

**SAMPLE AUTHORIZATION FOR  
DIRECT DEPOSIT AND SPLIT DEPOSIT VIA ACH (ACH CREDIT)**

**Check all that apply:**  Begin Deposit       Change Information       Split among multiple accounts.  
I have provided information for each of my accounts below.

I (we) hereby authorize  [Company Name]  ("COMPANY") to electronically credit my (our) account (and, if necessary, to electronically debit my (our) account to correct erroneous credits). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

**Account #1**

Checking Account /  Savings Account (select one) at the depository financial institution ("DEPOSITORY") named below.

Depository Name \_\_\_\_\_  
Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_  
Name(s) on the Account \_\_\_\_\_  
Amount of credit (i.e., flat amount or percentage) \_\_\_\_\_  
Date(s) and/or frequency of credit(s) \_\_\_\_\_

**Account #2**

Checking Account /  Savings Account (select one) at the depository financial institution ("DEPOSITORY") named below.

Depository Name \_\_\_\_\_  
Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_  
Name(s) on the Account \_\_\_\_\_  
Amount of credit (i.e., flat amount or percentage) \_\_\_\_\_  
Date(s) and/or frequency of credit(s) \_\_\_\_\_

**Account #3**

Checking Account /  Savings Account (select one) at the depository financial institution ("DEPOSITORY") named below.

Depository Name \_\_\_\_\_  
Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_  
Name(s) on the Account \_\_\_\_\_  
Amount of credit (i.e., flat amount or percentage) \_\_\_\_\_  
Date(s) and/or frequency of credit(s) \_\_\_\_\_

I (we) understand that this authorization will remain in full force and effect until I (we) notify COMPANY [insert manner of revocation, i.e., in writing, by phone, location, address, etc.] that I (we) wish to revoke this authorization. I (we) understand that COMPANY requires at least [X days/weeks] prior notice in order to cancel this authorization.

Name(s): \_\_\_\_\_  
(Please Print)

Date: \_\_\_\_\_ Signature(s): \_\_\_\_\_