



ACH CONTACT REGISTRY

<https://riskmanagementportal.nacha.org>

Provided to you as a PaymentsFirst Member Benefit

ACH Contact Registry Rule – Timelines

- **Effective date - July 1, 2020**
 - This is the date on which the registration portal is available for Participating DFIs to begin to submit and look-up contact information
 - √ The ACH Contact Registry was formerly called the Emergency FI Contact Database and was a voluntary service offered by Nacha.
- **Registration deadline - October 30, 2020**
 - This is the date by which a Participating DFI must have completed its registration

ACH Contact Registry Rule – The Details

Section 1.14 Participating DFI Contact Registration

- A Participating DFI must register with the National Association specific contact information for personnel or departments responsible for: (a) ACH operations; and (b) fraud and/or risk management. A Participating DFI may register contacts for additional personnel or departments, at its discretion.
- For each of the areas listed above, a Participating DFI must provide the National Association with either: (a) the name, title, email address, and phone number for at least one primary and one secondary contact person; or (b) general department contact information that includes an email address and a working telephone number. Registered phone numbers and email addresses must be those that are monitored and answered during normal business hours for financial institution inquiries.
- A Participating DFI must update the registration information within 45 days following any change to the information previously provided, and must verify all registration information at least annually.
- The National Association will make registered contact information available, via secure means, only to (a) registered Participating DFIs; (b) ACH Operators; and (c) Associations, for purposes of addressing ACH operational, fraud, and risk management issues within the ACH Network. The National Association will use registered contact information only for purposes of ACH Network operational, risk and fraud management.
- Participating DFIs, ACH Operators, and Associations accessing registered contact information agree that they will use such information solely for their own, internal use for the purposes permitted in this Subsection.

New ODFI/RDFI Registration

Nacha
RISK MANAGEMENT PORTAL

Support: (703) 348-4556

ODFI Registration

Primary Routing Number*:
Type 3 digits for Suggestions **Search for Routing Number**

ODFI Name*:
Enter ODFI name

Administrator Details:

First Name*:

Last Name*:

Email Address*:

Telephone Number*:

#Ext:

ODFI User Details (1-4 users):

	First Name:	Last Name:	Email Address:	Telephone Number:	#Ext:
User 1	<input type="text"/>				
User 2	<input type="text"/>				
User 3	<input type="text"/>				
User 4	<input type="text"/>				

✓ Please double-check all email addresses for accuracy before you submit your registration. Any error in the email address will render the administrator or portal users unable to log in to the Risk Management Portal. You will not be able to edit the administrator or portal user emails after submission.

✓ There is one administrator per financial institution.

✓ Any portal user's email address cannot be the same as the Administrator's email address.

ODFI Address:

Street*:

Suite:

City*:

State*:

Zip Code*:

ACH CONTACT REGISTRY

Yes, the financial institution participates in the ACH Contact Registry.

THIRD-PARTY SENDER REGISTRATION

Please attest to the status of any Third-Party Sender relationships your financial institution may maintain:

I attest that I am an employee of the financial institution named above, and that I have the authority to submit this acknowledgement, and that the financial institution **does** currently maintain Third-Party Sender Customers.

I attest that I am an employee of the financial institution named above, and that I have the authority to submit this acknowledgement, and that the financial institution **does not** currently maintain Third-Party Sender Customers.

DIRECT ACCESS DEBIT REGISTRATION

Please attest to the status of any Direct Access Debit relationships your financial institution may maintain:

I attest that I am an employee of the financial institution named above, and that I have the authority to submit this acknowledgement, and that the financial institution **does** currently maintain relationships that are Direct Access Debit Participants.

I attest that I am an employee of the financial institution named above, and that I have the authority to submit this acknowledgement, and that the financial institution **does not** currently maintain relationships that are Direct Access Debit Participants.

TERMINATED ORIGINATOR DATABASE (TOD)

Please indicate whether or not your financial institution would like to participate in the Terminated Originator Database: (Note: Terms of Use must be accepted below and the decision to participate in the Terminated Originator Database can be updated at any time within the Risk Management Portal.)

Yes, the financial institution **would like** to participate in the Terminated Originator Database (TOD).

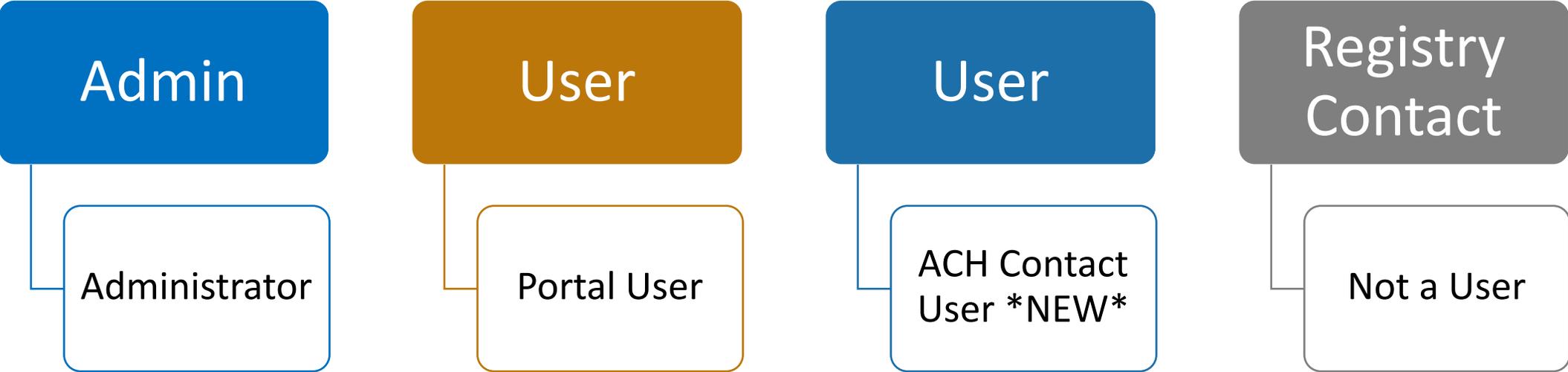
No, the financial institution **would not** like to participate in the Terminated Originator Database (TOD).

I'm not a robot

You must check the box above before completing your registration.

CANCEL REGISTER

Hierarchy of Portal Roles



Hierarchy of Portal Roles

Admin

ODFI or RDFI Administrator

- 'Keeper' of the records for the financial institution
- Access to edit financial institution registrations, manage users, manage ACH Contact users and contacts
- Receives email notifications of changes, like deactivations
- Can change their role from Admin to User
- One Administrator per financial institution

The screenshot shows the Nacha Risk Management Portal. At the top, there is a navigation bar with the Nacha logo on the left and user information on the right: "rockyfox.com | Logout | Support (703) 349-4556". Below the navigation bar is a dark blue menu with the following items: HOME, THIRD-PARTY SENDERS, DIRECT ACCESS, TERMINATED ORIGINATOR DATABASE, ACH CONTACT, and CONTROL MENU. The main content area displays a welcome message: "Welcome to Nacha Risk Management Portal". Below this is a red warning banner with a triangle icon and the text: "FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)". Underneath the warning is a "Quick Links" section with a list of links: ODFIs, ODFI Management, ODFI Registration Summary Document, and Portal Instructions.

New Feature – Managing Profile

ODFI/RDFI Administrators can edit their first, last name; contact number, and change their password.

Click on your email address at the top right of the screen.



Rocky Fox
ODFI Admin @...CU

About

First Name* :
Rocky

Last Name* :
Fox

Organisation :
FCU

Role :
ODFI Admin

Contact Details

Email Address :
r...@...com

Contact Number* :
70...1

Extension :
Extension

CANCEL SUBMIT

CHANGE PASSWORD

Current Password* :
Enter password

Password* :
Enter password

Confirm Password* :
Enter password again

Password should be between 10 and 50 characters, and contain a minimum of one capital letter, one number and one special character \$%#@!&?;:.. It should not contain any whitespace.*

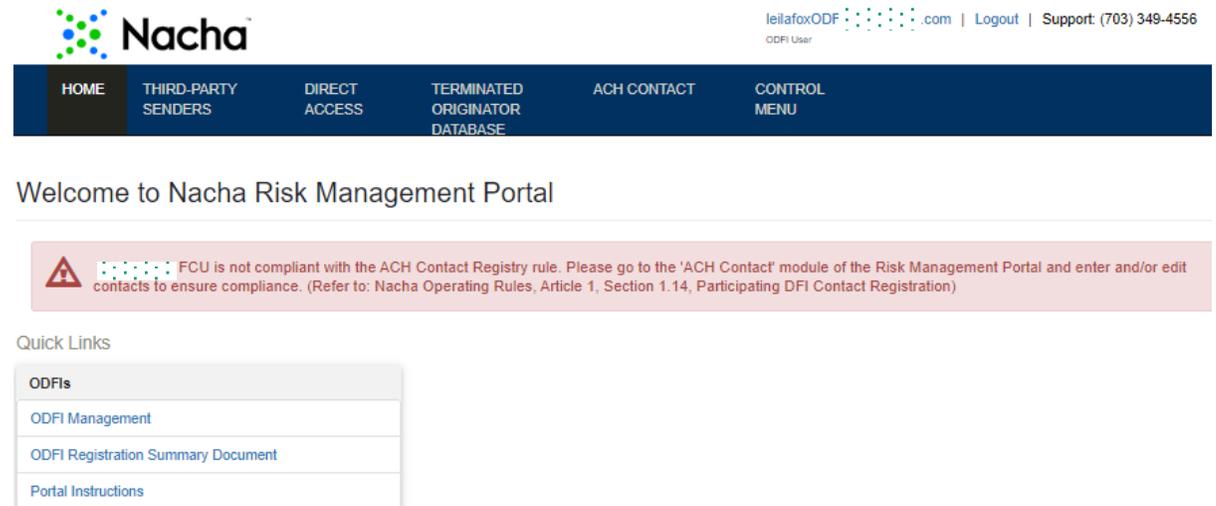
SUBMIT

Hierarchy of Portal Roles

User

ODFI or RDFI Portal User

- Access to edit financial institution registrations, manage Registry users and contacts
- Financial institutions may have up to 4 Portal Users



The screenshot shows the Nacha Risk Management Portal interface. At the top left is the Nacha logo. To the right of the logo, the text reads "leilafoxODF.com | Logout | Support: (703) 349-4556" and "ODFI User". Below this is a dark blue navigation bar with the following menu items: HOME, THIRD-PARTY SENDERS, DIRECT ACCESS, TERMINATED ORIGINATOR DATABASE, ACH CONTACT, and CONTROL MENU. The main content area displays "Welcome to Nacha Risk Management Portal". Below this is a red warning banner with a triangle icon and the text: "FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)". Underneath the banner is a "Quick Links" section with a sub-header "ODFIs" and four links: "ODFI Management", "ODFI Registration Summary Document", and "Portal Instructions".

New Feature – Managing Profile

ODFI/RDFI Users can edit their first, last name; contact number, and change their password.

Click on your email address at the top right of the screen.

A screenshot of a user profile management page. At the top, the user's name 'Leila Fox' is displayed, followed by 'ODFI User' and 'FCU'. The page is divided into two main sections: 'About' and 'Contact Details'. The 'About' section contains fields for 'First Name' (Leila), 'Last Name' (Fox), 'Organisation' (FCU), and 'Role' (ODFI User). The 'Contact Details' section contains fields for 'Email Address' (lei@mail.com) and 'Contact Number' (70:1). A blue 'EDIT' button is located at the bottom right of the profile section. Below the profile section is a 'CHANGE PASSWORD' section with three input fields: 'Current Password*', 'Password*', and 'Confirm Password*'. A blue 'SUBMIT' button is located at the bottom right of the password change section. A password requirement note is displayed below the input fields: 'Password should be between 10 and 50 characters, and contain a minimum of one capital letter, one number and one special character \$%#@!^*&?;:;. It should not contain any whitespace.'

Hierarchy of Portal Roles

User

ACH Contact User ***NEW***

- Access to ACH Contact Registry only
- Search and view other financial institutions' contacts
- Edit own Registry contact information

The screenshot shows the NACHA Risk Management Portal interface. At the top left is the NACHA logo. At the top right, the user is identified as 'jfox0...com | Logout | Support: (703) 349-4556' with the role 'ACH Contact Registry User'. Below the header is a dark blue navigation bar with 'HOME' and 'ACH CONTACT' options. The main content area displays 'Welcome to Nacha Risk Management Portal'. A red warning banner states: 'FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)'. Below this is a 'Quick Links' section with two buttons: 'ODFIs' and 'ACH Contact Registry'.

New Feature – Managing Profile

Registry Users can edit their first, last name; contact number, and change their password.

Click on your email address at the top right of the screen.



Rocky Fox

ACH Contact Registry User: [redacted]@FCU

About	Contact Details
First Name : Rocky	Email Address : jf@[redacted].com
Last Name : Fox	Contact Number : 70-[redacted]
Organisation : [redacted]FCU	
Role : ACH Contact Registry User	

[EDIT](#)

CHANGE PASSWORD

Current Password* : <input type="password" value="Enter password"/>	Password* : <input type="password" value="Enter password"/>	Confirm Password* : <input type="password" value="Enter password again"/>
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Password should be between 10 and 50 characters, and contain a minimum of one capital letter, one number and one special character \$%#@!^&?;:.. It should not contain any whitespace.

[SUBMIT](#)

Hierarchy of Portal Roles

Registry
Contact

Contact Only – Not a User

- No Portal access
- Their financial institution has chosen not to provide the individual/department with log in credentials

New Risk Management Portal Log In

<https://riskmanagementportal.nacha.org>

Nacha Support: (703) 349-4556

Risk Management Portal

Through NACHA's Risk Management Portal that includes the ACH Contact Registry, Third-Party Sender Registration, Direct Access Registration, and the Terminated Originator Database, ACH Network participants can help enhance Network quality and security, fueling innovation and the continued growth of the Network.

FREQUENTLY ASKED QUESTIONS [VIEW ALL](#)

1 Q: When is this rule in effect?
A: The ACH Contact Registry becomes effective on July 1, 2020. Compliance with registration requirements must be completed by October 30, 2020.

2 Q: Who do I list from my financial institution to comply?
A: All financial institutions participating in the ACH Network will be required to register contact information with NACHA for personnel or departments responsible for 1) ACH operations and 2) ACH fraud/risk management... ([show more](#))

Welcome Back!
Please login to your Portal account.

Username: jfo> [mask]
Password: [mask]

[Forgot Password ?](#)

I'm not a robot 
reCAPTCHA Privacy - Terms

[Login](#)

New User Registration [Registration Instructions](#)

ARE YOU A FINANCIAL INSTITUTION? Originating Depository Financial Institution (ODFI) i Receiving Depository Financial Institution (RDFI) i	ARE YOU A THIRD-PARTY SENDER OR THIRD-PARTY SERVICE PROVIDER? Third-Party Service Provider (TPSP) i Third-Party Sender (TPS) i
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1 Q: What is the value of the ACH Contact Registry?

A: Nacha created the ACH Contact Registry for financial institutions to be able to more easily connect with other financial institutions about ACH operations, exceptions, and risk management. Codifying the requirement to use the ACH Contact Registry in the Nacha Operating Rules ensures contact information by all financial institutions that participate in the ACH Network will be available.

2 Q: When is this rule in effect?

A: The ACH Contact Registry becomes effective on July 1, 2020. Compliance with registration requirements must be completed by October 30, 2020.

3 Q: Who do I list from my financial institution to comply?

A: All financial institutions participating in the ACH Network will be required to register contact information with Nacha for personnel or departments responsible for 1) ACH operations and 2) ACH fraud/risk management. There are additional, optional contacts that you should consider providing, such as wire, check, credit card, compliance, legal, etc. (*Note: Financial institutions that already participate in the current voluntary contact database will need to log in to the Portal on or after July 1, 2020 and update their contacts to conform with the ACH Contact Registry Rule.)

4 Q: Will everyone see everything that is posted in the ACH Contact Registry?

A: After a participating financial institution has provided their contact information, they will be able to search the ACH Contact Registry by routing number or financial institution name and view the contacts that other financial institutions have provided.

5 Q: How do I know if I have a Third-Party Sender?

A: The Third-Party Sender Identification Tool helps financial institutions and their ACH customers understand their roles when an intermediary is involved in some aspect of ACH payment processing by asking a series of questions that can help to identify whether a business is a Third-Party Sender. The "What is a Third-Party Sender?" video brings high-level awareness regarding the importance and value that Third-Party Senders bring to the payments ecosystem and why properly identifying them helps to ensure a safe and reliable ACH Network for all payment systems stakeholders while also continuing to allow for innovation in payments processing. For educational distribution, Standard and Extended versions (in SD and HD formats) of the video are available for download on our Vimeo channel. Simplified Scenarios of Third-Party Senders offers a few Third-Party Senders examples involving payroll and tuition processing, HOA dues and property management for vacation rentals. Third-Party Sender Registration provides Rule information and details for ODFIs to register their Third-Party Sender customers. Third-Party Sender ACH Operations Bulletin includes additional guidance and definition regarding Third-Party Senders and Other Payment Intermediaries. Additional Third-Party Sender resources and education can be found on the Nacha eStore or by contacting your local Payments Association. Financial institutions are encouraged to obtain their own legal counsel regarding their obligations under the Nacha Operating Rules and other applicable legal requirements.

6 Q: My Third-Party Sender customer originates for many Originators and a different Company ID is used for each. Which Company ID do I use?

A: If multiple Company IDs are used for a single Third-Party Sender, only enter the Third-Party Sender once and enter one of the associated Company IDs. (*Note: Do not enter any one Third-Party Sender more than once.) Only register the TPS Company ID of the Third-Party Sender and not the company names and IDs of every Originator. (*Note: The Nacha Operating Rules do not require the Company ID for every Originator associated with the Third-Party Sender.)

- Only register the TPS Company ID and TPS Name of the Third-Party Sender and not the company names and IDs of every originator. The Nacha Operating Rules do not require the Company ID and Company Name for every Originator associated with the Third-Party Sender.

FAQs on the Log In Page

STIONS

[VIEW ALL](#)

ect?

becomes effective on July 1, 2020. Compliance with registration is required by October 30, 2020.

financial institution to comply?

participating in the ACH Network will be required to register contact information for personnel or departments responsible for 1) ACH operations and 2)

[... \(show more\)](#)

Support: (703) 349-4556

FAQ

2 Q: Who do I list from my financial institution to comply?

A: All financial institutions participating in the ACH Network will be required to register contact information with Nacha for personnel or departments responsible for 1) ACH operations and 2) ACH fraud/risk management. There are additional, optional contacts that you should consider providing, such as wire, check, credit card, compliance, legal, etc. (*Note: Financial institutions that already participate in the current voluntary contact database will need to log in to the Portal on or after July 1, 2020 and update their contacts to conform with the ACH Contact Registry Rule.)

Close

Registration

ARE YOU A FINANCIAL INSTITUTION?

ARE YOU A THIRD-PARTY SENDER OR THIRD-PARTY SERVICE PROVIDER?

Depository Financial Institution (ODFI) [i](#)

Depository Financial Institution (RDFI) [i](#)

Third-Party Service Provider (TPSP) [i](#)

Third-Party Sender (TPS) [i](#)

New Portal Feature - Remember Credentials



Risk Management Portal

An email with your One-Time Authentication Code has been sent to you. Please input your One-Time Authentication Code below to access the Portal.

Do not hit the 'back' button or leave this page until you have received and entered your One-Time Authentication Code.

One-Time Authentication

One-Time Authentication Code

Remember One Time Code

Submit

You have chosen for the Portal to remember this authentication code for 14 days. During that time, log in with your email and password and the Portal will not require the authentication code.

ODFI Administrator View



rocl [redacted]@mail.com | Logout | Support: (703) 349-4556
ODFI Admin

- HOME
- THIRD-PARTY SENDERS
- DIRECT ACCESS
- TERMINATED ORIGINATOR DATABASE
- ACH CONTACT
- CONTROL MENU

Welcome to Nacha Risk Management Portal

 [redacted] FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)

✓ This banner will go away once your financial institution is in compliance with the ACH Contact Registry rule.

Quick Links

- ODFIs**
- ODFI Management
- ODFI Registration Summary Document
- Portal Instructions

RDFI Administrator View



lellaw .com | Logout | Support: (703) 349-4556
RDFI Admin

HOME

TERMINATED
ORIGINATOR
DATABASE

ACH CONTACT

CONTROL
MENU

Welcome to Nacha Risk Management Portal



FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)

√ This banner will go away once your financial institution is in compliance with the ACH Contact Registry rule.

Quick Links

RDFIs

[RDFI Management](#)

[Registration Summary Document](#)

[Portal Instructions](#)

Note that RDFIs will not see Third-Party Sender or Direct Access modules.

ACH Contact Registry Page



leilawa@nacha.com | Logout | Support: (703) 349-4556
RDFI Admin

HOME TERMINATED ORIGINATOR DATABASE **ACH CONTACT** CONTROL MENU

ACH Contact Registry

EXPORT REFRESH ADD/EDIT NOTES **CREATE CONTACT**

Routing Number: <input type="text" value="Enter routing number"/>	Department Name: <input type="text" value="Enter department narr"/>	First Name: <input type="text" value="Enter first name"/>	Last Name: <input type="text" value="Enter last name"/>	Email Address: <input type="text" value="Enter email address"/>	Status: <input type="text" value="--Select--"/>
Category: <input type="text" value="--Select Contact C"/>	Last Updated: <input type="text" value="--Select--"/>	<input type="button" value="SEARCH"/> <input type="button" value="RESET"/>			

No Contacts Found !! **✓ If your financial institution did not participate in the voluntary FI Contact Database, you will have the message 'No Contacts Found'**

ACH Contact Registry - General Information

- ACH Contact Registry contact information, including emails, may be used more than once in the Registry module.
- For mandatory contacts (those required by the Nacha Operating Rules – ACH Operations, and ACH Risk/Fraud) enter the following:
 - ACH Operations Primary Contact and ACH Operations Secondary Contact, *or* ACH Operations Departmental Contact
 - ACH Risk/Fraud Primary Contact and ACH Risk/Fraud Secondary Contact, *or* ACH Risk/Fraud Departmental Contact
- Optional contacts (not required by the Nacha Operating Rules, offered for use at your discretion)
 - AML, Check, Compliance, Credit Card, Debit Card, Faster Payments, Legal, LOI Processing, Treasury Management, and Wire

Create New Contact

Enter the routing number associated with the contact you are creating and click 'ADD'

Create Contacts

Routing Number Contact Category Contact Details Terms Of Use

1 SELECT THE ROUTING NUMBER(S) ASSOCIATED WITH THIS CONTACT:

895

ADD

RESET NEXT

CANCEL

Create New Contact

When you see the routing number in the blue box, click 'NEXT' box

Create Contacts



1 SELECT THE ROUTING NUMBER(S) ASSOCIATED WITH THIS CONTACT:

Input field: :::::395 ADD

Selected item: :::::395 ×

RESET NEXT

CANCEL

Create New Contact

Select the contact categories you wish to enter and click 'NEXT'

Routing Number Contact Category Contact Details Terms Of Use

2 SELECT THE CONTACT CATEGORIES (CHECK ALL THAT APPLY):

Contact Categories	
Mandatory Contact Categories	
<input checked="" type="checkbox"/>	ACH Operations
<input checked="" type="checkbox"/>	ACH Risk/Fraud
Optional Contact Categories	
<input type="checkbox"/>	AML
<input type="checkbox"/>	Check
<input type="checkbox"/>	Compliance
<input type="checkbox"/>	Credit Card
<input type="checkbox"/>	Debit Card
<input type="checkbox"/>	Faster Payments
<input type="checkbox"/>	Legal
<input type="checkbox"/>	LOI Processing
<input type="checkbox"/>	Treasury Management
<input type="checkbox"/>	Wire

PREV RESET **NEXT**

CANCEL

✓ If you are not prepared to enter both mandatory and optional contacts, check the boxes for at least the mandatory categories. You may enter optional contacts at any time. You may also log in to update contacts at any time.

Create New Contact

In this example, the mandatory categories have been chosen (the example uses 'Department' for ACH Operations) then click 'NEXT'

Create Contacts

Routing Number Contact Category **Contact Details** Terms Of Use

3 ENTER CONTACT DETAILS:

ACH Operations
Contact Type* : Department Individual

ACH Risk/Fraud
Contact Type* : Department Individual

PREV RESET **NEXT**

CANCEL

Create New Contact – Department Contact

In this example, 'Department' contact type was chosen in the previous screen.

Department contact details are entered here.

The screenshot shows a web form titled "3 ENTER CONTACT DETAILS:". At the top, there are four navigation icons: "Routing Number", "Contact Category", "Contact Details" (which is active), and "Terms Of Use". The main form area is titled "ACH Operations" and contains the following fields:

- Contact Type* :** Radio buttons for "Department" (selected) and "Individual".
- Department Contact** (Section Header)
- Department Name* :** Text input field containing "ACH Operations".
- Telephone Number (format: xxx-xxx-xxxx (or) xxx-xxx-xxxx xxxxx)* :** Input fields for area code (703), prefix (999), and number (9999).
- Email Address* :** Text input field containing "achoperations@bank.com".
- Business Hours + Time Zone* :** Input fields for hour (08), minute (00), AM/PM (AM), and time zone (05:00 PM).
- Fax Number (format: xxx-xxx-xxxx) :** Input fields for area code (703), prefix (999), and number (9999).
- Provide log-in access to Risk Management Portal as ACH Contact User**

At the bottom of the form, there are three buttons: "PREV", "RESET", and "NEXT". The "NEXT" button is circled in red.

Create New Contact – Individual Contacts

In this example, 'Individual' contact type was chosen for ACH Risk/Fraud.

Primary and Secondary contacts details are entered here.

Click 'Next' to continue.

The screenshot shows a web form titled "ACH Risk/Fraud" with a "Contact Type*" dropdown set to "Individual". The form is divided into two columns: "Primary Contact" and "Secondary Contact".

Primary Contact Details:

- First Name*: Leila
- Last Name*: Smith
- Job Title*: ACH Fraud Investigations
- Telephone Number (format: xxx-xxx-xxxx (or) xxx-xxx-xxxx xxxxx)*: 703 - 999 - 9997 - []
- Email Address*: leilasmith@bank.com
- Business Hours + Time Zone*: 09 : 30 AM - 06 : 30 PM ATLANTIC ST/
- Fax Number (format: xxx-xxx-xxxx): 703 - 999 - 9996
- Provide log-in access to Risk Management Portal as ACH Contact User

Secondary Contact Details:

- First Name*: Rocky
- Last Name*: Jones
- Job Title*: ACH Risk Manager
- Telephone Number (format: xxx-xxx-xxxx (or) xxx-xxx-xxxx xxxxx)*: 703 - 999 - 9995 - []
- Email Address*: rockyjones@bank.com
- Business Hours + Time Zone*: 07 : 00 AM - 04 : 00 PM ATLANTIC ST/
- Fax Number (format: xxx-xxx-xxxx): 703 - 999 - 9995
- Provide log-in access to Risk Management Portal as ACH Contact User

At the bottom right, there are three buttons: "PREV", "RESET", and "NEXT". The "NEXT" button is highlighted with a red circle.

Create New Contact – Terms of Use

The final step is to accept the Terms of Use for the ACH Contact Registry by clicking 'I Agree & Submit'

Routing Number Contact Category Contact Details Terms Of Use

4 TERMS OF USE:

Northwest FCU agrees that the information accessed through the ACH Contact Registry will be used only for their own, internal use for the purposes of processing payments and deposits by the Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration. The information contained in the registry is supplied by the financial institution and Nacha does not guarantee its accuracy.

PREV I AGREE & SUBMIT

CANCEL

New Feature – Providing ACH Contact Users Access to Portal

User

ACH Contact User *NEW*

The screenshot shows a web form titled "3 ENTER CONTACT DETAILS:". At the top, there are four navigation icons: "Routing Number", "Contact Category", "Contact Details", and "Terms Of Use". The main form area is titled "ACH Operations" and contains the following fields:

- Contact Type*: Department Individual
- Department Contact section:
 - Department Name*:
 - Telephone Number (format: xxx-xxx-xxxx (or) xxx-xxx-xxxx xxxxxx)*:
 - Email Address*:
 - Business Hours + Time Zone*: - : Select
 - Fax Number (format: xxx-xxx-xxxx):
- Provide log-in access to Risk Management Portal as ACH Contact User

A red circle highlights the checkbox "Provide log-in access to Risk Management Portal as ACH Contact User". A green arrow points from this checkbox to the text "ACH Contact User *NEW*" in the callout box. At the bottom right of the form, there are buttons for "PREV", "RESET", and "NEXT".

Provide log-in access to Risk Management Portal as ACH Contact User

New Feature – Providing ACH Contact Users Access to Portal

This new role in the Portal will have access to the ACH Contact Registry only



ACH Contact User *NEW*



Receive email to establish credentials



Search and view other financial institutions



Update their own Registry contact information

Search ACH Contact Registry



HOME THIRD-PARTY SENDERS DIRECT ACCESS TERMINATED ORIGINATOR DATABASE **ACH CONTACT** CONTROL MENU

Search ACH Contact Registry

Routing Number: FI Name: Category:

Page 1 of 1 (Total Records: 2)

ACH Operations Routing Number: ...025 ACH Operatic ...artment) 800-888-888...888 achoperations@xcux.zcomz 888-888-8888 08:00 AM - 05:00 PM AST	ACH Risk/Fraud Routing Number: ...025 ACH Risk Investigations (Departm... 888-888-8888 ext. 88888 achriskfraud@xcux.zcomz 888-888-8888 08:00 AM - 05:00 PM AST
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This is how your contacts' information will look to all other financial institutions.

Financial Institution Notes:

This is the space for the financial institution to provide additional information using 200 or less characters. These notes are visible to all ACH Contact Registry users and contacts.

ODFI Registration Summary



rocl [redacted]@mail.com | Logout | Support: (703) 349-4556
ODFI Admin

HOME	THIRD-PARTY SENDERS	DIRECT ACCESS	TERMINATED ORIGINATOR DATABASE	ACH CONTACT	CONTROL MENU
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Welcome to Nacha Risk Management Portal

 [redacted] FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)

Quick Links

ODFIs
ODFI Management
ODFI Registration Summary Document
Portal Instructions

Click on the “Registration Confirmation” button to print your financial institution’s registration summary.

A one-page summary will appear in a new window.

Use your browser’s print option to print and/or save the one-page registration confirmation.

✓ Pop-up blockers must be disabled before you click on the button. Otherwise, you will be logged out of the Portal.

✓ This confirmation page is typically what an auditor will need in order to confirm your registration with Nacha.

Sample ODFI Registration Summary



2550 Wasser Terrace
Suite 400
Herndon, VA 20171

703-349-4556
rportal@nacha.org

Registration Summary Report

FCU, Primary Routing Number 25, 123 Mail
has successfully registered with NACHA.

REGISTRATION STATUS: Active

DATE OF INITIAL REGISTRATION: 12-26-2019

AS OF 06-29-2020, FCU HAS ATTESTED TO THE FOLLOWING:

ACH CONTACT REGISTRY

The financial institution has satisfied the requirements of the ACH Contact Registry.

THIRD-PARTY SENDER REGISTRATION

The financial institution **does** currently maintain Third - Party Sender customers.
The financial institution maintains **0** Third - Party Sender customer(s).

DIRECT ACCESS REGISTRATION

The financial institution **does** currently maintain Direct Access Debit Participant relationships.
The financial institution maintains **1** Direct Access Debit Participant relationship(s).

RDFI Registration Summary



HOME

TERMINATED
ORIGINATOR
DATABASE

ACH CONTACT

CONTROL
MENU

Welcome to Nacha Risk Management Portal



FCU is not compliant with the ACH Contact Registry rule. Please go to the 'ACH Contact' module of the Risk Management Portal and enter and/or edit contacts to ensure compliance. (Refer to: Nacha Operating Rules, Article 1, Section 1.14, Participating DFI Contact Registration)

Quick Links

RDFIs

[RDFI Management](#)

[Registration Summary Document](#)

[Portal Instructions](#)

Click on the “Registration Confirmation” button to print your financial institution’s registration summary.

A one-page summary will appear in a new window.

Use your browser’s print option to print and/or save the one-page registration confirmation.

✓ Pop-up blockers must be disabled before you click on the button. Otherwise, you will be logged out of the Portal.

✓ This confirmation page is typically what an auditor will need in order to confirm your registration with Nacha.

Portal Email Alerts/Reminders

- The Portal will send an alert via email to every registered ODFI/RDFI to confirm and/or update their Registry information
 - Email will go to ODFI/RDFI Administrators
- October 30, 2020 is the deadline to register. An additional 9-month grace period (to August 1, 2021) will be provided during which registration compliance by all financial institutions will be encouraged, but not treated as a Rules violation