



Windfest Rules Governing Vendor Booths 2020

Exclusivity: Absolutely no rights to exclusivity are granted or implied to exhibitors at this festival. Every effort will be made to keep similar or like crafts separated in different areas.

Sales Tax: You must have a state sales tax permit in order to participate in the festival, and you are responsible for the payment of any applicable sales tax incurred while at the festival. You may be required to produce your permit at any time during the weekend.

Electricity: Every effort to secure power to your booth will be made provided you select electricity on your vendor signup sheet. Any booth will not exceed 500 watts or 4 amps per booth (example (5) 100 light bulbs). You must use fluorescent bulbs and recommend you use energy saver light bulbs. You may not use halogen or iridescent bulbs. Please bring your own 100v extension cords with grounding prong-they are not provided and only one item at a time can be plugged into the cord. Additional power needs will be assessed and charged additionally according to the need.

Fire Extinguisher: You must bring a 5 lb fire extinguisher and have it accessible at your booth for safety purposes.

Security: Continuous security patrols are provided during festival hours and overnight hours. Your merchandise must be completely underneath your booth, as the tent walls are let down after closing.

Insurance: It is recommended that you carry appropriate insurance to protect yourself against loss, injury, or property damage while exhibiting your wares at the Windfest festival. We will not make any attempt to provide coverage for you, and you are urged to read and understand the release statement at the bottom of your application.

Merchandise: Our sponsoring entity has the right to accept or reject any application, and reserves the right to refuse duplicate merchandise being offered by another vendor. All applications will be reviewed and accepted on those guidelines. If you have listed items that are not accepted you will be notified of what items were accepted and should you try to sell the non-approved items, you will be asked to cease and if you choose not to abide, then you will be asked to leave Market days. No items may be sold unless first approved by office. All merchandise must be sold from your booth (no peddling or selling your wares in the crowds or away from your booth including calling/shouting to the crowd from your booth).



Food Product: If you are selling food / food mixes or offering food samples, you must have appropriate documentation from Health Department prior to event.

Vendor Hours: Market Day Vendor Booths must stay open and manned until 8 pm on Friday and Saturday and all day Sunday during the festival, no exceptions. The Food Vendor Booths must remain open full festival hours, no exceptions. The open festival hours are Friday 6pm – 11:30pm, Saturday 11am to 11:30pm and Sunday Noon to 6pm. Vendors will not be allowed on grounds to load up until after 7pm AND all guests are off the festival grounds. Do not attempt to drive on festival grounds until a Windfest Representative opens gates.

Setup/Site access: You will be emailed Vendor information and a designated packet pick up date/time. Packets will be picked up at the Chamber offices located at 1512 Wildcat Drive, Portland, TX.

The Windfest grounds are located at 2000 Billy G Webb Drive, Portland, TX.