

CBDG-CV Grant Guidelines

(Ver. 09-08-2022)

Small Business Grant

Eligibility

- Locally owned and managed with local decision-making authority.
- Have current Washington Business license at the time of the grant award.
- Been in business for at least one year from the date of application.
- Ability to demonstrate loss of income due to COVID-19.
- Must meet LMI Household income qualifications.
- Business can only have up to 5 people on payroll (including owner(s)) at time of application

Eligible Expenses

- Rent or mortgage support
- Utilities assistance (e.g. gas, power, water, sewer)
- Location cleaning
- Safety supplies
- Inventory purchases
- Physical site reconfiguration
- Employee assistance (e.g. transportation, gear)

Ineligible Expenses

- Owner or employee wages
- Anything not associated with reopening or adapting a business that existed prior to March 1, 2020
- Funding may NOT be used for expenses that have been or will be reimbursed by other federal funding programs (e.g. Economic Disaster Injury Loan or Payroll Protection Program)

Reporting requirements

Successful recipients will have further requirements when reviewing contracts.

Application timeline

Applications received and reviewed on a rolling basis from inception until funding has been exhausted. Successful recipients will be notified by email or telephone as soon as possible.

Funding Allocation

Total Available: \$65,000

Total Request: \$2,500 per business

*Additional determinations (higher/lower award) made at the discretion of the Review Committee.

Reason for Rejection
● Declined due to being of an ineligible type
● Declined due to incomplete submission of necessary documents
● Declined due to evaluation the grant request does not meet the grant criteria
● Declined due to lack of available grant funding