

Updated 11/11/20

COVID-19 Reporting Guidance

What am I reporting?

- **Positive and negative** lab results from any point-of-care (POC) COVID analyzer used in-house, to include rapid PCR, POC antigen tests, etc. AND all **positive** COVID results from reference labs (LabCorp, TriCore, etc.).

How can I report?

- **Preferred:**
 - Positive and Negative Results: Faxed to 505-827-0013, using the accompanying reporting tools.

We're already reporting to NHSN, do I have to report to you as well?

- **Yes.** At this time, we are not receiving your data from NHSN. We will notify you when we are receiving it, but until then, please report your results via fax line.

We've been testing since the beginning of COVID; would you like our previous test results?

- **Yes,** we need your positive test result backlog immediately, via fax line. We will need your negative test result backlog and can receive it in one of the following ways;
 - Individual negative records entered into the NHSN portal, once you can onboard
 - Individual negative records faxed
 - Request spreadsheet template from Carmela or Jordyn for reporting multiple records via secure email

Our facility has been tracking results in a spreadsheet, can we send you that spreadsheet instead of using yours?

- If your spreadsheet contains all the required fields that ours includes, then **yes**.

We're an assisted living facility, we're not required by CMS to report to NHSN. Do we still need to report to you?

- **YES.** All positive COVID-19 test results need to be reported and all negative POC test results need to be reported to NM DOH.

Our residents are being tested offsite (by TriCore or someone else), do we need to report those results?

- **No.**

Who do I contact with reporting questions?

- Carmela Smith, 575-639-2157, Carmela.Smith@state.nm.us
- Jordyn Dinwiddie, 505-467-9319, Jordyn.Dinwiddie@state.nm.us