**[INSERT COMPANY LETTERHEAD HERE]**

March 22, 2020

To Whom It May Concern:

The President of the United States has declared an emergency under 42 U.S.C. 5121, et seq., and pursuant to 49 CFR 390.23(a)(l)(i), an emergency exists that warrants an exemption from Parts 390 through 399 of the Federal Motor Carrier Safety Regulations (FMCSRs), except as otherwise restricted by the Emergency Declaration. Such emergency is in response to Coronavirus Disease 2019 (COVID-19) outbreaks and their effects on people and the immediate risk they present to public health, safety and welfare in the fifty States and the District of Columbia. This Declaration addresses National emergency conditions that create a need for immediate transportation of essential supplies, equipment and persons, and provides necessary relief from FMCSRs for motor carriers and drivers engaged in the transport of essential supplies, equipment and persons.

The State of Ohio issued a stay at home order unless engaged in essential work. [**COMPANY NAME]** engages in essential work as outline in the order by the State of Ohio.

According to Federal law, transportation entities covered under the national state of emergency declared by The President of the United States **are excused from abiding by the statewide restrictions while they are providing emergency relief under this declaration.** This includes all employees, drivers, mechanics and others who are deemed essential personnel to maintain the supply chain for Americas ability to continue.

Please be advised that **[NAME OF WORKER],** the bearer of this document, is performing an essential function on behalf of **[COMPANY NAME]** and is thereby covered under these exemption, subject to the stipulations specified in the Emergency Declarationand order by the State of Ohio.

Sincerely,

[SIGNATURE, PRINTED NAME AND TITLE OF AUTHORIZED OFFICER OF COMPANY]

\* This Emergency Declaration provides regulatory relief for commercial motor vehicle operations providing direct assistance in support of emergency relief efforts related to the COVID-19 outbreaks, including transportation to meet immediate needs for: (1) medical supplies and equipment related to the testing, diagnosis and treatment of COVID-19; (2) supplies and equipment necessary for community safety, sanitation, and prevention of community transmission of COVID-19 such as masks, gloves, hand sanitizer, soap and disinfectants; (3) food, paper products and other groceries for emergency restocking of distribution centers or stores; (4) immediate precursor raw materials-such as paper, plastic or alcohol-that are required and to be used for the manufacture of items in categories (1), (2) or (3); (5) fuel; (6) equipment, supplies and persons necessary to establish and manage temporary housing, quarantine, and isolation facilities related to COVID-19; (7) persons designated by Federal, State or local authorities for medical, isolation, or quarantine purposes; and (8) persons necessary to provide other medical or emergency services, the supply of which may be affected by the COVID-19 response. Direct assistance does not include routine commercial deliveries, including mixed loads with a nominal quantity of qualifying emergency relief added to obtain the benefits of this emergency declaration. ***[EMERGENCY DECLARATION UNDER 49 CFR § 390.23, No. 2020-002]***

**\*\*Ohio essential work exemptions under section 9 and sub-sections a, b, h, k, l, m, p, q, r, u, and v of section 12.**