



Dear Presenter,

We are very excited about the upcoming ASIS&T Mid-Year Conference, and we appreciate your participation. The program agenda will be finalized and up on our [website](#) by mid-February. Please review your session information at that time and let us know if any changes are required.

As noted in the acceptance letter, we will have the *Proceedings* from the conference available online. It's optional to have your presentation included. To be included in the *Proceedings*, you will need to upload your final paper no later than 11:59 EDT, 21 March 2023. Please revise per any recommendations made by the reviewers which are included in your acceptance letter. Please note your final copy will need to be truly final as we will be unable to make changes after 21 March.

If you would like your final paper/contribution included, please use template you already submitted to update and finalize your copy.

About formatting:

1. Final papers need to be formatted according to the Proposal [Template Instructions](#).
2. For papers and posters, be sure to add the author and coauthor names, affiliations, and email addresses to the top of your paper under the title. Please refer to the template instructions.

Then upload your final document to the site below by 21 March.

<https://zenodo.org/deposit/new?c=my2023>

Be sure to upload your contribution as a "Presentation" with the sub-category of "Conference Paper".

You can then view the *Proceedings* at: <https://zenodo.org/communities/my2023/>

We thank you for your presentation and look forward to your participation in the Mid-Year Conference.

If you have questions, please contact me at cnash@asist.org