

## 2021 PUFFERBILLY DAYS™ FOOD COURT VENDOR POLICY

The objective of Pufferbilly Days™ is to provide entertainment to the citizens of Boone and their guests as well as activities that celebrate the railroad heritage of Boone. The festival is a draw for tourism to the area and to generate funds to support the mission of the Boone County Chamber of Commerce. The Food Court will be located in the main entertainment area, Friday through Sunday, August 6-8, 2021.

In order to provide the people who attend Pufferbilly Days™ the best possible experience, and to protect the profits of the participating food vendors, the following policy is adopted:

All vendors participating in Pufferbilly Days™ Food Court that are members in good standing with the Boone County Chamber of Commerce will be invited to apply before non-member vendors are considered. Concessionaires who inquire about vending at Pufferbilly Days™ will be placed on a waiting list. The festival's Food Court Committee will review the waiting list to fill any openings when they occur. The following criteria will be considered:

- Menu adds diversification to the food available at Pufferbilly Days™
- Home base of operation – Boone County residents / businesses will be given preference
- Pricing in competitive range with other vendors

The decision on vendors to participate is at the discretion of the Food Court Committee and Steering Committee. Decisions are final.

Vendors will:

- Pay half the vendor fee at the time of registration. Deadline for registration is July 16<sup>th</sup>, 2021. The remaining payment is due by the first day of the festival, Friday, August 6<sup>th</sup>, by 5PM.
- If not accepted, all payments will be returned.
- Follow all application procedures and adhere to all application deadlines.
- Provide a current Sales Tax Permit Number on the application and proof of insurance.
- Be aware of Iowa State Regulations governing off-premise sales.
- You CANNOT sell Beer, Wine, Brats, Polish Sausage, or Hot Dogs.
- You may only serve your approved menu.

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- Maintain clean space during and following the festival. Any trash, or grease buckets left behind will result in loss of space at future Pufferbilly Days. It is your responsibility to provide a clean working environment. Do not dump grease in the street or storm sewers.

Food Court Hours:

- Thursday, Aug 5 – Set up is between 12pm - 4pm (These are the hours that we will have an electrician there to hook you up) Serving Hours are 4 - 11pm
- Friday, Aug 6 – Serving hours are 11am to 1pm, 5-11pm
- Saturday, Aug 7 – Serving Hours are 11am to 11pm
- Sunday, Aug 8 – Serving Hours are 11am – 3pm. Craft Fair and Kid Zone nearby from 10 am-3 pm

\*Friday – Sunday hours are not negotiable. If it is determined by the Pufferbilly Steering Committee you have not adhered to these hours you will forfeit the opportunity to participate in future festivals.

The festival will:

- Provide electricity. Any special electrical needs will be performed by our festival electrician and charged to the vendor.
- Limit the number of food vendors to participate

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