



State Firefighters' and Fire Marshals' Association of Texas

Texas Volunteer Firefighters' and Fire Marshals' Certification Board

PO Box 1409 ♦ Manchaca, Texas 78652-1409

www.sffma.org ♦ 512.454.3473 (phone)

INSTRUCTIONAL SKILLS

FD ORGANIZATION AND STANDARDS FF I - 1

Locate Information in Documents

Subject: General

NFPA 1001 4.1.2

REFERENCE

Locate information in departmental documents and standard or code materials. (4.1.2)

OBJECTIVE

Trainee shall locate information in departmental documents and standard or code materials.

INSTRUCTIONS - procedures for achieving the objective

You will be given a scenario requiring you to locate specific information using national, state and local documents (NFPA, TCFP, AHJ). You will physically locate the information in the documents in an efficient manner. The skill will begin on my instruction to start. The skill will end when you inform me that you have completed the skill. Do you understand these instructions?

PREPARATION & EQUIPMENT

Scenario(s) requiring students to research information using any of the below documents.

Access to national, state and local standards, codes and documents.

- TCFP Standards Manual
- SOPs or SOGs of the AHJ
- NFPA Standards such as 1001, 1403, 1072, 1500, 1581



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Locate Information in Documents

Trainee: _____

Department: _____

Trainee shall locate information in departmental documents and standard or code materials. (4.1.2)			
	POSSIBLE POINTS	TEST	RETEST
a. Confirms information to be located	1		
b. Identifies which reference material is needed	1		
c. Correctly locates information in departmental documents	1		
d. Correctly locates information in standards	1		
e. Correctly locates information in code materials	1		
f. Performs skill in a safe and proficient manner, per AHJ	1		
	TOTAL POINTS:	6	

Points needed to pass: 4

Evaluator/Candidate Comments:

Instructor's Signature

Date