

APRIL 17TH & 18TH, 2021

EXHIBITOR CONTRACT

PLEASE COMPLETE & RETURN THIS FORM TO RESERVE YOUR SPOT!



Empty rectangular box for additional information.

Company name: _____
Contact person: _____
Mailing Address: _____
City: _____
Zip Code: _____
Phone: _____
Fax: _____
Email: _____

Primary Exhibitor (main on-site contact): _____
Cell #: _____
Email: _____

SOCIAL MEDIA: *will be used for marketing materials
Facebook: _____
Instagram: _____

HBAGTA Member? [please check the appropriate box]:

Yes [] No []

BOOTH CHOICE & COST

- A. Exhibit spaces are reserved on a first right of refusal basis. All past HBAGTA member exhibitors have the first opportunity to reserve their booth from the 2020 EXPO. Booth space will become available in the following priority:
1. Returning HBAGTA Member Exhibitors (Until December 4th, 2020)
2. All HBAGTA Members (December 7th - January 15th, 2021)
3. Non-members/General Public (January 18th - April 2nd, 2021) if booths are available

[] YES, I'D LIKE THE SAME BOOTH AS LAST YEAR #(s) _____
[] NO, I PREFER A DIFFERENT BOOTH: (space is not guaranteed, but will be granted if it becomes available)
1st choice: _____ 2nd choice: _____ 3rd choice: _____

B. I agree to pay as follows:

Table with 5 columns: BOOTHS, RETURNING HBAGTA MEMBER, OTHER HBAGTA MEMBER (beginning Dec. 7th), NON-MEMBER (beginning Jan. 18th), + ELECTRICAL (2 DAYS). Rows include booth sizes (6X10, 8X10, 10X10, 10X15) and Premium Booth.

TOTAL AMOUNT DUE
[Booth price x Number of booths + Electrical]

GRAND TOTAL \$

Discounted rates available for non-Profit community partners
Contact HBAGTA for details.

Full payment is REQUIRED to hold any booth rental. Once your booth rental has been approved, your payment will be processed according to the HBAGTA EXPO Contract

Continue on other side ->

EQUIPMENT & ADDITIONAL SERVICES:

- Booth rental includes:
 - Exhibit booth drapery with 8' high backs and 3' high sides
 - Booth number ID Sign
 - Wireless internet connection up to 100KB *additional services can be purchased through GT Resort
- PLEASE CHECK IF NEEDED (no extra charge)
 - One (1) 2'X6' covered and skirted table YES NO
 - Two (2) Chairs YES NO
- Electrical – Please pay for with booth registration. YES NO
- Special power requirements, Private Network – Wi-Fi, Phone Service – Contract through the Grand Traverse Resort by calling 231-534-6201 **TWO WEEK NOTICE IS REQUIRED
- Extra Furnishings, Carpet, Tables: Contract through Art Craft Display – (800)292-2033 www.artcraftdisplay.com
- **NOTE: Waste baskets are not furnished. Please bring a small waste basket if you would like one in your booth.**

****Exhibitor must supply a Certificate of Insurance for bodily harm, death, and property damage with contract. Minimum coverage of \$1,000,000, HBAGTA must be named as coinsured or additionally insured****

Note: Exhibitors must be current 2021 members to exhibit unless authorized by the HBAGTA.

Note: Non HBAGTA members are not eligible to win Best Booth.

All contract Rules and Regulations will be subject to interpretation by HBAGTA. All decisions of HBAGTA are final. The HBAGTA reserves the right to refuse Exhibit Space to any company.

I, the undersigned, have read, understand, and agree to abide by the 2021 Home Expo Rules and Regulations which are expressly incorporated as terms of this contract (see enclosed) and agree to abide by all provisions of this Contract:

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Company Name: _____

PAYMENT:

- Check: Pay to the order of HBAGTA and send to:
HBA of Grand Traverse Area, Inc.
3040 Sunset Lane
Traverse City, MI 49684

- Credit card: VISA / MASTER / DISCOVER/AMEX

I authorize the HBAGTA to debit my card for the amount indicated above.

Number: |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_| |_|

Expiration Date: |_| |_| |_| | Verification Code: _____

Billing Address:

Street _____ City, State, Zip _____

CARDHOLDER NAME and SIGNATURE: _____

PRINT

SIGN

COMPLETE AND RETURN VIA:

EMAIL: NAJWA@HBAGTA.COM OR FAX: (231)946-1051
MAIL: 3040 SUNSET LANE, TRAVERSE CITY, MI 49684