/> Water: Private Well |
| <input type="checkbox"/> Gas      | <input type="checkbox"/> Telephone             | <input type="checkbox"/> Waste: None         | <input type="checkbox"/> Water: Avail       | <input type="checkbox"/> Water: Public       |
| <input type="checkbox"/> Propane  | <input type="checkbox"/> Underground Utilities | <input type="checkbox"/> Waste: Public Sewer | <input type="checkbox"/> Water: Comm        | Other-See Remarks                            |

**Property**

**Lot Description**

- |  |  |  |   |   |
|--|--|--|---|---|
| <input type="checkbox"/> Acreage 1-5               | <input type="checkbox"/> Dead End              | <input type="checkbox"/> Leased Land             | <input type="checkbox"/> Rolling-Gentle         | <input type="checkbox"/> Will Divide    |
| <input type="checkbox"/> Acreage 5-10              | <input type="checkbox"/> Exceptional View      | <input type="checkbox"/> Level Lot               | <input type="checkbox"/> Rolling-Rough          | <input type="checkbox"/> Wooded         |
| <input type="checkbox"/> Acreage 10+               | <input type="checkbox"/> Fill Needed           | <input type="checkbox"/> Low                     | <input type="checkbox"/> Rural                  | <input type="checkbox"/> Wooded-Heavy   |
| <input type="checkbox"/> Additional Land Available | <input type="checkbox"/> Flood Zone            | <input type="checkbox"/> Marshland               | <input type="checkbox"/> Sidewalk               | <input type="checkbox"/> Wooded-Partial |
| <input type="checkbox"/> Brush                     | <input type="checkbox"/> Flood Zone-Some Areas | <input type="checkbox"/> No Mineral Rights       | <input type="checkbox"/> Sloping                | <input type="checkbox"/> Woods Trail    |
| <input type="checkbox"/> Bulkhead/Seawall          | <input type="checkbox"/> Frontage              | <input type="checkbox"/> Open Land               | <input type="checkbox"/> Steep                  | <input type="checkbox"/> Yard Well      |
| <input type="checkbox"/> Bush-Hogged               | <input type="checkbox"/> Golf Course           | <input type="checkbox"/> Pasture                 | <input type="checkbox"/> Storm Sewer            | <input type="checkbox"/> Zero Lot Line  |
| <input type="checkbox"/> Cleared                   | <input type="checkbox"/> Greenbelt             | <input type="checkbox"/> Privacy                 | <input type="checkbox"/> Subdivision Recorded   | <input type="checkbox"/> Other          |
| <input type="checkbox"/> Corner                    | <input type="checkbox"/> Interior              | <input type="checkbox"/> Private Backyard        | <input type="checkbox"/> Subdivision Unrecorded | <input type="checkbox"/> None/Condo     |
| <input type="checkbox"/> Cul-de-sac                | <input type="checkbox"/> Irregular             | <input type="checkbox"/> Property Corners Marked | <input type="checkbox"/> Townhouse              |   |
| <input type="checkbox"/> Curb & Gutter             | <input type="checkbox"/> Landscaped            | <input type="checkbox"/> Rocky                   | <input type="checkbox"/> Wetlands               |   |

**Horse Amenities**

- |   |                                       |  |                                    |                                    |
|---|---------------------------------------|--|------------------------------------|------------------------------------|
| <input type="checkbox"/> Automatic Waters | <input type="checkbox"/> Hay Storage  | <input type="checkbox"/> Pasture       | <input type="checkbox"/> Round Pen | <input type="checkbox"/> Tack Room |
| <input type="checkbox"/> Bridal Path      | <input type="checkbox"/> Hot Walker   | <input type="checkbox"/> Riding Trails | <input type="checkbox"/> Stables   | <input type="checkbox"/> Wash Rack |
| <input type="checkbox"/> Grain Storage    | <input type="checkbox"/> Indoor Arena |  |                                    |                                    |

**Lot View/Frontage**

- |   |   |   |   |                                       |
|---|---|---|---|---------------------------------------|
| <input type="checkbox"/> Beach Dunes Frontage | <input type="checkbox"/> Deep Water View      | <input type="checkbox"/> Lake View      | <input type="checkbox"/> Park Frontage  | <input type="checkbox"/> Stream       |
| <input type="checkbox"/> Beach Dunes View     | <input type="checkbox"/> Golf Course Frontage | <input type="checkbox"/> Marsh Frontage | <input type="checkbox"/> Park View      | <input type="checkbox"/> Tidal Creek  |
| <input type="checkbox"/> Beach Frontage       | <input type="checkbox"/> Golf Course View     | <input type="checkbox"/> Marsh View     | <input type="checkbox"/> Pond           | <input type="checkbox"/> Village Area |
| <input type="checkbox"/> Beach View           | <input type="checkbox"/> Lagoon Frontage      | <input type="checkbox"/> Natural        | <input type="checkbox"/> Residential    | <input type="checkbox"/> Waterfront   |
| <input type="checkbox"/> Creek                | <input type="checkbox"/> Lagoon View          | <input type="checkbox"/> Ocean Front    | <input type="checkbox"/> River Frontage | <input type="checkbox"/> Other        |
| <input type="checkbox"/> Deep Water Frontage  | <input type="checkbox"/> Lake Frontage        | <input type="checkbox"/> Ocean View     | <input type="checkbox"/> River View     |                                       |

**Road Surface**

- |                                      |  |  |                                |                                  |
|--------------------------------------|--|--|--------------------------------|----------------------------------|
| <input type="checkbox"/> Asphalt     | <input type="checkbox"/> Curb          | <input type="checkbox"/> Graded/Maintained | <input type="checkbox"/> Shell | <input type="checkbox"/> Unpaved |
| <input type="checkbox"/> Brick       | <input type="checkbox"/> Curb & Gutter | <input type="checkbox"/> Gravel            | <input type="checkbox"/> Stone | <input type="checkbox"/> Other   |
| <input type="checkbox"/> Cobblestone | <input type="checkbox"/> Dirt          | <input type="checkbox"/> Paved             | <input type="checkbox"/> Trail | <input type="checkbox"/> None    |
| <input type="checkbox"/> Concrete    |  |  |                                |                                  |

**Access**

- |  |  |  |                                    |  |
|--|--|--|------------------------------------|--|
| <input type="checkbox"/> Airstrip          | <input type="checkbox"/> Dirt Road       | <input type="checkbox"/> No Road           | <input type="checkbox"/> Public    | <input type="checkbox"/> US Hwy            |
| <input type="checkbox"/> City Road         | <input type="checkbox"/> Easement        | <input type="checkbox"/> Other-See Remarks | <input type="checkbox"/> State Hwy | <input type="checkbox"/> Water Access Only |
| <input type="checkbox"/> Controlled Access | <input type="checkbox"/> Near Interstate | <input type="checkbox"/> Private           | <input type="checkbox"/> Trail     | <input type="checkbox"/> No Access         |
| <input type="checkbox"/> County Road       | <input type="checkbox"/> No Driveway     |  |                                    |  |

<b>Horses Allowed:</b> Yes / No	<b>Deed Book/Page:</b> _____	<b>Total Lot SqFt:</b> _____	<b>Phase Section:</b> _____
<b>Flood Zone:</b> Yes / No	<b>Legal Phase:</b> _____	<b>Lot Front:</b> _____	<b>Lot #:</b> _____
<b>Flood Ins Req:</b> Yes / No / Unkn	<b>Legal Block:</b> _____	<b>Lot Rear:</b> _____	<b># of Lots:</b> _____
<b>X Zone:</b> Yes / No	<b>Legal Lot:</b> _____	<b>Lot Left:</b> _____	<b>Golf Course Name:</b> _____
<b>Tax ID/Parcel # 1:</b> _____	<b>Ownership:</b> _____	<b>Lot Right:</b> _____	<b>Golf Course Hole #:</b> _____
<b>Tax ID/Parcel # 2:</b> _____	<b>Legal Description:</b> _____	<b>Road Frontage (ft):</b> _____	<b>Waterway Name:</b> _____
<b>Tax Map:</b> _____	<b>Approx Acreage:</b> _____	<b>Water Frontage (ft):</b> _____	<b>Road Resp:</b> _____

**Zoning Description**

- |                                       |                                     |                                       |                                       |                                       |
|---------------------------------------|-------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Agricultural | <input type="checkbox"/> County     | <input type="checkbox"/> Mixed Use    | <input type="checkbox"/> Patio/Duplex | <input type="checkbox"/> Residential  |
| <input type="checkbox"/> City         | <input type="checkbox"/> Historical | <input type="checkbox"/> Mobile Home  | <input type="checkbox"/> Res Multi    | <input type="checkbox"/> Resort       |
| <input type="checkbox"/> Commercial   | <input type="checkbox"/> Industrial | <input type="checkbox"/> Multi-Family | <input type="checkbox"/> Res Single   | <input type="checkbox"/> Unrestricted |
| <input type="checkbox"/> Condo        |                                     |                                       |                                       |                                       |

Waterfront: Yes / No

**Waterfront Type**

- |                                     |                                 |                                |                                      |
|-------------------------------------|---------------------------------|--------------------------------|--------------------------------------|
| <input type="checkbox"/> Beach      | <input type="checkbox"/> Lagoon | <input type="checkbox"/> Ocean | <input type="checkbox"/> Stream      |
| <input type="checkbox"/> Creek      | <input type="checkbox"/> Lake   | <input type="checkbox"/> Pond  | <input type="checkbox"/> Tidal Creek |
| <input type="checkbox"/> Deep Water | <input type="checkbox"/> Marsh  | <input type="checkbox"/> River |                                      |
| <input type="checkbox"/> Beach      | <input type="checkbox"/> Lagoon | <input type="checkbox"/> Ocean |                                      |

**Systems**

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**Cable**

- |                                       |  |                                      |                               |
|---------------------------------------|--|--------------------------------------|-------------------------------|
| <input type="checkbox"/> Cable Access | <input type="checkbox"/> Cable in Street | <input type="checkbox"/> Cable Ready | <input type="checkbox"/> None |
|---------------------------------------|--|--------------------------------------|-------------------------------|

# of Cool Units: \_\_\_\_\_

**Cool Source**

- |                                   |                              |                                |                                |                               |
|-----------------------------------|------------------------------|--------------------------------|--------------------------------|-------------------------------|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Gas | <input type="checkbox"/> Solar | <input type="checkbox"/> Other | <input type="checkbox"/> None |
|-----------------------------------|------------------------------|--------------------------------|--------------------------------|-------------------------------|

**Cool Type**

- |                                  |                                    |  |                                |                               |
|----------------------------------|------------------------------------|--|--------------------------------|-------------------------------|
| <input type="checkbox"/> Central | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Whole House Fan | <input type="checkbox"/> Zoned | <input type="checkbox"/> None |
| <input type="checkbox"/> Common  | <input type="checkbox"/> Wall Unit | <input type="checkbox"/> Window Unit     | <input type="checkbox"/> Other |                               |

**Electric**

- |                                   |   |                                     |                                    |                                |
|-----------------------------------|---|-------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> 3 Phase  | <input type="checkbox"/> 440 Volt         | <input type="checkbox"/> Heavy Duty | <input type="checkbox"/> RV 30 Amp | <input type="checkbox"/> Other |
| <input type="checkbox"/> 110 Volt | <input type="checkbox"/> Circuit Breakers | <input type="checkbox"/> Light Duty | <input type="checkbox"/> RV 50 Amp | <input type="checkbox"/> None  |
| <input type="checkbox"/> 220 Volt | <input type="checkbox"/> Fuses            |                                     |                                    |                                |

# of Heat Units: \_\_\_\_\_

**Heat Source**

- |                                   |                                  |                                |                                |                               |
|-----------------------------------|----------------------------------|--------------------------------|--------------------------------|-------------------------------|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Oil     | <input type="checkbox"/> Solar | <input type="checkbox"/> Wood  | <input type="checkbox"/> None |
| <input type="checkbox"/> Gas      | <input type="checkbox"/> Propane | <input type="checkbox"/> Steam | <input type="checkbox"/> Other |                               |

**Heat Type**

- |                                    |  |   |                                      |                                |
|------------------------------------|--|---|--------------------------------------|--------------------------------|
| <input type="checkbox"/> Baseboard | <input type="checkbox"/> Floor Furnace | <input type="checkbox"/> Radiator / Radiant | <input type="checkbox"/> Wall Unit   | <input type="checkbox"/> Zoned |
| <input type="checkbox"/> Central   | <input type="checkbox"/> Forced Air    | <input type="checkbox"/> Space Heater       | <input type="checkbox"/> Window Unit | <input type="checkbox"/> Other |
| <input type="checkbox"/> Common    | <input type="checkbox"/> Heat Pump     | <input type="checkbox"/> Unit Heater        | <input type="checkbox"/> Wood Stove  | <input type="checkbox"/> None  |

**Gas**

- |                                      |  |                                  |                               |
|--------------------------------------|--|----------------------------------|-------------------------------|
| <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Private LP Tank | <input type="checkbox"/> Propane | <input type="checkbox"/> None |
|--------------------------------------|--|----------------------------------|-------------------------------|

**Sewer**

- |                                       |                                       |                                      |  |                                  |
|---------------------------------------|---------------------------------------|--------------------------------------|--|----------------------------------|
| <input type="checkbox"/> Available    | <input type="checkbox"/> Lift Station | <input type="checkbox"/> Public      | <input type="checkbox"/> Sewer In Street | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Community    | <input type="checkbox"/> Private      | <input type="checkbox"/> Septic Tank | <input type="checkbox"/> Storm Sewer     | <input type="checkbox"/> None    |
| <input type="checkbox"/> Grinder Pump |                                       |                                      |  |                                  |

Telephone: Available / DSL / Installed

Underground Utilities: Yes / No

**Water**

- |   |                                       |                                  |                               |                                    |
|---|---------------------------------------|----------------------------------|-------------------------------|------------------------------------|
| <input type="checkbox"/> Community System | <input type="checkbox"/> Private Well | <input type="checkbox"/> Unknown | <input type="checkbox"/> None | <input type="checkbox"/> Available |
| <input type="checkbox"/> Community Well   | <input type="checkbox"/> PublicWater  | <input type="checkbox"/> Other   |                               |                                    |

# of Water Heaters: \_\_\_\_\_

**Water Heater Type**

- |                                    |                                 |                                 |                                   |                                |
|------------------------------------|---------------------------------|---------------------------------|-----------------------------------|--------------------------------|
| <input type="checkbox"/> Electric  | <input type="checkbox"/> Leased | <input type="checkbox"/> Owned  | <input type="checkbox"/> Solar    | <input type="checkbox"/> Timed |
| <input type="checkbox"/> Gas       | <input type="checkbox"/> Oil    | <input type="checkbox"/> Rented | <input type="checkbox"/> Tankless | <input type="checkbox"/> None  |
| <input type="checkbox"/> Insulated |                                 |                                 |                                   |                                |

**Financial**

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Master Assoc: Yes / No

Mandatory: Yes / No

Fee Amount: \_\_\_\_\_

Assoc Name: \_\_\_\_\_

Assoc Phone: \_\_\_\_\_

**Master Association Fee Frequency**

- |                                    |                                   |                                      |                                 |                               |
|------------------------------------|-----------------------------------|--------------------------------------|---------------------------------|-------------------------------|
| <input type="checkbox"/> Annual    | <input type="checkbox"/> Monthly  | <input type="checkbox"/> Quarterly   | <input type="checkbox"/> Weekly | <input type="checkbox"/> None |
| <input type="checkbox"/> Bimonthly | <input type="checkbox"/> One-Time | <input type="checkbox"/> Semi-Annual | <input type="checkbox"/> Other  |                               |

Community Assoc: Yes / No

Mandatory: Yes / No

Fee Amount: \_\_\_\_\_

Assoc Name: \_\_\_\_\_

Assoc Phone: \_\_\_\_\_

**Community Association Fee Frequency**

- |                                    |                                   |                                      |                                 |                               |
|------------------------------------|-----------------------------------|--------------------------------------|---------------------------------|-------------------------------|
| <input type="checkbox"/> Annual    | <input type="checkbox"/> Monthly  | <input type="checkbox"/> Quarterly   | <input type="checkbox"/> Weekly | <input type="checkbox"/> None |
| <input type="checkbox"/> Bimonthly | <input type="checkbox"/> One-Time | <input type="checkbox"/> Semi-Annual | <input type="checkbox"/> Other  |                               |

**Association Fees Included**

- |  |   |   |                                       |   |
|--|---|---|---------------------------------------|---|
| <input type="checkbox"/> Cable           | <input type="checkbox"/> Groundskeeping   | <input type="checkbox"/> Rec Facilities | <input type="checkbox"/> Sewer        | <input type="checkbox"/> Trash Disposal |
| <input type="checkbox"/> Electric        | <input type="checkbox"/> Hazard Insurance | <input type="checkbox"/> Recycling      | <input type="checkbox"/> Taxes        | <input type="checkbox"/> Water          |
| <input type="checkbox"/> Flood Insurance | <input type="checkbox"/> Management       | <input type="checkbox"/> Repairs/Maint  | <input type="checkbox"/> Telephone    | <input type="checkbox"/> Other          |
| <input type="checkbox"/> Gas             | <input type="checkbox"/> Pest Control     | <input type="checkbox"/> Reserves       | <input type="checkbox"/> Termite Bond |   |

**Association Amenities**

- |   |  |   |   |   |
|---|--|---|---|---|
| <input type="checkbox"/> Barbeque Grill | <input type="checkbox"/> Dock            | <input type="checkbox"/> Golf                   | <input type="checkbox"/> Min Rental Period    | <input type="checkbox"/> Playground       |
| <input type="checkbox"/> Beach          | <input type="checkbox"/> Elevator        | <input type="checkbox"/> Handicap Provisions    | <input type="checkbox"/> No Rental            | <input type="checkbox"/> Pond             |
| <input type="checkbox"/> Boat Ramp      | <input type="checkbox"/> Exercise Room   | <input type="checkbox"/> Hot Tub                | <input type="checkbox"/> No Short Term        | <input type="checkbox"/> Pool             |
| <input type="checkbox"/> Cable          | <input type="checkbox"/> Deep Water      | <input type="checkbox"/> Landscaped             | <input type="checkbox"/> Pavilion/Gazebo      | <input type="checkbox"/> Security System  |
| <input type="checkbox"/> Community Room | <input type="checkbox"/> Fenced          | <input type="checkbox"/> Laundry                | <input type="checkbox"/> Pet-Friendly         | <input type="checkbox"/> Separate Storage |
| <input type="checkbox"/> Deck           | <input type="checkbox"/> Game Room       | <input type="checkbox"/> Marina                 | <input type="checkbox"/> Pets-No Pets Allowed | <input type="checkbox"/> Spa              |
| <input type="checkbox"/> Deed Access    | <input type="checkbox"/> Gated Community | <input type="checkbox"/> Membership Appl Rights | <input type="checkbox"/> Picnic Area          | <input type="checkbox"/> Tennis Courts    |

Maint Fee: \_\_\_\_\_ Maint Fee Paid: \_\_\_\_\_ Annual Flood Insurance: \_\_\_\_\_ Fire Dept Dues: Yes / No  
 Sub Lease: Yes / No Tax Year: \_\_\_\_\_ Tax Amount: \_\_\_\_\_ Trash Collection: \_\_\_\_\_ Trash Collection Fee: \_\_\_\_\_

**Showing**

Internet Listing Display: Yes / No Internet Address Allowed: Yes / No IDX Consumer Comment: Yes / No IDX Automated Valuation: Yes / No

SentriLock Bluetooth Lockbox: Yes / No (If yes, assign LB in Matrix under Modify Listing; if no, upload [Lockbox Authorization Addendum](#) in Supplements)

Virtual Tour Unbranded 1 Link: \_\_\_\_\_ Virtual Tour Unbranded 2 link: \_\_\_\_\_

Virtual Tour Branded 1 link: \_\_\_\_\_ Virtual Tour Branded 2 link: \_\_\_\_\_

Sign on Property: Yes / No

**Showing Instructions**

- |  |   |   |   |  |
|--|---|---|---|--|
| <input type="checkbox"/> 24 Hour Access        | <input type="checkbox"/> Call Listing Agent | <input type="checkbox"/> Key On-Site Office   | <input type="checkbox"/> Other          | <input type="checkbox"/> Special Hours     |
| <input type="checkbox"/> Appointment-Agent     | <input type="checkbox"/> Gate Code Req      | <input type="checkbox"/> Non GIMLS Lockbox    | <input type="checkbox"/> Owner Occupied | <input type="checkbox"/> Special Notice    |
| <input type="checkbox"/> Appointment-Only      | <input type="checkbox"/> Gate Pass Req      | <input type="checkbox"/> Lockbox - SentriLock | <input type="checkbox"/> Show At Will   | <input type="checkbox"/> See Agent Remarks |
| <input type="checkbox"/> Call for Lockbox Code | <input type="checkbox"/> Key In Office      |   |   |  |

**Showing Information**

- |   |                                   |  |   |   |
|---|-----------------------------------|--|---|---|
| <input type="checkbox"/> Alarm-Must Call Office | <input type="checkbox"/> No A.M.  | <input type="checkbox"/> On-Site Rental Office | <input type="checkbox"/> Pet-Must Call Office | <input type="checkbox"/> Under Construction |
| <input type="checkbox"/> Day Sleeper            | <input type="checkbox"/> No Sign  | <input type="checkbox"/> On-Site Sales Office  | <input type="checkbox"/> See Agent Remarks    | <input type="checkbox"/> Vacant             |
| <input type="checkbox"/> Model Home             | <input type="checkbox"/> Occupied | <input type="checkbox"/> Owner Occupied        | <input type="checkbox"/> Tenant Occupied      |   |

**Remarks**

**Directions:**

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**Public Remarks:**

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**REALTOR® Remarks:**

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**Office Notes:**

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