## IN CASE OF DEATH (OR DISASTER)



Identification Documents	Life Events
<ul> <li>□ DRIVERS LICENSE</li> <li>□ SOCIAL SECURITY CARD</li> <li>□ PASSPORT</li> <li>□ MILITARY RECORDS</li> <li>□ RECENT PHOTO</li> </ul>	<ul> <li>□ BIRTH CERTIFICATES</li> <li>□ MARRIAGE LICENSES</li> <li>□ DEATH CERTIFICATES</li> <li>□ BIRTH/ADOPTION         CERTIFICATES FOR CHILDREN</li> </ul>
Essential Documents	Banking
<ul> <li>□ WILL</li> <li>□ TRUSTS</li> <li>□ POWER OF ATTORNEY</li> <li>□ MEDICAL</li> <li>□ FINANCIAL</li> <li>□ INSTRUCTION LETTER</li> <li>□ BURIAL/FINAL WISHES</li> </ul>	<ul> <li>□ BANK ACCOUNTS</li> <li>□ ACCOUNT NUMBERS</li> <li>□ PASSWORDS</li> <li>□ LOG-IN INFO</li> <li>□ CREDIT CARDS</li> <li>□ SAFETY DEPOSIT BOXES</li> </ul>
Insurance and Retirement (Pension)	
☐ LIFE INSURANCE POLICIES ☐ BENEFICIARIES ☐ PENSION DOCUMENTS ☐ ANNUITY PAPERWORK ☐ DETAILS OF STATE PENSION ENTITLEMENTS	<ul> <li>□ DEATH-IN-SERVICE DOCUMENTS</li> <li>□ CANCER INSURANCE</li> <li>□ LONG TERM CARE</li> <li>□ HEART ATTACK/STROKE</li> <li>□ ACCIDENT INSURANCE</li> <li>□ MASA PLAN</li> </ul>

Assets	Liabilities
<ul> <li>□ PROPERTY, LAND, CEMETERY DEEDS</li> <li>□ TIMESHARE OWNERSHIP</li> <li>□ STOCKS, IRA'S, 401K/403B</li> <li>□ BONDS</li> <li>□ CORPORATE OWNERSHIP</li> </ul>	<ul> <li>MORTGAGE DETAILS</li> <li>REVERSE MORTGAGE</li> <li>□ TIMESHARES</li> <li>□ CARS</li> <li>□ PERSONAL LOANS</li> <li>□ HOME EQUITY LOANS</li> </ul>
Household Expenses	Email and Social Media
<ul> <li>□ UTILITIES</li> <li>□ RENT/MORTGAGE</li> <li>□ INSURANCE</li> <li>□ LOANS</li> <li>□ MEMBERSHIPS</li> <li>□ SUBSCRIPTIONS</li> </ul>	<ul> <li>☐ EMAIL ACCOUNTS</li> <li>☐ PASSWORDS &amp; LOG IN</li> <li>☐ FACEBOOK/DATING SITES</li> <li>☐ CELL PHONES</li> <li>☐ STREAMING SERVICES</li> <li>☐ COMPUTER PASSWORDS</li> </ul>
Key Contacts	
<ul> <li>□ DOCTOR</li> <li>□ LAWYER</li> <li>□ AMBA REPRESENTATIVE</li> <li>□ FINANCIAL ADVISOR</li> <li>□ INSURANCE BROKER</li> </ul>	<ul> <li>□ ACCOUNTANT</li> <li>□ MINISTER</li> <li>□ NEXT OF KIN</li> <li>□ RETIREE CHAPTER/UNIT LEADER</li> <li>□ WORK OR SCHOOL</li> </ul>



