

# RAY ELLISON *Ballroom*

## Rental & License Fees

Jan. 2, 2020– Oct. 31, 2020

Nov. 1, 2020 – Jan. 1, 2021 & Major Holidays\*

Days/Times:	Non-Member price	Member: Business Event Price (25% discount)	Member: Non-Business Event Price (15% discount)		Non-Member Price	Member Business Event Price (25% discount)	Member: Non-Business Event Price (15% discount)
Monday – Friday during GSABA business hours 8:30 – 5 pm M-Th (4pm F)	\$500+ \$500 Booking Fee	\$300+ \$500 Booking Fee	\$340+ \$500 Booking Fee		\$500+ \$500 Booking Fee	\$300+ \$500 Booking Fee	\$340+ \$500 Booking Fee
Monday – Thursday after 5 pm (excluding Holidays)	\$800+ \$500 Booking Fee	\$595+ \$500 Booking Fee	\$630+ \$500 Booking Fee		\$905+ \$500 Booking Fee	\$604+ \$500 Booking Fee	\$684+ \$500 Booking Fee
Friday – After 4 pm and Saturday (excluding Holidays)	\$2200+ \$500 Booking Fee	\$1575+ \$500 Booking Fee	\$1785+ \$500 Booking Fee		\$2515+ \$500 Booking Fee	\$1811+ \$500 Booking Fee	\$2053+ \$500 Booking Fee
Sunday, excluding Holidays	\$1100 + \$500 Booking Fee	\$1100 + \$500 Booking Fee	\$1100 + \$500 Booking Fee		\$1100 + \$500 Booking Fee	\$1100+ \$500 Booking Fee	\$1100+ \$500 Booking Fee

\*If a holiday falls during the week, the weekend rates will apply

Effective 1.15.2020

## Additional Fees

### Booking Fee: \$500

- The Booking Fee is required at the time of Ballroom Reservation. \$250 of the booking fee may be refunded (within 10 days following the event) if all checkout requirements are satisfactory. (see article V of the contract for more details)

### Staff Supervisor Fee: \$35/hr.

- A GSABA Staff Supervisor is required to be on building premises for the duration of the set-up, event, and checkout time outside of GSABA business hours.

### Security Fee: \$35/hr. per security officer

- Two (2) Security Officers are required to be on building premises for the duration of the event and checkout time outside of GSABA business hours. (SAHC may require additional security personnel if the Staff Supervisor deems necessary)

### Payments Due schedule:

- Booking Fee is due at time of Ballroom Reservation
- ½ Rental license fee (see chart at the top) is due upon signing of the contract
- Remaining balance of the Total Estimated Cost (see worksheet on back) is due seven (7) days prior to event.

**No Fee for Ceremonies with a Booked Reception**