

Certification Board Meeting  
Saturday, January 26, 2019  
8:30 am – 12:00 pm  
Maud Cobb Convention Center  
100 Grand Blvd  
Longview, TX 77843

II. Roll Call

Chairman/Zone 01	Brian Scheffer
Vice-Chairman/Zone 18	Andy Dexter
Secretary/Zone 04	R. J. Thomas
Zone 02	Edwin Baker
Zone 06	Kendall Hunting
Zone 08	Patrick Dooley
Zone 09	Brad Hargrove
Zone 10	Nate Mara
Zone 11	Clay Deatherage
Zone 12	William Tidwell
Zone 14	Brent Allen
Zone 16	Josh Constancio
Zone 19	Curtis Brown
TEEX Representative	Cary Roccaforte (detained elsewhere and missed beginning of meeting)
TFS Representative	Gabriel Mahlum
Exec Bd Representative	Richard Van Winkle
Non-Voting Staff Liaison	Kevin Creamer

III. Acceptance of Minutes from October Teleconference

Motion by Andy Dexter Second by Patrick Dooley to accept the October meeting minutes.  
Motion carried voice vote, no negative replies.

IV. Communications

A. Executive Director/Board

Mike Richardson, President, Executive Board thanks the Certification Board for our work.

Chair request assistance from the Executive Board with website for training.

President Richardson request we focus on specific efforts list and then address them. The presidents asked the committee to articulate the problems assist with the fix. We need to reach all members on their level.

Andy Dexter and others key committee members have prepared training and it is offered today for those who will be using the training system.

Chris Barron, Executive Director, Updates to the system are ongoing and videos will be provided on the SFFMA website. Looking for ways to embed the help videos in the program. The information is there in a very powerful system. We need to put the work necessary int learning the new system. Executive Director is offering the support of staff to assist the zones. ED's goal is to have a two week turn around for certifications. Recommends a Growth Zone Committee.

It is agreed that this education on the new system is the responsibility of the Certification Committee. Chair has requested members to provide list of concerns to him for consolidation. It is agreed that that we will move forward with positive attitude.

B. SFFMA Staff

December applications are being processed. Additional help for training staff is pending.

### C. TEEX Staff

Update on annual school – Last year produced a small increase in attendance and hope this will follow through this year as well. Upgrade of props and wastewater treatment are ongoing. Testing for 2018 42 testing location for 402 students for FF1 and 205 passed 51%. For FF2 311 students tested 162 passed for a 52% pass rate. Transition from the NFPA 472 to the new NFPA 1072 is one of our current projects to be completed by Dec 1, 2019. This will support our reciprocity with the TCFP certification.

Agreement

### V. Old Business

#### A. Review Committees

1. Volunteer Fire Chief – Scott Garris, R.J. Thomas, Billy Tidwell, Brent Allen, Patrick Dooley  
Nothing new to report.
2. Testing – Board Chair and Executive Board Liaison  
Test are ready to go. Need to add Driver Operator, Fire Officer and others to the TEEX testing sites.
3. NFPA/Skills Updates – Edwin Baker, Brad Hargrove, Mark Wobus, Cary Roccaforte  
NFPA 1001 has big changes. Will work to update our program. We will break out the NFPA 1072 as an independent certification. The new certification for NFPA 1072 will require a new test bank develop before Dec 2019. The NFPA 1001 test is four separate test and all four must be passed. We may review move the NFPA 472 test bank to the new certification until NFPA 1072 updated.
4. TEEX Course Breakdowns – Cary Roccaforte, Andy Dexter, RJ Thomas, Brent Allen  
Breakdowns for TEEX are available and provided with explanation from Cary Roccaforte. Currently working with Gulf Coast District on military training from a member there.
5. Continuing Education – Clay Deatherage and Brent Allen  
No Report
6. Fire Department Audit – RJ Thomas, Clay Deatherage, Brad Hargrove  
Will be adding in the record retention in the future.
7. Approved Training Providers – Frankie Marcinkiewicz, Edwin Baker, and Scott Garris  
Nicholas Teague, Texas Public Service Training Academy provided presentation. Provides service to all public safety entities with a focus on small departments. Instructor 3 is not held by the Academy. Reciprocity case is under review and delayed by federal government shut down.
8. Skill Examiner Credentials – Andy Dexter, Brad Hargrove, RJ Thomas, Frank Marcinkiewicz  
Curriculum is developed, looking for free or cheap website to support the program. Video based program for learning.
9. Master Certification – Billy Tidwell, Andy Dexter, Nate Mara, Jeremy Dawson, Patrick Dooley, Kendal Hunting  
Nothing to report
10. Texas Industrial Emergency Service Board Committee (TIESB) Steve Pepper  
To support the coordination with TIESB certifications. An update of the progress toward an industrial certification program was given.
11. Growth Zone Committee, Andy Dexter, Nate Mara  
New members will be added by the chair after the training

#### B. EMS Instructor Certification Program – Andy Dexter

Program done and approved. State Health and Human Services is expected to take final action soon.

## VI. New Business

### A. Master Application Approval

1. Zone 1 – Marble Falls Area FD: Michael Eugene Phillips (Scheffer, Allen, Hargrove)
2. Zone 1 – Rosebud FD: Jeremiah Dwaine Shults (Scheffer, Hargrove, Allen)
3. Zone 2 – Gonzales FD: Keith Allen Schmidt (Baker, Hargrove, Deatherage)
4. Zone 2 – North Hays FD: Todd Allan Colvin (Baker, Allen, Deatherage)
5. Zone 6 – Pasadena FD: David Alan Gray (Hunting, Deatherage, Allen)
6. Zone 18 – Cy-Fair FD: Marcos Daniel Alexander (Dexter, Deatherage, Allen)
7. Zone 18 – Cy-Fair FD: Michael Stephens Clements (Dexter, Deatherage, Allen)

Motion made by Andy Dexter and Patrick Dooley for acceptance of all.

Approved by voice vote, no negative replies.

### B. 2018 Progress Report Submissions

Discussion to define purpose of a Progress Report. It was determined that it provides proof of participation in the program before electronic reporting.

William Tidwell motioned remove the requirement to submit a progress report unless they are still report manually. Motioned was seconded.

RJ Thomas recommends down voting this motion so that a better motion can be offered to Require training be entered into the training system on an annual basis.

Passed by voice vote no negative replies.

Motion by RJ Thomas made to require member fire departments to report their training annually. Second from Andy Dexter.

Passed on a voice vote, no negatives.

## VII. Announcements

Chair points out we 18 regions it my goal is one day we could be on one map. Is Zone Coordinators the title we need to use? Most agencies have their own maps and many don't match. Chair is looking for feedback.

### To Do Tracker from the Chair

1. Chair will talk to Executive Board on new testing requirements as Discussed
2. Audit RJ Thomas will add record retention to Audit Process
3. Andy Dexter Action plan on website for Growth
4. Andy Dexter will work on Skill Examiner platform.
5. Bill Tidwell Working on Master update in June

### A. Next Meeting:

June 2019 – Longview, Maud Cobb Convention Center

July 2019 – College Station

### B. Other

## X. Adjourn