

**Munster Chamber of Commerce**  
**Scholarship Program 2020**  
Information and Instruction Sheet

1. DEADLINE for scholarship applications is Friday, March 20, 2020, 3:00 p.m.
2. Refer to criteria below for eligibility requirements.
3. Refer to application process below for a list of the supporting documents needed.  
(i.e., reference forms, evidence of GPA, etc.)  
Incomplete and late applications will not be considered.
4. If any question does not apply to you in this application, please put N/A in the space.
5. You will be notified in May if you are being awarded the scholarship.
6. If you have any questions about the application, please call the Munster Chamber of Commerce office at (219) 836-5549 or email [info@chambermunster.org](mailto:info@chambermunster.org).

NOTE: Scholarship funds will be awarded to the winning student only upon evidence of registration in an Indiana accredited post-secondary institution.

**Purpose:** To provide a one-time scholarship to one (1) deserving School Town of Munster high school graduating senior intending to pursue post-high school course of study at either a college/university, vocational, or other post-secondary educational institution located in Indiana.

**Award Components:** One (1) \$1,000 scholarship awarded to one (1) student selected by the Munster Chamber of Commerce Scholarship Committee.

**Criteria:**

1. Applicant must attend Munster High School.
2. Applicant must be a graduating high school senior in the year of the award.
3. Academic requirements: Minimum GPA – 2.7 and ACT 17/36 or SAT 830/1600.
4. Applicant must not be receiving a scholarship or scholarships that cover full tuition.

**Application Process:**

Applicant must submit the following items:

1. Completed application form – the form is available online at [www.munsterchamber.org](http://www.munsterchamber.org). Access the document from the ABOUT menu and select SCHOLARSHIP.
2. Two (2) completed recommendation forms – one of the forms must be completed by a high school teacher. The second form must be completed by one of the following: an administrator, counselor, employer, coach or other individual with significant knowledge of applicant's experience and involvement.
3. Required Essays - Your written responses may be submitted on a separate sheet. Please keep responses concise.
4. An official and recent high school transcript with cumulative grade point average.

**Deadline** for the application is Friday, March 20, 2020, 3:00 p.m. Applications postmarked after this date will not be considered.

Please submit application to guidance office or mail or email to:

**Munster Chamber of Commerce**  
**Scholarship Program**  
1005 Ridge Road  
Munster, IN 46321  
[info@chambermunster.org](mailto:info@chambermunster.org)

Munster Chamber of Commerce  
Scholarship Program 2020

**Application 2020**

<b>Please type your answers.</b>			
1.	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 50%;">Last Name: _____</td> <td style="border: none; width: 50%;">First Name: _____</td> </tr> </table>	Last Name: _____	First Name: _____
Last Name: _____	First Name: _____		
2.	Mailing Address: Street: _____ City: _____ State: _____ ZIP: _____		
3.	Home Telephone Number: (     ) _____ Cell Number: (     ) _____ <input type="checkbox"/> Yes, you may text me		
4.	Email Address: _____		
5.	Date of Birth:   Month                      Day                      Year		
6.	I plan to attend the following Indiana school in the <u>Fall of 2020</u> _____ Proof of acceptance or current student enrollment from the above school is <b>required prior to receipt of funds.</b>		
7.	Grade Point Average (GPA): _____ Attach proof of GPA. Your most recent <b>official</b> school transcript required.		
8.	ACT Score: _____ or           A copy of your ACT <b>or</b> SAT score sheet on official high school transcript is required. ACT 17/36 or SAT 830/1600 SAT Score: _____		
9.	Name & address of parent(s) or legal guardian(s): Use reverse side of application if you need more space.  Name (s) _____ Street: _____ City: _____ State: _____ ZIP: _____ Home Telephone Number: (     ) _____		
10.	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%;">Name and city of other high schools attended:</td> <td style="border: none; width: 30%;">Number of years attended:</td> </tr> </table>	Name and city of other high schools attended:	Number of years attended:
Name and city of other high schools attended:	Number of years attended:		
11.	List and describe your involvement in community service activities, work experience, clubs, athletics, outside interests, hobbies, and/or extracurricular activities. (May use your own form)		
12.	Required Essays • List the goals you have for your future and explain why they are important to you. (Please limit to 500 words) • How do you plan to use your college degree to impact the community within which you plan to reside? (Please limit to 250 words)		

13.	<p>A. The following is a checklist to ensure you have all the necessary items needed by the scholarship committee to review your application.</p> <p>B. Your application will not be reviewed if items are not received before the application deadline. (No exceptions.)</p> <p>C. Circle "YES" or "NO" to be sure you have attached each item as required.</p>	
YES	NO	<b>Completed Application Form.</b>
YES	NO	<p><b>Two (2) recommendation forms requested.</b> One of the forms must be completed by a high school teacher. The second form must be completed by one of the following: an administrator, counselor, employer, coach or other individual with significant knowledge of applicant's experience and involvement. Return these completed forms directly to us in a sealed envelope or via email.</p> <p>Mail : Munster Chamber of Commerce, 1005 Ridge Road, Munster, IN 46321</p> <p>Email: <a href="mailto:info@chambermunster.org">info@chambermunster.org</a>.</p>
YES	NO	<b>Proof of college acceptance.</b> A letter of college acceptance or program acceptance is required for receipt of funds.
YES	NO	<b>Most recent <u>official</u> high school transcript.</b> Photocopies of your transcript are <b><u>not acceptable</u></b> .
YES	NO	<b>Required essays</b>

By completing and signing this form, the applicant agrees to the following:

- I hereby affirm that the information provided on this application is accurate and complete to the best of my knowledge.
- I have read and understand the Information and Instructions sheet and have had my questions answered satisfactorily by the Munster Chamber of Commerce.
- I understand that this scholarship may only be used for tuition, fees, and/or book expenses. Checks for tuition and fees will be issued directly to the school. If I choose to use this scholarship for books, I understand that I must contact the Munster Chamber of Commerce **before** the beginning of the academic year to receive instructions on disbursement of the funds.
- The Munster Chamber of Commerce, Inc. has my permission to use any general information included in this application, as well as my photo, for publicity purposes.

#### STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge. I also consent that my picture may be taken and used for any purpose deemed necessary to promote the Chamber's scholarship program.

I hereby understand that if chosen as a scholarship winner, according to Munster Chamber of Commerce Scholarship policy, I must provide evidence of enrollment/registration at the post-secondary institution of my choice before scholarship funds can be awarded.

Signature of scholarship applicant: \_\_\_\_\_ Date: \_\_\_\_\_

#### REMEMBER

The deadline for this application to be received by the Munster Chamber of Commerce is

**March 20, 2020, 3:00 p.m**  
**No exceptions!**

Munster Chamber of Commerce  
Scholarship Program 2020

Recommendation Form

Form on [munsterchamber.org](http://munsterchamber.org): About pull-down menu / Select Scholarship  
Please circle on the continuum each characteristic that most adequately describes

\_\_\_\_\_, \_\_\_\_\_  
(Student Name) (Address)

	1	2	3	4	5
<b>Cooperation</b>	Uncooperative	Seldom cooperative	Sometimes cooperative	Generally cooperative	Always cooperative
<b>Respectful</b>	Disrespectful	Seldom respectful	Sometimes respectful	Usually respectful	Always respectful
<b>Class preparation</b>	Never Prepared	Occasionally prepared	Partially prepared	Generally prepared	Always prepared
<b>Motivation</b>	Purposeless	Vacillating	Usually purposeful	Effectively motivated	Highly motivated
<b>Concern for others</b>	Indifferent	Self-centered	Somewhat social	Generally concerned	Deeply concerned
<b>Respected by peers</b>	Not respected	Somewhat respected	Generally respected	Respected by most peers	Highly respected by peers
<b>Responsibility</b>	Unreliable	Somewhat dependable	Unusually dependable	Conscientious	Assumes much responsibility
<b>Integrity</b>	Not dependable	Questionable	Generally honest	Reliable	Consistently trustworthy
<b>Outlook on life</b>	Bitter most of the time	Sarcastic	Sometimes optimistic	Usually pleasant	Consistently looks on the bright side
<b>Self-disciplined</b>	Rebellious	Resistive	Conforms	Lives comfortably within limits	Supports and encourages regulations

**What three adjectives would best describe the applicant?**

\_\_\_\_\_

**Additional comments (use an additional sheet if necessary)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Name of Individual Completing Form**                      **Phone**                      **Date**

\_\_\_\_\_  
**Relationship to the Student**                      **Name of Organization**

Return these completed forms directly to us in a sealed envelope or via email  
Forms may be returned to us on or before March 20, 2020  
Mail: Munster Chamber of Commerce, 1005 Ridge Road, Munster, IN 46321  
Email: [info@chambermunster.org](mailto:info@chambermunster.org).

Munster Chamber of Commerce  
Scholarship Program 2020

**Recommendation Form**

Form on [munsterchamber.org](http://munsterchamber.org) About Pull-down and Scholarship  
Please circle on the continuum each characteristic that most adequately describes

\_\_\_\_\_, \_\_\_\_\_  
(Student Name) (Address)

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
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