

CALIFORNIA  
CANNABIS  
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ASSOCIATION

2019

## Cannabis Event Organizers: Dos and Do Nots

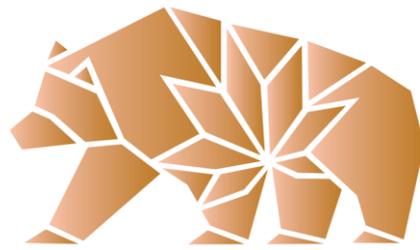
Produced by the CCIA Events Committee

### Chairpersons

- Dr. Juli Crockett, MMLG
- Pamela Epstein, Esq., LLM



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## Cannabis Event Organizers: Dos and Do Not

*CCIA Events Committee, Chairpersons Dr. Juli Crockett & Pamela Epstein, Esq., LLM*

### **Do**

- Acquire an event organizer license from the BCC. **BCC Form Website:** [bcc.ca.gov/clear/forms](http://bcc.ca.gov/clear/forms)
  - Application form found [here](#).
  - Instructions for organizer license application found [here](#).
- Acquire a temporary event authorization from the local jurisdiction prior to applying for a temporary event license from the BCC.
  - Familiarize yourself with the local application process for cannabis events as early as possible.
- Acquire a temporary event license from the BCC.
  - Application form found [here](#).
  - Event diagram form found [here](#).
  - List of licensees form found [here](#).
- Ensure the entire event is adequately insured accounting for - the venue, the vendor participants, for patrons of the event.
- Comply with regulatory record retention provisions, including keeping records in a manner that allows the records to be immediately produced for the regulatory agencies in either hard copy or electronic form. (§ 5600.d.)
  - Make sure to have a partner POS provider.
- Stay in compliance with all components of the local- and state-approved event plans, including:
  - Event dates and hours of operation (§ 5601.h.6)
  - Premise diagram layout (§ 5601.h.5)
  - Security plan (§ 5601.j)
  - Final list of licensees and employees that was approved no less than 72 hours prior to the event. (§ 5601.h.10)
- Maintain a clearly legible sign, not less than 7" x 11" in size reading, "No Persons Under 21 Allowed" at or near each public entrance to any area where the sale or consumption of cannabis goods is allowed. The lettering of the sign shall be no less than 1 inch in height. (§ 5601.k)
- Ensure that all event participants with access to the area with cannabis sales and/or consumption have been properly age-verified and are 21 years of age or older. (§ 5602.a)
- Ensure that cannabis consumption is not visible from any public place or non-age-restricted area. (§ 5603.b)
- Ensure that cannabis goods sold onsite are properly transported to the event by a licensed distributor(s) or licensed microbusiness with distro operations in compliance with local and state laws. (§ 5602.g)

- Ensure that event staff track and check each incoming shipment to prevent any prohibited items (tobacco and alcohol) from entering the licensed premises. (§ 5602.g)
- Ensure that all cannabis goods for sale at the event comply with local and state regulatory requirements for retail sale of cannabis goods, including track and trace requirements and packaging and labeling. (§ 5602.i), § 5602.j)
- Ensure that all rules and requirements for the onsite consumption of cannabis goods are followed. (§ 5603.e)
- Ensure that any discovered unlicensed vendors are expelled from the premises IMMEDIATELY. (§ 5601.o)
- Ensure that licensed vendors prominently display their temporary cannabis event location number and state license within plain sight of the public. (§ 5602.d)
- Ensure that all cannabis goods for sale at the event are stored in a secure, locked container that is not accessible to the public. (§ 5602.h)
- Allow licensed vendors to share secure, locked containers for the storage of cannabis goods. (§ 5602.h)
- Properly collect and dispose of cannabis waste as required under applicable local and state regulations. (§ 5601.i)
- Cease event operations and remove all participants from the event if required by local or state agency regulators. (§ 5601.n, § 5601.o)
- Ensure all local taxes are paid according to the event jurisdiction's sales tax requirements.

## **Do Not**

- Engage in any commercial cannabis activity including retail sales without the appropriate local and state licenses or outside the designated retail sales area. (§ 5602.b)
- Conduct commercial cannabis activity outside of your assigned area, as designated in the event premise diagram.
- Conduct mobile sales activities via wagon, cart, or similar means. (§ 5602.c.2)
- Serve or sell alcohol on the same licensed premises as cannabis. (§ 5601.g)
- Violate any applicable local smoking laws. (§ 5603.d)
- Leave any stored cannabis goods unattended at any time. (§ 5602.h)
- Provide free cannabis or cannabis goods to ANYONE (§ 5411.a)
- Establish a compensation agreement for those participating in the event and understand if this triggers Financial Interest Holder disclosure with BCC.
- Prevent local or state agency regulators from entering and inspecting your records and/or retail sale designated area. (§ 5800.a.1)

### DISCLAIMER

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