



# **The Canton Repository Grand Parade**

## **Float Manual 2023**

## 2023 INFORMATION

### THE CANTON REPOSITORY GRAND PARADE SATURDAY, AUGUST 5, 2023 STEP OFF – 8:00 A.M.

The Canton Regional Chamber of Commerce, Pro Football Hall of Fame Enshrinement Festival Canton Repository Grand Parade Committee does not employ, sponsor, endorse, or recommend float builders or designers. However, the builders listed below are familiar with our parade's rules and regulations. Builders are independent contractors who design and build floats under contract with and for sponsors. The Enshrinement Festival establishes specific construction criteria and rules to ensure the delivery of safe and reliable floats for an efficient, on-time parade; these rules and criteria are contained herein.

It is expected that each float builder will produce a high-quality float that meets or exceeds these requirements.

### PROFESSIONAL FLOAT BUILDERS

Mark Aksterowicz	1669 Johnstown Road NE	Mark: (330) 432-3449
Creative Floats	Dover, OH 44622	Bob: (330) 340-5472
	<a href="http://www.creativefloats.com">www.creativefloats.com</a>	
Alex Fedirko	9500 Mt. Elliott, Studio A	(313) 923-7400 Office
The Parade Company	Detroit, MI 48211	(313) 432-7834
	<a href="http://www.theparade.org">www.theparade.org</a>	<a href="mailto:afedirko@theparade.org">afedirko@theparade.org</a>
John Shaw Jr. or Sr.	53 Kuskie Lane	(301) 697-9906 Cell (Jr)
Shaw Parades	Swanton, Maryland 21561	(301) 697-9901 Cell (Sr)
	<a href="mailto:jshaw@shawparades.com">jshaw@shawparades.com</a>	

## **The Canton Repository Grand Parade Committee**

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# INTRODUCTION

The Canton Regional Chamber of Commerce, Pro Football Hall of Fame Enshrinement Festival has grown to its present stature and reputation as a world-class festival through a keen spirit of cooperation. Only by maintaining this spirit will it be possible to offer to our vast audience a Grand Parade that is improved each year. The Canton Repository Grand Parade has grown to enormous proportions and achieved tremendous popularity, with a crowd of 200,000 lining the 2.2-mile parade route each year and millions viewing it via television broadcast.

The complexity of the operation and our obligation to radio and television requires that all participants follow certain rules; therefore, rules specifically concerning the entry, construction, and judging of floats are contained within this manual. These rules apply to all floats entered in The Canton Repository Grand Parade.

It is critical that all float sponsors and builders take their responsibilities seriously, resulting in a quality, enjoyable, and memorable experience for everyone.

In order for each float to successfully and safely complete the entire parade route, each float sponsor and float builder is required to perform all necessary inspections and/or testing to ensure the safety of parade participants, volunteers, and spectators. As with any large event, participation in this parade involves certain risks including, but not limited to, serious injury or death. Each sponsor and builder must acknowledge and accept responsibility for the safety of others, including their own employees and/or volunteers working on and/or participating in the float process.

By choosing to participate, each float sponsor and float builder and their respective volunteers, employees, officers, trustees, agents, and/or members acknowledge that the Canton Regional Chamber of Commerce and its Pro Football Hall of Fame Enshrinement Festival department, Pro Football Hall of Fame Museum, City of Canton, sponsors, volunteers, employees, officers, trustees, agents and/or members will not be responsible for any injuries, accidents, or damage arising out of participation in The Canton Repository Grand Parade, and release same from any and all liability.

You are encouraged to establish direct communication with the Enshrinement Festival office for assistance or interpretations of these rules and regulations.

In addition, a member of The Canton Repository Grand Parade Committee will be assigned to work with you every step of the way. They will be in contact with you to explain how they can assist you in following the necessary rules and regulations. They will provide information relative to all the activities that will culminate in your delivery of a reliable and quality float to the staging area on parade day. It is important that there is an open line of communication between the Canton Repository Grand Parade Committee, the Float Builder and Float Sponsor. As your planning proceeds, if you feel a need to request a variance from the rules and regulations, such request must be submitted in writing to the Enshrinement Festival Director and may not be considered granted until written approval is received from the Enshrinement Festival Director. In the case of an emergency and when time is of the essence, approval may be given verbally or by e-mail, but please make every possible effort to submit your request in ample time to allow for a written confirmation from the Enshrinement Festival office.



**IMPORTANT NOTE: Float entries will not be considered complete or permitted to participate in The Canton Repository Grand Parade until the following items are submitted (and approved):**

- **Float Application**
- **Sketch (color is preferred)**
- **Television script information**
- **Insurance certificate (listing PFHOFEF as additionally insured)**
- **Workers Compensation certificate**

***DEADLINE – May 15, 2023***

# General Parade Information

## I. Design

- A. As soon as you originate a design, your sketch should be submitted to the Enshrinement Festival office at the Chamber of Commerce. All float sketches will be screened and approved by the Enshrinement Festival. The purpose is two-fold: (1) to prevent duplications in design and format and (2) to provide the Committee with a final check for adherence to the Enshrinement Festival policies and standards. Early submission of the float sketch is crucial to protecting your design idea.  
**Deadline: May 15, 2023.**
- B. No design shall be considered accepted, registered, or assigned until the sponsor receives written confirmation from the Vice President of Community Events and Sponsorships. Once your sketch is approved, you have assurance to proceed with that design.
- C. For standardization purposes, a large, legible completed, drawing or picture must be submitted as your float sketch (color is preferred).

## II. Recommendations for Float Builders

- A. It is the intent of the Enshrinement Festival to list the requirements we have found necessary to produce a smooth-running parade. We believe that both our parade route viewers and television audience should be given every possible opportunity to see a "perfect" parade and we think the following suggestions should help:
1. **PLAN AHEAD!** As soon as you originate a design, begin to develop ideas as to how the basic chassis will be constructed, where wheels and dollies should be best located, where the driver will be located to achieve the required visibility, and what the probable weight distribution will be. Compromises and changes later on often lead to problems.
  2. Work out a program to upgrade your equipment through the years. Replace the less reliable items, put together new wiring systems that are useful on a variety of floats, and construct new basic chassis sub-units.
  3. Beginning in early June, scheduling is vital to the completion of a successful float. Assure yourself that you have adequate and reliable manpower and that you know the extent of decorating involved.

It is critical that you hire drivers who will know your floats and who will be able to maneuver them, thereby eliminating the possibility of breakdowns due to driving errors.

## III. Recommendations for Sponsors

Sponsors should designate one person as the primary contact for float building and presentation. This person should coordinate riders and walkers with the float builder and the committee. From time-to-time, it is suggested that sponsors check on the status of their float construction with their builder.

Even though sponsors contract with float builders for the construction and presentation of their float, **it must be understood that all aspects regarding the design, quality, structural and mechanical stability, maneuverability, and all other aspects of each float related to safety are the ultimate responsibility of the float sponsor and the float builder.** Consequently, sponsors should be aware of the rules and criteria for float construction and presentation, especially if sponsor employees are riding on or walking with their float.

#### IV. Schedule

- A. **General** - The Pro Football Hall of Fame Enshrinement Festival Canton Repository Grand Parade is one of the best parades in the entire country. Just as standards have been established to which all floats must conform, it is also recognized that unless a certain minimum schedule of construction is maintained, the quality of the parade will be reduced. Accordingly, we have developed the following schedule to assure that our audience can view a high-quality production. The dates in Section C are in the category of regulations for which "Red Tag" violation notices may be issued.
- B. **Planning** - The winter months can be utilized in "roughing out" construction details of your floats. Use such sketches to establish the basic chassis structure and the location of the driver, the engine, and the wheels. Determine the quantities of new materials and equipment you will need, and order those having any long lead-time. In April, a Parade Committee Liaison will contact you regarding your planning progress.

#### C. **Deadline Check List**

Monday, May 15	Final deadline for submitting sketch and float description forms to the Enshrinement Festival office.
Monday, May 15	Deadline for submitting insurance and workers compensation certificates (see Sections 1.5 and 1.6) Provide Enshrinement Festival office with number of riders, out-riders, and chaperones.
Week of July 31	Final inspection by The Canton Repository Grand Parade Committee and Canton Fire Prevention Bureau
Friday, August 4	Float Judging
Saturday, August 5	<b>THE CANTON REPOSITORY GRAND PARADE 8:00 AM</b>

#### V. **Float Storage**

The float storage location is the Stark County Fairgrounds. All organizations are encouraged to deliver their floats to the float storage building on Monday July 31, 2023. The purpose of this facility is for builders to put **final touches** on their floats. Float judging will be held on Friday, August 4, 2023, at this location.

Builders and sponsors will not have access to the float storage location once floats have left this building. Please make sure that all of your equipment and material are cleaned up and that you leave the building in the same condition as when you arrived. Fines will be imposed

if area is not in the same condition as when builder arrived.

## VI. Convoy

- A. **Convoy** - On parade day, all floats will convoy with police escort to the parade staging area. It is imperative that tow vehicles are able to make this trip, as well as, finish the parade route. Although the Enshrinement Festival will assist in any way possible, during the convoy, the builder is totally responsible for the safe movement of their float. The builder is also responsible for ensuring that the float has enough gas to make the trip from the fairgrounds to staging, down the parade route and to demarshaling.
- B. **General** - The movement of floats from the float storage location to the parade staging area will be at approximately 5:30 a.m. on Saturday, August 6, 2022. All floats will be staged at the float storage location in the order they are in the parade line-up. Since this convoy will have a police escort, it is very important that all floats are ready to leave at the designated time. It is recommended that you bring a touch-up kit (extra flowers, stapler, etc.) to make minor repairs at the staging area.

## VII. Judging

- A. **Judges** – Float Judges consist of an impartial panel having no connection with the Chamber or any Hall of Fame Enshrinement Festival parade builders, sponsors, or participants. The panel, which usually consists of three members but may include additional judges, is appointed by the Enshrinement Festival officials. The Canton Repository Grand Parade Committee is not involved in the decisions of the judges. A parade committee representative will assist the panel in the mechanics, such as scheduling, rules, and regulations.
- B. **Categories** - Any one entrant can receive only one award. Additional special awards for “exceptional merit” may be given at the discretion of the judges and the Enshrinement Festival officials. Entries will be eligible for consideration in the following categories.

### ***FLOAT AWARDS AND DESCRIPTIONS:***

GRAND PRIZE--The best overall entry in the parade

OHIO STATE AWARD--Best non-professional builder entry

BUILDERS' AWARD--Best professional builder entry

ENSHRINEES' AWARD--Best use of color

MAYOR'S AWARD--Best animation by motor, gear or person/people

HOF BOARD OF TRUSTEES' AWARD—Most original concept

NFL AWARD-- Best use of flowers or natural covering



JANICE C. MEYER AWARD— Best display of enthusiasm

- C. **Schedule of Judging** – Float judging will be held on Friday, August 4th. Please have a spokesman for your float present to answer the judges' questions. **YOUR FLOAT SHOULD BE FINISHED AND COSTUMED RIDERS, OUT-RIDERS AND VEHICLE TOW DRIVER IN PLACE WHEN THE JUDGES ARRIVE.**

The Grand Prize award winner's name is engraved on a large trophy, which is kept by the winner until the following year. If the same company wins the Grand Prize for three consecutive years, they will be given another trophy to keep.

**VIII. Post Parade**

- A. **Float Riders and Out-Riders** - It is the responsibility of the builder and/or the sponsor to arrange for pickup of float riders and out-riders at the post-parade area. The Parade Committee will give additional parking arrangements and instructions. The Parade Committee will instruct all float riders to disembark from the floats at the end of the parade route. All float riders **MUST** be removed from the float at the end of the parade route. No riders will be permitted beyond that point. **No exceptions.**
- B. **Float Disbursement** - The parade committee is responsible for directing the movement of floats after the parade. Your float committee liaison will inform you of the directions to demarshaling of your float as you approach the end of the parade. Once your float is parked and barricades set, builders may have access to their floats so long as they do not interfere with the parking of other floats. (Builders must remove any valuable plants or property from their floats as soon as possible after parking, as the Enshrinement Festival assumes no liability or responsibility.)

# General Regulations

## 1.0 GENERAL

This section provides general information about the parade, parade day, judging, staging and demarshaling. Regulations for self-propelled float construction begin in Section 2. Regulations for towed float construction begin in Section 8.

### 1.1 Distribution of Material

Flowers, candy samples, or other materials **cannot** be thrown or otherwise distributed from the float. Likewise, out-riders (walkers) **cannot** throw or distribute any materials and cannot approach the spectators. **A float will be pulled from the parade if this occurs. This is a safety and liability issue.**

**Out-riders (walkers):** In some cases, a limited number of "out-riders" (walkers) may also be used. However, it is the intent of the Enshrinement Festival that only a limited number of "out-riders" will be approved and **only** in cases where a significant enhancement in the beauty, safety and quality of the float is achieved. "Out-riders must also be costumed appropriately to fit the float theme. Jeans and shorts are not appropriate unless they contribute to the float theme.

- **If the builder/sponsor desires "out-riders"**, a written request must be submitted to the Enshrinement Festival Director for approval no later than June 6, indicating the names and ages of all out-riders, their purpose and attire.

**Out Riders must all be 12 years of age or older.**

### 1.2 Symmetry

Floats should be constructed and decorated so that viewing from either side is equally appealing.

### 1.3 Participant Name and Float Theme

Floats shall bear the name of the community, organization, or sponsor business and the float theme in letters no more than fifteen (15) inches in height on both side aprons. Use of Enshrinement Festival logo is permitted with prior written permission from the Vice President. If you wish to use the logo, we ask you to use the Enshrinement Festival Logo (contact Kim Miller at [kimm@cantonchamber.org](mailto:kimm@cantonchamber.org) for art). All signage and logos are subject to review and approval by the Vice President at the time your sketch is submitted on April 15<sup>th</sup>.

### 1.4 Insurance

A general liability insurance policy **must** be carried in the minimum amount of \$1,000,000 for bodily injury and for property damage for each float. A certificate of such insurance **must** be filed with the Enshrinement Festival by **April 15, 2022**. Each certificate of insurance shall contain an Additional Insured Clause and a Cancellation Clause as follows:

- a. **Additional Insured Clause:** The Canton Regional Chamber of Commerce, Pro Football Hall of Fame Enshrinement Festival must be named as an additional

insured but only in respect to liability arising out of any operations of (named insured) in connection with the Canton Regional Chamber of Commerce, Pro Football Hall of Fame Enshrinement Festival. The insurance afforded by the policy to said additional insured shall be primary insurance, and any other valid and collectible insurance available to said additional insured shall be excess insurance.

- b. **Cancellation Clause:** This policy of liability insurance shall not be canceled or suspended or terminated, nor shall any coverage be eliminated nor shall the limits of liability be reduced until after thirty (30) days notice, Canton Regional Chamber of Commerce, 222 Market Avenue North, Canton, Ohio 44702.

## 1.5 Safety

- a. Seat belts and/or safety railings (i.e. T-bars) **MUST** be incorporated into the float for each rider, whether seated or standing. All seated float riders will be required to wear seatbelts. Seatbelts must be secured to the floor or seat. All standing float riders must have a chain secured to t-bar with adjustable chain to afford adequate protection. Flooring shall have adequate strength to safely hold all riders.
- b. CAUTION! No sharp projections that might result in any injury shall be present about the perimeter of the float from a height of ground level to seven (7) feet above ground level.
- c. All builders should carefully review the provisions of applicable fire prevention codes for the place in which your float is constructed and decorated.
- d. **Workers' Compensation Coverage:** Workers' Compensation coverage must be acquired and maintained for all employees and any other persons performing any work or services on any float. A certificate of compliance with Ohio's Workers' Compensation Law must be provided and filed with the Enshrinement Festival by **May 15, 2023**.
- e. Flammable: All decorative materials utilized on parade floats shall be flame-retardant. Prior to any parade float utilizing special effects that are designed to create smoke, the Fire Prevention Bureau shall approve flame, heat, or sparking conditions.

## 1.6 Design Review

- a. The Vice President will review all designs, including the name and theme treatment (Section 1.4) and shall verify that all regulations have been followed in developing the design. Again, it is important that the sketch be submitted as early as possible, to prevent last minute changes for the sponsor and/or builder.

## 1.7 Variances

A request for variance from the regulations herein outlined may be made by the builder/sponsor under certain circumstances. It shall be the policy of the Enshrinement Festival not to grant variances for height, width or length of floats, except under very unusual circumstances.

Every request for variance shall be accompanied by engineering drawings containing sufficient detail so the Enshrinement Festival can determine potential operating characteristics of the proposed float. Additionally, an alternative rendering or sketch shall be submitted outlining the same theme within the permitted dimensions. Each request for variance shall be sent to the Vice President for final action.

## 1.8 Enforcement of Regulations

- a. **Inspection and Coordination** - It is the responsibility of the float builder/sponsor to build a float that is capable of safely and successfully completing the entire parade route. As such, the sponsor and or builder shall conduct any and all necessary inspections to ensure that the float is safe and structurally sound. The Canton Repository Grand Parade Committee will maintain a reasonable level of support with each float as it is being developed, and this liaison will discuss any lack of adherence to these regulations with the builder/sponsor. Most violations should be resolved in this manner.  
Any continuing violation that is not corrected in a satisfactory manner will be noted on a special report form and a "Notice of Violation" (a red tag) will be placed on this float, specifying the nature of the problem.
- b. **Enforcement** - Each "Notice of Violation" shall be handled in the following manner:
  - First warning shall be to the builder only.
  - If not immediately corrected, the second warning shall be to the builder with a copy to the Enshrinement Festival office for posting.
  - If the violation still continues, then a third warning shall be to the builder with copies to the Enshrinement Festival office and to the sponsoring organization.
- c. **Appeal** - In the event that there is a dispute concerning the nature of the violation, the builder may appeal to the Enshrinement Festival office. A temporary waiver to allow time for consideration and review may be granted, provided that the appeal is accompanied by a written plan of realistic action covering proposed alternate solutions to the problem. An outline should be included on how and when adherence to regulations will be achieved. In all cases, the decision of the Enshrinement Festival Vice President shall be final.

The sponsoring organization will be notified of any failure to comply with these decisions and rulings.

**NOTE:** It is not the intent of the Pro Football Hall of Fame Enshrinement Festival to be involved in any way in the contractual arrangements between sponsoring organizations and builders. Since the application for participation in the parade is received and granted by the Enshrinement Festival, there is an obligation by the builder to inform the sponsor of its rules and regulations and of the adherence thereto.

## 1.9 Float Structure (See Page 6 for a list of possible float builders.)

It is the responsibility of the float builder/sponsor to build a float that is capable of

safely and successfully completing the entire parade route. As such, the sponsor and or builder shall conduct any and all necessary inspections to ensure that the float is safe and structurally sound. It is the intent of the Enshrinement Festival to permit to enter the parade line up only those floats that have a high probability of successfully completing the entire parade route. Inspection will be done to assure a degree of quality. It is essentially "workmanship" that will be examined. "Good" weldments, "reasonably new" materials, and "adequate" structural design will all be considered, and a review will be held with the builder on features considered potentially marginal. In case differences of opinion occur between the Enshrinement Festival and the builder as to the adequacy of the chassis and superstructure, extensive successful road testing of the fully completed vehicle will be deemed to meet the requirements of this section. All builders are reminded that mere weight is no substitute for strength and proper engineering design.

# Regulations for Towed Floats

## 1.0 Regulations for Towed Floats

Section 1.0 provides **general information** about the parade, parade day, judging, staging and demarshaling.

### 1.1 Definitions

**Towed Float** - A towed float shall be deemed a rolling display platform towed by another vehicle (tow vehicle).

**Tow Vehicle** – A tow vehicle as outlined in Section 10.7, is a four wheeled, self-powered vehicle that is commercially available and meets mechanical requirements. Examples include tractors and farm equipment weighing at least 1,400 pounds. Cars, pick-up trucks, SUVs and golf carts may **not** be used as tow vehicles.

1.2 **Float Dimensions** - The display platform shall have an outside measurement of not less than **ten (10) by ten (10) feet**. It is to be completely decorated on all exposed parts, and the wheels of the vehicle should be completely concealed. The maximum dimensions of the float unit itself shall not exceed **twelve (12) feet six (6) inches in height, fifteen (15) feet in width, and sixty (60) feet in length**--including all flowers and float riders. All floats shall meet applicable Ohio codes regarding gross and per axle weight limitations.

1.3 **Decoration** - All visible portions of the float, including top surfaces, shall be fully covered. **Without exception, no more than fifty (50) percent of float can be constructed using petal paper.**

## 2.0 Dimensional Considerations

2.1 No part of the framework shall be so low as to stop that float from clearing surfaces and obstacles along the parade route and within the Staging Area--in no case shall this be less than **six (6) inches** from the ground when the float is fully decorated and loaded.

2.2 Sufficient wheel and dolly clearance shall be incorporated so that no interference with the chassis or any associated structure can occur in any mode of operation of the float.

2.3. The wheelbase (axle to axle) of the display platform shall be a **minimum of twenty (20) percent of the overall display platform length. No less than twenty (20) percent additional length shall be outside the wheelbase.** It is recommended that a hinged chassis and/or separate steering be considered on all floats where sixty (60) percent of the overall length is outside the wheelbase.

## 3.0 Mechanical and Equipment

- 3.1 **Dollies** - All dollies shall be so placed and mounted as to permit adequate weight distribution and to minimize applied stresses to the supporting structure. No dolly shall be less than **ten (10) inches in diameter or four (4) inches in width**. Dollies rated and classified for five thousand (5,000) pounds shall be used for any weight exceeding five hundred (500) pounds and ten thousand (10,000) pound rated dollies used where indicated.
- 3.2 **Tires** - All tires shall be reasonably new and of good quality. Tires must not rub any portion of the frame when the wheels are turned. It is required that access be provided for changing tires within a reasonable time without the use of a derrick. All tires, including hard rubber tires, shall have a good tread of a minimum depth of 3/32 of an inch. Drop center wheels (passenger type) carrying under two thousand (2,000) pounds of weight with six-ply passenger-type tires, are permissible; however, if over two thousand (2,000) pounds, they shall be converted to flat base wheels and tires with truck-type construction of suitable ply for the weight carried. All wheel loading will be verified by mechanics as a part of the normal inspection procedure.
- 3.3 **Steering** - The tow vehicle and tow apparatus must be able to provide a turning radius of forty-five (45) degrees to the right and left.
- 3.4 **Fuel Tanks** - Fuel tanks must be the standard equipment provided with the tow vehicle. Fuel tanks shall have a minimum capacity of fifteen (15) gallons. They must be level, well strapped and meet inspection by the Canton City Fire Department. Flexible connectors shall be used on gasoline lines to avoid leaks, and any portion of the line coming within six (6) inches of the motor block or exhaust manifold shall be wrapped in a fire-resistant insulation-type material. Fuel caps must be vented, and the fill pipe must be located towards one edge of the tow vehicle preferably at the rear. **Every float must have enough fuel at the beginning of the parade to travel the eight (8) to ten (10) mile route. This is critical to the success of the parade.**
- 3.5 **Batteries** - Two freshly charged batteries, featuring proper voltage and adequate capacity, are required for each float. They shall be in place five (5) days before the parade. Batteries must also be grounded to the tow vehicle engine. If batteries are used for last-minute accessory and/or animation testing, display, or judging prior to movement to the Staging Area, the batteries must be re-tested for charge and, if necessary, charged prior to movement to the Staging Area. Electrical wiring must be in conduit to preclude damage.
- 3.6 **Brakes** - The tow vehicle must have a gross weight of at least 1,400 hundred pounds, excluding driver. This weight should be sufficient to provide necessary braking power for towed display platforms. It is the responsibility of the builder/sponsor to test the breaking capability of the tow vehicle and install a separate hydraulic brake system for the display platform if needed.
- 3.7 **Tow Vehicle** - The tow vehicle must have a gross weight of at least 1,400 hundred pounds, excluding driver, and an engine with sufficient horsepower to assure the capability of completing the route. The tow vehicle and float must be capable of safely negotiating an eight and one half (8½) percent grade. If in the opinion of the Grand Parade Committee any tow vehicle is considered underpowered or has inadequate braking power (see Section 10.6) for the float's size and weight, the

builder/sponsor will be required to secure a tow vehicle that complies with these regulations.

- 3.8 **Tow Vehicle Engine** - Tow vehicle engines shall be in A-1 mechanical condition, and accessories shall be of current production. A generator or alternator is required. A cover shall protect the carburetor and air cleaner at all times prior to movement to the Staging Area. All parts of the radiator system must be checked and provision made for adequate air circulation. Radiators shall be of adequate size, permanently installed, and kept filled from the time of the maneuverability test to the completion of the parade. Radiator caps shall be easily accessible. The exhaust manifold shall be vented through a leak-free pipe projecting beyond the apron to the rear of the decorative covering and wrapped with flame retardant material. All exhaust vents shall be located so that exhaust fumes will not be directed to parade viewers, float riders, or the driver.
- 3.9 **Fire Extinguisher** - At least two (2) five-pound dry chemical fire extinguishers with **receipt or professional inspection tag must be dated within 1 (one) year of parade date** must be placed on the float. One fire extinguisher shall be within easy reach of the tow vehicle driver and the other must be placed on the surface of the float. **If there are float riders, one must be trained in the use of the extinguisher.** Carbon tetrachloride extinguishers are forbidden. An additional fire extinguisher must be provided for each assistant located inside the float display (such as someone operating an animated device).
- 3.10 **Mechanical Clearance** - Subject only to the provision for appeal as outlined in Section 1.9 of these regulations, all mechanical and equipment items will be required to pass approval of the mechanics working for and with the Grand Parade Committee.



# Regulations for Non-Professional Built Floats

## 1.0 Regulations for Non-Professional Built Floats

Sections 14 - 17 provide regulations for Non-Professional Built floats. Any organization constructing their own float must also meet applicable regulations for either self-propelled floats (Section 2) or towed floats (Section 8). Section 1 provides general information about the parade, parade day, judging, staging and demarshaling.

### 1.1 Definitions

**Non-Professional Built Float** - A float constructed by sponsor employees or other individuals not employed by a professional float building company (hereinafter "sponsor").

1.2 **Rules and Regulations** – If a sponsor is constructing their own float, they must meet all of the rules and regulations contained in **Section 14 through Section 17**. They must also meet general regulations contained in Section 1. If they are constructing a **towed float**, they must comply with regulations contained in **Section 8 through 13**.

## 2.0 Construction

During April, you should begin construction of the essential framework of your float. This should include the central structural members, wheels, steering mechanism, and engine. Your Float Committee Liaison will be in touch with you during this time.

2.1 **Float Dimensions** - The display platform shall have an outside measurement of not less than **ten (10) by ten (10) feet**. It is to be completely decorated on all exposed parts, and the wheels of the vehicle should be completely concealed. The maximum dimensions of the float unit itself shall not exceed **twelve (12) feet six (6) inches in height, fifteen (15) feet in width, and sixty (60) feet in length**--including all flowers and float riders. All floats shall meet applicable Ohio codes regarding gross and per axle weight limitations.

# The Canton Repository Grand Parade Float Builder Checklist 2023

## April

- Non-Professional Built floats to begin float construction.

## Friday, May 15, 2023

- Sketch must be received at Enshrinement Festival office. (Color is preferred)
- Float Rules Acknowledgement Form (Appendix 2) submitted to Enshrinement Festival office.
- Certificate of insurance submitted to Enshrinement Festival office.
- Workers Compensation Insurance submitted to Enshrinement Festival office.
- Provide Enshrinement Festival office with list of float riders, out-riders, and chaperones

## Friday, June 23, 2023

- Non-Professional Built float builders conduct visibility tests.
- Non-Professional Built floats to have superstructure in place.

## Monday, July 31, 2023

- Pre-parade staging for final touches to floats. Float Storage: Stark County Fairgrounds

## Wednesday, August 2, 2023

- All floats being judged must be at pre-parade staging area no later than 11:00 a.m.

## Thursday, August 3, 2023

- Final safety inspection at pre-parade staging area conducted by Canton Fire Department and Grand Parade Committee.

## Friday, August 4, 2023

- Judging at the float storage location
- Safety certification forms (Appendix 3) due to Grand Parade Committee.

## Saturday, August 5, 2023

- Convoy departs from pre-parade staging area for float staging at parade at 5:30 a.m.  
Parade will step off at 8:00 a.m.