



How To add your Social Media Links to the Chamber Website

Step 1: Go to EvergreenChamber.org and click “Member Login”. Enter your login info.

If you need your login information please contact our Operations Team at (303) 674-3412 or admin@evergreenchamber.org

Step 2: Click “Company Information” on the left side of the page under the “Shortcuts” menu.

Step 3: A new menu will open on the same side. Click “Website Information”.

Step 4: Scroll down to the “Social Network Services” header. Click the check-boxes of the social media you would like to display, and then paste the relevant links into the appropriate boxes.

Social Network Services

Social Network Services with a check-mark will be displayed on your public member page.

<input checked="" type="checkbox"/> LinkedIn [▶ Verify URL] <input type="text" value="https://www.linkedin.com/company/evergreen-area-chamber-of-com"/>	<input checked="" type="checkbox"/> Facebook [▶ Verify URL] <input type="text" value="https://www.facebook.com/evergreenchamberofcommerceco/"/>
<input checked="" type="checkbox"/> Twitter [▶ Verify URL] <input type="text" value="https://twitter.com/EvergreenChmbr"/>	<input checked="" type="checkbox"/> Instagram [▶ Verify URL] <input type="text" value="https://www.instagram.com/evergreenchamber/"/>

Step 5: Scroll down and click “Save Changes” at the bottom of the page. You’re done!

