



The purpose of this form is to assist in the creation of a master calendar for ANNUAL events not recurring meetings.

Name of Event:

Event Organizer:

Event Location:

Contact(s) Phone Number & Email:

Primary Contact(s) for Registration/Tickets (if different from above):

Date(s) of event:

Time:

Website or Facebook Event Link:

In 50 words or less, tell us about the event:

A note on how the Chamber classifies events for our calendar: Chamber Staff classify entertainment events (that are posted to the events calendar) differently than sales events (that are posted to the Current Deals section). Events can range from concerts to special sports tournaments to lectures and have no invitation to purchase. There is not a sales pitch at the event, it is simply for entertainment or networking or learning purposes.

If your special event includes an emphasis on deeply discounted merchandise, is a dinner or drink special, or has a sales angle, we would direct you to create a Current Deal rather than an Event. Events submitted will be reclassified to Current Deals if they have an emphasis on merchandise (other examples would include real estate open houses, or flash sales, and so forth).

We do not add consecutively occurring weekly or monthly classes, dinner or drink specials, or monthly meetings to the public calendar as the calendar quickly becomes cluttered and hard to navigate.

We would also like to remind everyone that your event must be held within 60 miles of Cody in order to qualify for event calendar inclusion.