



LONG TERM CARE DIRECTIVES AND GUIDANCE

Issued: January 20, 2020

Attention Long Term Care Facilities,

Due to the recent developments of the COVID-19 vaccine, the Aging and Long-Term Services Department alongside the Department of Health are directing all facilities to practice the following requirements when providing the covid-19 vaccine:

1. Any and all residents who are short term care must be notified of the need to have a second dose of the vaccine and must be provided with the date of when the second dose of vaccine will be administered at the facility. Legal representatives of residents must also be notified.
2. The facility must also plan to provide safe accommodations for those needing assistance to return to the facility for the second dose without exposing the resident population.
3. If a resident receives the first dose of a vaccine but then is discharged or transferred to another facility, home, or hospital, the original facility must notify the new facility, POA, hospital and resident of the current vaccination status, the need for a second vaccine, and the date of second dosage at the original facility.
4. If the resident is transferred after taking their first vaccine, the receiving facility is responsible for coordinating the second vaccine for the resident. The receiving facility will need to provide the second vaccine at their facility or coordinate with the original facility to bring back the resident for the date of their second vaccine. If neither of these options are available, they must contact their provider to schedule a new clinic and also notify the Dept. of Health.
5. No facility can withhold a vaccine for lack of payment to the facility or insurance identification from a resident.

A handwritten signature in black ink, appearing to read "Burmeister".

Christopher Burmeister, Director
Division of Health Improvement
Department of Health

