



## **Stark County Manufacturing Workforce Development Partnership (SCMWDP) Procurement Policy**

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### **1. Purpose**

The purpose of this policy is to ensure that goods and services purchased for the performance of a federal grant are obtained in a cost-effective manner and in compliance with federal regulations.

### **2. Scope**

This policy applies to any and all recipients and subrecipients, and recipients are responsible for monitoring subrecipients to ensure compliance with federal regulations.

### **3. Responsibility**

The SCMWDP Good Jobs Challenge Project Manager, will be responsible for determining whether a purchase is allowable under the terms of this policy and/or any federal grants and will ensure purchases are in accordance with this policy.

### **4. Code of Conduct**

As representatives of the SCMWDP, all officers/members/designees are expected to conduct themselves in a professional and ethical manner, maintaining high standards of integrity and the use of good judgment. Representatives of the SCMWDP are expected to be principled in their business interactions and act in good faith with individuals both inside and outside the SCMWDP. The Code of Conduct shall govern the performance, behavior, and actions of the SCMWDP, including Board members, employees, directors, volunteers, or agents who are engaged in any aspect of procurement, including - but not limited to - purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.

- A. No employee, officer, director, volunteer, or agent of the SCMWDP shall participate in the selection, award or administration of a bid or contract supported by Federal funds if a conflict of interest is real or apparent to a reasonable