

## Hotel Association of North Texas

### 13th Annual HOSPY Awards Gala Hotel Employee Nomination Form

This event is the largest hospitality awards gala in North Texas. Since the Gala's inception in 2007, the Hotel Association of North Texas has maintained the tradition of recognizing and honoring excellence within the hospitality industry for those that have gone above and beyond to leave a positive impact on their guests, team, and property.

The prize is the coveted Crystal Pineapple Award.

Please fill out the entire form in its entirety for a valid nomination. Thank you for participating!

#### Nomination Guidelines and FAQs:

**Who is eligible to be nominated?** Only HANTX members in good standing and their team members may be nominated for a HOSPY award. To verify membership status, please call 214-484-7060.

**How many individuals (or company) may I nominate?** Only one (1) nominee per category is allowed. There is a **max of five (5)** nominations per property.

**Is a form required for each nomination?** Yes. One (1) form per nomination is required.

**May I nominate my company?** Yes! Please feel free to nominate your hotel. You may not nominate yourself.

**Do nominees get a complimentary seat at the Gala?** Yes! Each nominee receives one (1) complimentary ticket.

**When's the deadline?** **October 30th, 2019** is the firm deadline and we cannot make exceptions.

*Please complete this section in order to nominate someone for a HOSPY Award. If there are any questions related to this nomination, we need to make sure we can contact you. Items with an asterisk require an answer.*

First Name \*

Last Name \*

Title \*

Organization \*

Phone

Email \*

Nominee Information

*Please complete the following information on the person you are nominating for a HOSPY Award.*

First Name \*

Last Name \*

Job Title \*

Address of Nominee's Organization\*

Phone

Email \*

How long has the nominee been with the organization? \*

How long has the nominee been in the hospitality industry?

Nominee Photo (If possible, please upload a photo of your nominee. If the nominee is selected as the winner of their category, the photos may be used for use on the HANTX website and/or social media posts.)

*Please check ONE award nomination category for each person you nominate. One form per person.*

Award Nomination - Stars of the Ind Category \*

Below are a **few examples of, but not limited to**, job positions that fall under each "Stars of the Industry" category. Please note: these are all non-management positions. For "Supervisor/Manager of the Year" category can be a supervisor or manager in any department.

- **Front of the House F & B:** Server, bartender, room service, host/hostess, cashier, bus person
- **Heart of the House F & B:** Cook, catering secretary, cafeteria employee, bar back, butcher, ware washer
- **Front of the House Guest Services:** Bell person, driver, front desk agent, valet attendant, butler
- **Heart of the House Guest Services:** Floor attendant, seamstress, reservations agent, public area cleaner, rooms control
- **Sales, Marketing, and Convention Services:** Catering coordinator, event planner, sales representative, banquet employee
- **Loss Prevention/Security:** Security officer
- **Housekeeping/Laundry Services:** Room attendant, linen room attendant, laundry attendant, housekeeper
- **Administrative:** Accountant, human resources assistant, executive assistant, income auditor, purchasing agent, operations employee
- **Engineering/Maintenance:** Engineer, maintenance employee

Please select one (1) award nomination category:

Administrative Employee of the Year

Engineering/Maintenance Employee of the Year

Front of the House F&B Employee of the Year  
Heart of the House F&B Employee of the Year  
Front of the House Guest Services Employee of the Year  
Heart of the House Guest Services Employee of the Year  
Housekeeping/Laundry Services Employee of the Year  
Loss Prevention/Security Employee of the Year  
Sales, Marketing, and Convention Service Employee of the Year  
Supervisor/Manager of the Year  
Concierge of the Year  
General Manager of the Year (Select Service)  
General Manager of the Year (Full Service)

### **Questions**

*Please complete the following questions about your nominee to the best of your ability. You have a maximum of 1200 characters per answer.*

Question 1: \* What is the main reason why this person is being nominated for this Award?

Question 2: \* Please give up to three (3) specific examples that show the nominee performs their duties with integrity and efficiency.

Question 3: \* How does this nominee excel in the hospitality they offer in terms of friendliness, helpfulness, enthusiasm, and in promoting your brand standard?

Question 4: \* Please give specific examples of how this nominee goes above and beyond in their current position?

Question 5: \* Has this person met their employee goals for your hotel?

Question 6: \* Please give up to three (3) specific examples of goals that they have achieved and/or exceeded.

Question 7: \* Describe how this person is active in their community or participates in voluntary service? Please give 1-2 examples.

Question 8: Do you have any further comments about this person being nominated which you would like to add?