



Commercial Vendor & Food Trucks Food Booth Registration Form Return Completed Form By: Friday, April 2, 2021

Please complete & return to:

Windfest 2021 Portland Chamber of Commerce P.O. Box 388 Portland, Texas 78374

Fax: (361) 643-7377

(361) 777-4650 Or email form to: admin@portlandtx.org

Please note: All payments are payable to the Portland Chamber of Commerce. Cash must be hand-delivered to the Chamber Office at 1512 Wildcat Drive, Portland.

Name of Business:			
Mailing Address:	City:	Zip code:	
Contact Name:	Phone:	Alt.Phone:	
Email:			

Categories/Fees:

٠	Commercial Vendors within a 10x10 booth provided by Windfest	\$250.00
٠	Electricity	\$100.00
٠	Food Truck (must be self-contained)	\$400.00
•	Late fee (Charged after April 2, 2021)	\$50.00
٠	Cleaning Fee/Deposit (refundable)	\$100.00

Products: *Please take care to list all food! Three (3) foods approved by the Windfest Committee will be the only items you may sell. No exception will be made. The selling of Soft Drinks, Water or Sports Drinks is prohibited.

	o <mark>f BBQ Pit, a Trailer, Food</mark> verhangs, trailer or BBQ Pit or Food	10 10 10 10 10 10 10 10 10 10 10 10 10 1	tem that requires space.
Height-	Width-	Length-	Please Initial

Festival ends at 6pm on Sunday, NO VEHICLES will be allowed on the grounds until 7pm. Please pack your items and Windfest Committee will allow vehicles on grounds accordingly. NO EXCEPTIONS!!! This is for the safety of our volunteers and attendees.

Food Booths are provided if needed, please specify needs.

Booth information- 10x10, 2 half walls, roof. Vendor to provide: tables, chairs, etc. ONLY 110 Amps allowed per booth.

*All Electrical equipment must be listed on the application (i.e. refrigerator, blenders, etc...). The Portland Windfest Committee will try to accommodate your electrical needs; however, there are limited resources. *Must list all electrical items:

NO DEEP FRYERS allowed under the FOOD BOOTHS, per Fire Marshall. Vendor to provide electrical cords, tables & chairs.

All booths will receive four (4) Vendor Passes to enter the Windfest grounds and two (2) Vendor Parking Passes. All additional entries will pay regular gate fees. Parking Passes are ONLY valid in Vendor Parking designated areas. This will be strictly enforced. The Portland Windfest Festival Committee (PWFC) will avoid to the best of our ability permitting two vendors to sell a similar food product. In the event of a conflict, the PWFC reserves the right to make the final decision. The vendor or organization holds the Portland Chamber of Commerce harmless in all respects. Each booth is required to have a current <u>2A10BC Fire Extinguisher</u> and this will be checked by the Portland Fire Dept. before opening. All booths are prohibited to close early. Designated times & dates for operation for all Food Booths are Thursday, April 9th from 6pm until 11:30pm, Friday, April 10th from 11am until 11:30pm and Saturday, April 11th from 12 noon until 5pm. Ice may be purchased from The Chamber located on the festival grounds for \$4 per bag; Ice is pay as go and cash only. Payment is non-refundable; no reimbursements to vendors will be honored.

Please Initial _____

CANCELLATION POLICY

In the event that Portland Chamber of Commerce must cancel Windfest due to unforeseen circumstances, vendor fees will <u>not</u> be refunded. The Portland Chamber of Commerce does not assume responsibility for any additional costs, charges, or expenses: to include, charges made for travel and lodging.

Unforeseen Circumstances Defined for Refund and Cancellation Policies:

Unforeseen circumstances are used to describe an event that is unexpected and prevents the Portland Chamber of Commerce from continuing with Windfest. Examples of such circumstances can include, but are not limited to, inclement weather or other natural disasters, site unavailability, technology challenges and/or virus or bacterium.

Vendor fees are <u>not</u> refundable. Vendors that choose to cancel may have their fees credited to the following event.

Custodial issues:

You will need to bring your own trash bags, brooms, power tools, etc. to the booth with you, as we will not be providing them. We will have a service working throughout the festival times picking up trash bags as they become full, tie off, and set aside for them to take. All boxes must be broken down and bagged. A cleaning deposit of **\$100** is due at check-in on Friday and will be refunded within 30 days after the coordinator has inspected your tent/booth area and determined free of all debris. There will be an acknowledgement form provide as proof of inspection

Permit regarding Temporary Food Facility:

All food vendors are required to complete a Temporary Food Facility Health Application issued by the San Patricio County Environmental Health Services Department. (Information about the temporary health application can be found on our Windfest website windfest.org). Completed application and \$35.00 CASH fee will be collected by San Pat Health Department Staff on festival grounds Friday evening during festival operations. If you are a Non-profit, you are exempt from \$35.00 application fee. However, you must show proof of non-profit status. If you have questions regarding the health application, please call the San Patricio Health Department at (361) 776-3819.

By signing below, I agree to the above stated and the	'Windfest Rules Governing Vendor Booths
<u>2021.</u>	

Vendor's Signature: _____Date: _____

Printed Name: _____

-	ent Methods: VISA, MasterCard, cash and/or checks accepted. Make check payable to: Portland Chamber of Commerce
	Mail to: PO Box 388, Portland, TX 78374
Cash	Check Enclosed/Check#Credit Card Type
Card Number: CVC#	Expiration Date: